September 26, 2016 (Final/Approved Circulated 10/04/2016)

APPROVED MINUTES

September 26, 2016 – 3 PM Central Time
Conference Call

Attendance at this meeting was also made possible at:

WATERTOWN MUNICIPAL UTILITIES
901 4TH AVE. SW
WATERTOWN, SD 57201

1. Chairman Dan Kaiser opened the meeting with a Call to Order and Roll Call at 3:00 PM, Central Time.

Board Members in attendance:

Chairman, Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Vice Chairman, John Ward, Representing Excavation Contractors;; Erin Hayes, Representing Community Antenna Television Systems; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Kevin Kouba, Representing Investor-Owned Electric Utilities; Kurt Pfeifle, Representing Rural Water Systems; Todd Chambers, Representing Municipalities; Ed Anderson, Representing Rural Electric Cooperatives; Kevin Kouba, Representing Investor-Owned Electric Utilities. Also in attendance: Legal Counsel: Amanda Reiss; Executive Director: Larry Janes.

Board Members unable to attend: Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Eugene Solseth, Representing Excavation Contractors; Ed Anderson, Representing Rural Electric Cooperatives.

2. Approval of August 17, 2016 Board Meeting Minutes. Two corrections were offered by Larry Janes. Legal Counsel was corrected to reflect Amanda Reiss as legal counsel. The dates of the annual CGA meeting were corrected to March 14 – 16, 2017. A motion was made by Dan Kaiser and seconded by Doug Larson to approve the corrected South Dakota One Call Board Minutes of the August 17, 2016 Board Meeting. **Motion carried unanimously upon a roll call vote.**

3. Executive Director Report Item:

   a. A Request for Executive Assistant, RFP #588, was posted to the South Dakota Office of Procurement website on July 1, 2016. A committee was formed to review proposals, interview, and make a recommendation to the Board. Today, what is the recommendation of the committee? The Board may go into Executive Session, if and only according to SDCL 1-25-2 (3). Dan Kaiser left the meeting at this time due to a conflict. A motion to move into executive session was made by Bleau LaFave and was seconded by Erin Hayes.

Time into Executive Session was at 3:04 PM Central Time. Time out of Executive Session was at 3:28 PM Central Time. The Board will meet at 3 PM Central time on October 3, 2016 via conference call to consider the recommendation by the committee.

4. There being no further discussion, Erin Hayes made a motion to adjourn. Kurt Pfeifle seconded the motion. **Motion carried unanimously upon a roll call vote.**

Minutes of this meeting were prepared by Larry Janes, Executive Director, South Dakota One Call Notification Board. For information about South Dakota One Call/South Dakota 811, please visit http://onecall.sd.gov . Materials presented at this meeting are available by contacting the Executive Director in writing at exedir@sdonecall.com, or by calling (605) 339-0529.

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