

# TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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July 19, 2022

South Dakota One Call  
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,199,920.43

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmnt of Revenues & Expenditures**  
June 2022

	Jun 22
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	113,743.16
Total Income	113,743.16
Expense	
5101010 - Salaries & Benefits	
51010100 - Salaries	46.68
Total 5101010 - Salaries & Benefits	46.68
5203 - Travel	
52031380 - Non-employment Trave	2,596.26
Total 5203 - Travel	2,596.26
5204 - Contractual Services	
52040280 - Dues/Membership Fees	1,127.80
52040980 - Consultant Fee, Mgmt	18,041.68
52041800 - Computer Svcs-State	69.10
52045180 - Rents Other	838.20
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	96,813.18
Total 5204 - Contractual Services	117,089.96
5205 Supplies	
52050280 - Office Supplies	635.73
52053580 - Postage	473.12
52053980 - Foodstuffs	514.60
Total 5205 Supplies	1,623.45
5206 - Sponsorships & Grants	
52060600 - Scholarships	2,400.00
Total 5206 - Sponsorships & Grants	2,400.00
5207 - Cap Outlay, Comp Hdwr	999.00
Total Expense	124,755.35
Net Ordinary Income	-11,012.19
Net Income	-11,012.19

**SOUTH DAKOTA ONE CALL**  
**Stmt of Revenues & Expenditures**  
July 2021 through June 2022

	Jul '21 - Jun 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	1,038,665.61
4391000 - Fines	20,500.00
4491000 - Interest	17,752.83
	1,076,918.44
<b>Total Income</b>	<b>1,076,918.44</b>
<b>Expense</b>	
5101010 - Salaries & Benefits	
51010100 - Salaries	125.38
5101010 - Salaries & Benefits - Other	333.74
	459.12
<b>Total 5101010 - Salaries &amp; Benefits</b>	<b>459.12</b>
5203 - Travel	
52031380 - Non-employment Trave	11,752.98
	11,752.98
<b>Total 5203 - Travel</b>	<b>11,752.98</b>
5204 - Contractual Services	
52040180 - Subscriptions	275.00
52040280 - Dues/Membership Fees	8,739.08
52040880 - Consultant Fee Legal	12,215.70
52040980 - Consultant Fee, Mgmt	205,634.98
52041800 - Computer Svcs-State	753.56
52042000 - Central Services	4,302.70
52044180 - Advertising Misc	650.00
52045180 - Rents Other	4,786.20
52045900 - Insurance (00)	2,011.90
52047400 - Bank/Lockbox Fees	2,400.00
52049680 - Other Contractual	627,737.68
	869,506.80
<b>Total 5204 - Contractual Services</b>	<b>869,506.80</b>
5205 Supplies	
52050280 - Office Supplies	1,704.72
52050480 - Ed & Instr Supplies	2,259.23
52053280 - Printing Commercial	4,221.70
52053580 - Postage	1,146.62
52053780 - Clothing	300.56
52053980 - Foodstuffs	845.13
	10,477.96
<b>Total 5205 Supplies</b>	<b>10,477.96</b>
5206 - Sponsorships & Grants	
52060600 - Scholarships	4,800.00
	4,800.00
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>4,800.00</b>
5207 - Cap Outlay, Comp Hdwr	999.00
	999.00
<b>Total Expense</b>	<b>897,995.86</b>
<b>Net Ordinary Income</b>	<b>178,922.58</b>
<b>Net Income</b>	<b>178,922.58</b>

