

## Preconstruction Meeting Minutes

Plans for Proposed Utilities, Grading & Surfacing  
69<sup>th</sup> Street – Tallgrass Ave. to Medical Court West  
Tallgrass Avenue – 69<sup>th</sup> Street to 1700' South

Sioux Falls, South Dakota

CIP No. 448099 Bid Request No. 10-1025

SEI No. 3311

Date: May 20, 2011

### 1. Attendance of Preconstruction Conference

- a) Distribute attendance roster for everyone to sign.
- b) Have everyone introduce themselves if needed.

### 2. Contract, Notice to Proceed, Liquidated Damages

- a) Contract: Date of Contract: May 13, 2011
- b) Notice to Proceed:

Date of Notice: May 20, 2011

Contract shall start on the date construction begins, but not later than ten calendar days after notice.

- c) Liquidated Damages: Liquidated damages—\$ 900 per working day. This includes any interim completion date.
- d) Contractor Documents: Up to 4 sets of no charge documents will be provided.
- e) Contractor to inform Engineer a minimum of 48 hours in advance of any installation of traffic control and st closing.
- f) Engineer will contact City so that a news release may be published.

### 3. Subcontractors and Suppliers

(List of Subcontractors shall be provided by Contractor at Preconstruction Meeting.)

**List was provided and attached to the Minutes. Note that Micah Kempf's cell is incorrect on the contact sheet. It should be 940-8333.**

### 4. Horizontal and Vertical Control

- a) Stockwell Engineers, Inc. will provide all construction staking. Twenty-four-(24)-hour notice required for significant staking.

### Construction Utilities

- a) Unless specifically provided for otherwise in specifications, Contractor is responsible for providing all utilities necessary to fully execute his contract.

- b) Contractor is responsible for verifying utility information and calling for utility locations.
- c) Plan shown utility locations for reference only.

**Utility Contacts:**

1.	Electrical	Xcel Energy	Ron Aaker	339-8341
2.	Telephone	Qwest (US West)	Bob Donat	339-5343
3.	Telephone	SDN Communications	<b><u>Jerry Anderson</u></b>	<b><u>321-0234</u></b>
4.	Rural Water	Lincoln County RW	Robin Dykstra	767-2966
5.	Natural Gas	MidAmerican Energy	Eric Berg	373-6038
6.	Natural Gas	Northern Natural Gas	Mike Garry	743-2541 ext.3835
7.	Cable TV	Midcontinent	Chris Kemnitz	274-8546
8.	Cable TV	Knology	Jack Brinkley	766-7650
9.	Electrical	SE Electric	<del>Roger Smith</del>	<del>372-4784</del>
10.	Water & Sewer	City of Sioux Falls	Brad Maddox	367-7020
11.	Light & Power	City of Sioux Falls	Mike Burkard	367-7150
12.	One call center	1-800-781-7474		

d) Discuss all utility conflicts and relocations.

1. MidAmerican Energy – Regulation station removal and new line installation

MidAmerican Energy will remove the regulation station located in the northeast corner of 69<sup>th</sup> Street and Tallgrass Avenue. They have a 6" gas line which runs east-west along the south side of 69<sup>th</sup> Street and then turns north at Tallgrass Avenue and crosses I-229. They will cap this line at Medical Court West (approximate Sta 109+25) and abandon the portion to the west of that location. The portion of this line from Medical Court West toward the east will remain live during the project. When grading is completed they will replace the abandoned line along the south side of 69<sup>th</sup> Street from Medical Court West to Tallgrass Avenue. They will stub across 69<sup>th</sup> Street toward the north and cap the line there. They will not cross I-229 with that line again. They will also install a new line on the east side of Tallgrass to the south of 69<sup>th</sup> Street to the end of the project.

2. Northern Natural Gas – Existing high pressure line crossing on Tallgrass Avenue

Northern Natural Gas has a 16" high pressure gas main which crosses Tallgrass Avenue at Sta 214+00. This gas main runs northwest/southeast across the project alignment. The elevation of this line is not expected to be a problem.

3. Qwest – Relocation of existing lines and installation of new line

Qwest has an underground telephone line on the east side of Tallgrass Avenue which serves KNWC and continues toward the south past KNWC. Qwest will install a temporary line during grading operations and replace it following grading operations. They will also remove and reset/replace pedestals as necessary along Tallgrass. Qwest also has at least one pedestal along 69<sup>th</sup> Street which will need to be moved or replaced.

