

20:25:01:01. Definitions. Terms defined in SDCL 49-7A-1 have the same meaning when used in this article. Terms used in this article mean:

- (1) "Excavation site," the specific location where an excavation will occur;
- (2) "Informational locate request," a communication between a person and the one-call center in which a request for locating underground facilities for planning, permit, surveying, mapping, or design work where the purpose of the request is not related to planned excavation activity within the next eighteen months;
- (3) "Normal business hours," 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays as defined by SDCL 1-5-1;
- (4) "Notification time," the time at the end of the telephone locate request when the answering attendant provides the excavator with a confirmation number or the time ~~the computer software, facsimile, and e-mail~~ nontelephone locate request is received by the one-call center;
- (5) "Planned excavation locate request," a communication between a person and the one-call center in which a request for locating underground facilities for planning, permit, or design work relative to specific excavation activity planned to start within the next eighteen months;
- (6) "Planner," any person who prepares a drawing for a planned construction or other project which will require excavation at a future date;

(7) "Respond," the facility operator shall mark or physically identify by other means the location of underground facilities if the facility operator owns any underground facilities in the area of the proposed excavation;

(8) "Routine locate request," a communication between an excavator and the one-call center in which a request for locating underground facilities for excavation activity ~~that will commence within the next ten business days;~~

(9) "Service lateral," any underground facility that is used to transmit, distribute, or furnish gas, electricity, communications, or water from a common source to an end-user customer. A service lateral is also an underground facility that is used in the removal of wastewater from a customer's premise;

(10) "Ticket," a document issued by the one-call notification center to operators and excavators for the purpose of locating an underground facility.

Source: 21 SDR 27, effective August 21, 1994; 26 SDR 161, effective June 8, 2000; 29 SDR 111, effective February 12, 2003.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-1.

CHAPTER 20:25:03

OPERATOR PARTICIPATION AND MEMBERSHIP CLASSIFICATIONS AND FEES

Section

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20:25:03:01. Operator participation. Each operator required by SDCL 49-7A-2 to join the one-call system:

(1) Shall provide to the notification center data that allows proper notification to the operator of excavation near the operator's utility lines and updates to such data. This data shall be provided to the notification center as soon as possible, but no later than 30 days after membership or operation of underground facilities, whichever is first. This information shall be provided on printed forms ~~approved by the one-call notification center~~ or in an electronic internet-based format, compatible with the computer software systems used by the one-call notification center approved by the South Dakota One Call Notification board;

(2) Shall respond to notification of excavation, including emergency notices, as required by SDCL chapter 49-7A and article 20:25;

(3) Shall establish a means of receiving notification of excavation and shall utilize this method to receive such notification from the one-call notification center; ~~and~~

(4) Who receives more than an average of 30 tickets per month in any three consecutive months, shall receive tickets by electronic transmission other than by voice telephone. Electronic transmission includes e-mail, facsimile, data printer, or computer transmission; and

(5) Shall install an underground utility line in such a manner after January 1, 2008, that makes the line locatable by the operator for purposes of this chapter.

Source: 21 SDR 27, effective August 21, 1994; 24 SDR 30, effective September 14, 1997; 29 SDR 111, effective February 12, 2003.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2, 49-7A-5, 49-7A-7, 49-7A-8, 49-7A-15.

20:25:03:03. Membership fees. The board shall assess an initial membership fee to all one-call members based on their membership classes, as follows:

(1) Class A Members: \$150;

(2) Class B Members: \$ 50;

(3) Class C Members: \$ 35.

The board shall determine the fee to be collected for location requests based on the operating cost to the center of providing the locate services, overhead costs, and advertising costs. The center shall bill operators monthly, based on the number of location requests transmitted to that operator. The board shall review the fee for locate requests at least annually. An operator has sixty days to dispute any ticket invoiced after which time the ticket is presumed to be accurately invoiced.

Source: 21 SDR 27, effective August 21, 1994.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2.

20:25:03:04. Information required when initiating a routine locate request. The following information is required to be provided by the excavator when a routine locate request is submitted:

(1) The name, address, and telephone number of the person making the routine locate request;

- (2) The name, address, and telephone number of the excavator doing the work;
- (3) The date and time when excavation is scheduled to begin;
- (4) The depth of planned excavation within 18 inches vertical;
- (5) The type and extent of excavation being planned including:
 - (a) Whether the excavation involves tunneling or horizontal boring; and
 - (b) If applicable, whether the use of explosives is anticipated;
- (6) A phone number that provides access to the excavator during normal business hours;
- (7) The location of the excavation by any one or more of the following means:
 - (a) Latitude/longitude;
 - (b) A specific street or rural address, which has a numbered address on a marked street or avenue that is publicly recorded; or
 - (c) The distance and direction from an intersecting street within 1000 feet of the excavation site; ~~or~~
 - (d) A specific quarter section by section, range, township, and county; ~~and~~ or
 - (e) A specific mile marker reference from any state or federal highway; and
- (8) A precise description of the specific excavation area within each location by:

(a) Providing the perimeter of the excavation site or the length and direction of the excavation route in reference to the exact distance and direction from known points of reference on or near the excavation site; or

(b) Marking the perimeter of the excavation area or the length and direction of the proposed excavation route by means of white paint or flags; or

(c) Requesting to meet the facility operators when it is impractical to utilize item a or b above and to inform the facility operators, in writing, of the extent and work schedule of the proposed excavation.