4. SDN Communications – Hand hold relocation/adjustment

SDN Communications has two hand holes which will need to be moved due to changes along 69<sup>th</sup> Street (one is located on the east side of Medical Court West and the other is located in the northeast corner of 69<sup>th</sup> and Tallgrass). The fiber optic line which runs along the north side of 69<sup>th</sup> Street and then turns north at Tallgrass Avenue crosses the proposed alignment of the 36" RCP storm sewer at Sta 198+80 (Tallgrass alignment). The Contractor expose and verify the elevation of this crossing prior to beginning the installation of the 36" RCP. The fiber optic runs in two 1-1/4" innerducts. There is a third 1-1/4" innerduct which is empty.

5. Midcontinent Communications – Existing line conflicts

6. Southeastern Electric – Ducts on north side of 69<sup>th</sup> Street. Boxes previously relocated

Southeastern Electric has a duct bank along the north side of 69<sup>th</sup> Street which crosses the alignment of the proposed 36" RCP storm sewer on Tallgrass Avenue at Sta 199+55. The Contractor will expose and verify the elevation of this crossing prior to beginning the installation of the 36" RCP.

7. LCRW – 2 water services on Tallgrass. Main was relocated previously

Lincoln County Rural Water was not present. They may have to adjust or replace two water services on Tallgrass Avenue.

8. Xcel – Pole at the NW corner of 69<sup>th</sup> & Tallgrass is to be relocated with SDDOT project

9. Knology-They have three pedestals on Tallgrass which will need to be moved.

## 6. Project Meetings

- a) Project meeting time and place:

Tentatively scheduled for each  
Tuesday at 10:30 am at Heart  
Hospital meeting room.

- b) Landowner meeting:  Necessary  Not necessary

## 7. Equipment and Materials

- a) Contractor shall submit a list of materials suppliers at Preconstruction Meeting. Submitted  
b) Furnish equipment, components, or materials as named in specifications. Requests for product substitutions should be considered only under circumstances outlined in specifications.

## 8. Testing

- a) Owner will pay for "passing" soils and concrete testing.  
b) Geotek will provide soils testing and concrete testing.  
c) Contractor will pay for all "failing" soils and concrete testing. Contractor will also provide and pay for all other testing specified, unless specifically stated otherwise.  
d) Contractor shall provide 24-hour notice for all testing with a one-hour confirmation for concrete pours.  
e) Lab test reports, concrete, compaction reports, etc.:  
1. Identify station and offset on all test reports.

## 9. Additions or Deletions to Contract

- a) The Owner, through the Engineer, may request changed or extra work by the use of change orders. Change orders shall be executed prior to performing work.  
b) Minor additions/subtractions may be made at current unit prices without the use of a change order.

## 10. Coordination with Landowners

- a) Engineer to contact property owners regarding schedule.  
b) Affected landowner sprinkler systems. Heart Hospital boulevard (In the past, the Heart Hospital capped their lines where necessary and performed their own repairs after construction. Stockwell Engineers will verify if that is still the case.)  
c) Notify SDDOT prior to installation of storm sewer outfall into I-229 ROW. (Applicable permits have been obtained to work within the I-229 ROW. However, SDDOT does require notice prior to beginning work.)

## 11. Construction Progress Schedule

- a) Work schedule to be provided by Contractor.
- b) Start Date: May 23, 2011
- c) Completion Date(s): Interim Completion Date: **35 working days Phase 1** (Intersection of 69<sup>th</sup> Street and Medical Court West complete and open to traffic.)  
Final Completion Date: **October 28, 2011**

## 12. Discussion of Plans (Dismiss those not interested in contractual information.)

### 1. Access

- A. Avera Heart Hospital – Contractor to maintain access to main entrance
- B. KNWC – Contractor to maintain access to local traffic
- C. Benson Property (south end of Tallgrass)
- D. SDDOT project, stipulations per plans

2. Erosion Control – Contractor to post and maintain ECCIP signs on site. Erosion control signs are available at the engineering department. (Dakota Contracting will post ECCIP signs. Stockwell Engineers will stake erosion control following grade staking.)

### 3. Removals

- A. Phase 1 & 2

4. Construction sequencing: Contractor can start on Phase 1A, 1B and 2 right away. However, they cannot fully construct Phase 2 to the south of approximate Sta 205+00. When the pavement is completed on 69<sup>th</sup> Street and on Tallgrass Avenue from 69<sup>th</sup> to approximate Sta 205+00, the Contractor can begin construction on Phase 2. This will allow KNWC to maintain access to their parking lot.