Source: 21 SDR 27, effective August 21, 1994; 24 SDR 30, effective September 14, 1997; 26 SDR 161, effective June 8, 2000; 29 SDR 111, effective February 12, 2003; 31 SDR 164, effective May 10, 2005.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2, 49-7A-6.

20:25:03:04.01. Information required when initiating a planned excavation locate request. The following information is required to be provided by the planner when a planned excavation locate request is submitted:

(1) The name, address, and telephone number of the person making the planned excavation locate request;

(2) The name, address, and telephone number of the business doing the work;

(3) The approximate date when planned excavation is scheduled to begin;

- (4) The type and extent of the planned excavation;
- (5) A phone number that provides access to the planner during normal business hours;
- (6) The location of the planned excavation by any one or more of the following means:
 - (a) Latitude/longitude;
 - (b) A specific street or rural address, which has a numbered address on a marked street or avenue that is publicly recorded; or
 - (c) The distance and direction from an intersecting street within 1000 feet of the excavation site; ~~or~~
 - (d) A specific quarter section by section, range, township, and county; ~~and~~ or
 - (e) A specific mile marker reference from any state or federal highway; and
- (7) A precise description of the planned excavation area within each location by:
 - (a) Providing the perimeter of the planned excavation site or the length and direction of the planned excavation route in reference to the exact distance and direction from known points of reference on or near the planned excavation site; or
 - (b) Marking the perimeter of the planned excavation area or the length and direction of the planned excavation route by means of pink paint or flags; or

(c) Requesting to meet the facility operators, when it is impractical to utilize item a or b above or the planned excavation involves a major project, and to inform the facility operators, in writing, of the extent of the planned excavation.

Source: 29 SDR 111, effective February 12, 2003; 31 SDR 164, effective May 10, 2005.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2, 49-7A-6.

20:25:03:04.02. Information required when initiating an informational locate request. The following information is required to be provided by the person initiating the request when an informational locate request is submitted:

- (1) The name, address, and telephone number of the person making the notification request;
- (2) The name, address, and telephone number of the business requesting the facility location information;
- (3) The approximate date when the facility information is required;
- (4) The type and extent of the informational request;
- (5) A phone number that provides access to a person, knowledgeable about this request, during business hours;
- (6) The location of the required facility information by any one or more of the following means:

(a) Latitude/longitude;

(b) A specific street or rural address, which has a numbered address on a marked street or avenue that is publicly recorded; or

(c) The distance and direction from an intersecting street within 1000 feet of the excavation site; ~~or~~

(d) A specific quarter section by section, range, township, and county; ~~and~~ or

(e) A specific mile marker reference from any state or federal highway; and

(7) A precise description of the specific area for which facility information is required by:

(a) Providing the perimeter or the length and direction of the route for which underground facility information is required in reference to the exact distance and direction from known points of reference on or near the area for which underground facility information is required; or

(b) Marking the perimeter of the specific area for which facility information is required or the length and route of the underground facility information required by means of pink paint or flags; or

(c) Requesting to meet the facility operators, when it is impractical to utilize item a or b above or the informational request involves a major project, and to inform the facility operators, in writing, of the extent of the underground facility information requested.

Source: 29 SDR 111, effective February 12, 2003; 31 SDR 164, effective May 10, 2005.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2, 49-7A-6.

20:25:03:05. Color standards and guidelines for marking underground facilities and identification of marked facilities. Operators who must mark their underground facilities as required by SDCL 49-7A-8 shall ~~identify the operator of the marked underground facility and~~ use the following color standards:

- (1) Electric - Red;
- (2) Gas/oil/steam - Yellow;
- (3) Communications/CATV - Orange;
- (4) Water - Blue;
- (5) Sewer - Green;
- (6) Temporary survey markings - Pink;
- (7) Proposed excavation boundaries - White; and
- (8) Reclaimed water, irrigation, and slurry lines - Purple.

~~If multiple underground facilities exist, the operator shall separately mark each underground facility. When determining the most suitable means to mark underground facilities, terrain, site conditions, and the type and extent of the proposed excavation shall~~

~~be considered. The excavator may request off set marks to maintain an accurate record of the facility locations.~~

20:25:03:05.04 Operator responsibilities when marking underground facilities. Each operator who is required to mark its underground facilities pursuant to SDCL 49-7A-8 shall identify the underground facility using the following minimum standards:

(1) The underground facility must be marked in the most suitable manner with consideration to terrain, site conditions, type, and extent of the proposed excavation to clearly identify the existence of an underground facility for the excavator;

(2) The marked underground facility shall clearly identify the name, abbreviation, or logo of the operator of the underground facility;

(3) If the width of the facility exceeds six inches, the outside edges of the underground facility must be marked to clearly identify the width of the underground facility for the excavator;

(4) If multiple underground facilities exist, the operator shall separately mark each underground facility;

(5) If the operator has no underground facilities in conflict with the excavation area, the operator shall mark in the excavation area “NO” followed by the operator’s name, abbreviation, or logo in the color code of the underground facility not in conflict with the excavation area; and

(6) The excavator may request off-set marks to maintain an accurate record of the facility locations.

20:25:03:05.05 Operator responsibilities when marking underground service

laterals. Unless otherwise agreed by the excavator and the operator, an underground facility operator shall locate a service lateral before the start date and time on the notice and in accordance with subdivisions 1 to 4, inclusive, with the exception that an operator is not required to locate a service lateral of a customer who is required by statute to participate in the statewide notification system. The types of facilities are:

(1) An operator of a natural gas, propane, or electric facility shall locate a service lateral up to the meter or the connection to a customer owned underground facility, whichever is closer to the end-use customer. If the meter or connection to the customer owned underground facility is within a public right-of-way, at a minimum the operator shall locate that portion of the service lateral within the public right-of-way up to the point where the service lateral first leaves the public right-of-way;

(2) An operator of a communication facility shall locate a service lateral up to the entry of the first building. If the service lateral does not enter a building, the operator shall locate up to the utilization equipment, fence, or wall that surrounds the equipment;

(3) After January 1, 2008, an operator of a water facility, at a minimum, shall locate the service lateral installed after that date to the meter or the connection to a customer's underground facility. If the meter or connection to the customer's underground facility is within a public right-of-way, at a minimum the operator shall locate that portion of the service lateral within the public right-of-way up to the point where the service lateral first leaves the public right-of-way. The operator shall either locate or provide information as shown on maps, drawings, diagrams, or other records, on the location of a water service lateral installed before January 1, 2008. If no information

is available on a water service lateral installed before January 1, 2008, then notifying the excavator that no information exists fulfills the requirements of this section; and

(4) After January 1, 2008, an operator of a sewage facility, at a minimum, shall locate that portion of the service lateral within a public right-of-way installed after that date up to the point where the service lateral first leaves the public right-of-way. The operator shall either locate or provide information as shown on maps, drawings, diagrams, or other records, on the location of a sewer service lateral installed before January 1, 2008. If no information is available on a sewer service lateral installed before January 1, 2008, then notifying the excavator in writing that no information exists fulfills the requirements of this section.

Source: 24 SDR 30, effective September 14, 1997; 26 SDR 161, effective June 8, 2000; 29 SDR 111, effective February 12, 2003.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-8.

20:25:03:07. Requirements for operation of a one-call notification center. The one-call notification center shall provide the following services:

(1) Accept a location request from the excavator twenty-four hours a day, seven days a week;

(2) Accept a locate request by telephone call, ~~facsimile transmission, and e-mail or~~ remote entry by computer transmission or an internet-based format approved by the South Dakota One Call board;

(3) At close of each location request ~~made by telephone call, facsimile transmission, or e-mail,~~ processed by a customer service representative at the center, prior to the issuance of a confirmation number, verify with the excavator that information provided by the excavator meets the requirements of § 20:25:03:04, 20:25:03:04.01, or 20:25:03:04.02. Following verification of the information, provide the excavator with the verification number associated with this request, and a list of underground facility operators who will be notified of this request;

(4) If a locate request, submitted in compliance with ~~SDCL 49-7A-6,~~ ARSD § 20:25:03:04, 20:25:03:04.01 or 20:25:03:04.02, is received by ~~facsimile, e-mail, or remote computer entry or internet~~ transmission, the excavator shall receive a ticket, within four hours, as the confirmation notice;

(5) Record each conversation which pertains to a location request;

(6) Maintain a copy of each conversation and ticket for a period of seven years;
and

(7) Upon request, provide copies of the tickets and recorded conversations to operators or excavators, at the cost of providing such copies; and

(8) Accept facility operator database information that allows proper notification to the operator of excavation near the operator's utility lines and updates to such data on a web based system as required by the South Dakota One Call Notification board.

Source: 26 SDR 161, effective June 8, 2000; 31 SDR 164, effective May 10, 2005.

General Authority: SDCL 49-7A-4.

Law Implemented: SDCL 49-7A-2, 49-7A-5, 49-7A-6, 49-7A-8.