5. Shop Drawings: Mix designs (concrete submitted and returned), Streetscape columns, Irrigation

## 13. Contacts and Chain of Command

### a) **Owner:**

**City of Sioux Falls**

Primary Contact: Brad Ludens

**Mailing Address:** 224 West 9<sup>th</sup> Street, Sioux Falls, SD 57104

**Telephone:** (605) 367-8627

**Fax:** (605) 367-4310

**Mobile:** (605) 941-1141

### b) **Engineer:** Stockwell Engineers, Inc.

Project Engineer: Jason Reaves

**Mailing Address:** 600 N. Main Avenue, Suite 100, Sioux Falls, SD 57104

**Telephone:** (605) 338-6668

**Fax:** (605) 338-8750

**Mobile:** (605) 310-2533

Project Inspector: Jon Fischer

**Telephone:** (605) 338-6668

**Fax:** (605) 338-8750

**Mobile:** (605) 261-0361

**After Hours Phone Number:** (605) 261-0361

- c) **Geotechnical Engineer:** Geotek Engineering & Testing Services, Inc.  
**Soils Engineer:** Shane Lindner  
 Primary Contact: Jeff Christensen  
**Mailing Address:** 909 East 50<sup>th</sup> Street North, Sioux Falls, SD 57104  
**Telephone:** (605) 335-5512      **Fax:** (605) 335-0773
  
- d) **Contractor:** Dakota Contracting Corporation  
 Primary Contact: Kai Jamtgaard  
**Mailing Address:** 2208 W. 50<sup>th</sup> Street, Sioux Falls, SD 57105  
**Telephone:** (605) 336-0500      **Fax:** (605) 338-8090      **Mobile:** (605) 941-5109  
**After Hours Phone Number:** (605) 941-5109  
 Project Superintendent: Don Willard  
**Mailing Address:** 2208 W. 50<sup>th</sup> Street, Sioux Falls, SD 57105  
**Telephone:** (605) 336-0500      **Fax:** (605) 338-8090      **Mobile:** (605) 941-5110  
**After Hours Phone Number:** (605) 941-5110
  
- e) **Traffic Control:** Dakota Traffic Service.  
 Primary Contact: Mark Lottman  
**Mailing Address:** 27062 Kerslake Place, Tea, SD 57064  
**Telephone:** (605) 368-9961      **Fax:** (605) 368-9963      **Mobile:** (605) 941-0019  
**After Hours Phone Number:** (605) 941-0019

**14. Payment to Contractor**

- a) Pay requests shall be made biweekly based on work complete.
- b) Final payment will be made in accordance with the General Conditions.
- c) No payment will be made for equipment stored off-site.
- d) Engineer will prepare pay estimates.
- e) Does Contractor elect to review and sign all progress estimates prior to submittal?  
 Yes  No  Other Comments: Contractor would like to review progress estimates, but does not need to sign them.

**15. Correlation and/or Interpretation of Documents**

- a) If discrepancies occur between Drawings and Specifications, request Engineer's interpretation.
- b) The Inspector cannot authorize deviations from the contract documents without the Engineer's approval.

**16. Safety**

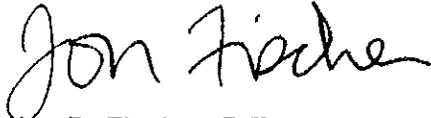
- a) The Contractor is responsible for Safety on the project, both for their own staff and for the general public. The Contractor shall also provide safe access on the project for the Engineer and Inspector.

17. Other Discussion

- a) Muth Electric requested installation procedures for the wireless in-pavement traffic sensors.
  
- b) Muth Electric will remove the four light poles on the north side of 69<sup>th</sup> Street near Medical Court West prior to or concurrent with the pavement and curb & gutter removal on 69<sup>th</sup> Street. The removal of the light poles will require coordination with Sioux Falls Light and Power (373-6979). Light and Power needs 2 days notice before removal of the lights.
  
- c) Sioux Falls Light and Power will coordinate with an electrical provider to temporarily power the siren located on the west side of Medical Court West to the north of 69<sup>th</sup> Street.
  
- d) A resident located on Tallgrass at Sta 216+50 has an event on June 20. They will require access to their driveway on the east side of Tallgrass Avenue from the south.

Respectfully Submitted,

STOCKWELL ENGINEERS, INC.



Jon D. Fischer, P.E.  
Project Inspector