**SOUTH DAKOTA ONE CALL  
Expenditure Detail By Account**

June 2022

Type	Date	Num	Name	Memo	Debit	Balance
<b>5101010 - Salaries &amp; Benefits</b>						
<b>51010100 - Salaries</b>						
Check	06/30/2022	CGEX220613	cindy Kennitz		46.68	46.68
Total 51010100 - Salaries					46.68	46.68
Total 5101010 - Salaries & Benefits					46.68	46.68
<b>5203 - Travel</b>						
<b>52031380 - Non-employment Trave</b>						
Check	06/07/2022	26220000096	Codi Gregg		2,596.26	2,596.26
Total 52031380 - Non-employment Trave					2,596.26	2,596.26
Total 5203 - Travel					2,596.26	2,596.26
<b>5204 - Contractual Services</b>						
<b>52040280 - Dues/Membership Fees</b>						
Check	06/07/2022	26220000094	Common Ground Alliance	12.31.22 CGA Membership	1,000.00	1,000.00
Check	06/07/2022	26220000096	Codi Gregg		127.80	1,127.80
Total 52040280 - Dues/Membership Fees					1,127.80	1,127.80
<b>52040980 - Consultant Fee, Mgmt</b>						
Check	06/07/2022	26220000092	Larry Janes		8,333.35	8,333.35
Check	06/30/2022	db	Codi Gregg		9,708.33	18,041.68
Total 52040980 - Consultant Fee, Mgmt					18,041.68	18,041.68
<b>52041800 - Computer Svcs-State</b>						
Check	06/21/2022	DP205123	SD BIT	May Lan & Tech Access Fees	69.10	69.10
Total 52041800 - Computer Svcs-State					69.10	69.10
<b>52045180 - Rents Other</b>						
Check	06/07/2022	26220000096	Codi Gregg		838.20	838.20
Total 52045180 - Rents Other					838.20	838.20
<b>52047400 - Bank/Lockbox Fees</b>						
Check	06/21/2022	D2622D0012	LockBox Fee		200.00	200.00
Total 52047400 - Bank/Lockbox Fees					200.00	200.00
<b>52049680 - Other Contractual</b>						
Check	06/07/2022	26220000093	Take Charge Bookkeeping		850.00	850.00
Check	06/07/2022	26220000095	Texas Excavation	SD22-0010	841.67	1,691.67
Check	06/21/2022	26220000097	Texas Excavation	SD22-0009 May	80,657.28	82,348.95
Check	06/21/2022	26220000098	Texas Excavation	SD22-0003 February	14,464.23	96,813.18
Total 52049680 - Other Contractual					96,813.18	96,813.18
Total 5204 - Contractual Services					117,089.96	117,089.96
<b>5205 Supplies</b>						
<b>52050280 - Office Supplies</b>						
Check	06/07/2022	26220000096	Codi Gregg		635.73	635.73
Total 52050280 - Office Supplies					635.73	635.73
<b>52053580 - Postage</b>						
Check	06/07/2022	26220000096	Codi Gregg		473.12	473.12
Total 52053580 - Postage					473.12	473.12
<b>52053980 - Foodstuffs</b>						
Check	06/07/2022	26220000096	Codi Gregg		514.60	514.60
Total 52053980 - Foodstuffs					514.60	514.60
Total 5205 Supplies					1,623.45	1,623.45
<b>5206 - Sponsorships &amp; Grants</b>						
<b>52060600 - Scholarships</b>						
Check	06/21/2022	26220000099	Mitchell Technical College	20220629 - Peyton McDonnell	2,400.00	2,400.00
Total 52060600 - Scholarships					2,400.00	2,400.00
Total 5206 - Sponsorships & Grants					2,400.00	2,400.00
<b>5207 - Cap Outlay,Comp Hdwr</b>						
Check	06/07/2022	26220000096	Codi Gregg		999.00	999.00
Total 5207 - Cap Outlay,Comp Hdwr					999.00	999.00
<b>TOTAL</b>					<b>124,755.35</b>	<b>124,755.35</b>

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Budget vs. Actual**

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	125.38			
5101010 - Salaries & Benefits - Other	333.74	3,042.00	-2,708.26	11.0%
<b>Total 5101010 - Salaries &amp; Benefits</b>	<b>459.12</b>	<b>3,042.00</b>	<b>-2,582.88</b>	<b>15.1%</b>
5203 - Travel				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	11,752.98	48,500.00	-36,747.02	24.2%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
<b>Total 5203 - Travel</b>	<b>11,752.98</b>	<b>48,500.00</b>	<b>-36,747.02</b>	<b>24.2%</b>
5204 - Contractual Services				
52040180 - Subscriptions	275.00	0.00	275.00	100.0%
52040280 - Dues/Membership Fees	8,739.08	2,500.00	6,239.08	349.6%
52040380 - Leagl Doc Fees	0.00	500.00	-500.00	0.0%
52040880 - Consultant Fee Legal	12,215.70	36,000.00	-23,784.30	33.9%
52040980 - Consultant Fee, Mgmt	205,634.98	215,832.00	-10,197.02	95.3%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	753.56	450.00	303.56	167.5%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	4,302.70	6,200.00	-1,897.30	69.4%
52043100 - Audit Svcs-State	0.00	3,000.00	-3,000.00	0.0%
52043680 - Advertising Newspaper	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	650.00	5,000.00	-4,350.00	13.0%
52045180 - Rents Other	4,786.20	7,000.00	-2,213.80	68.4%
52045300 - Telecomm thru purcha	0.00	0.00	0.00	0.0%
52045380 - Telecommunications	0.00	600.00	-600.00	0.0%
52045900 - Insurance (00)	2,011.90	2,800.00	-788.10	71.9%
52047400 - Bank/Lockbox Fees	2,400.00	2,400.00	0.00	100.0%
52049680 - Other Contractual	627,737.68	750,000.00	-122,262.32	83.7%
<b>Total 5204 - Contractual Services</b>	<b>869,506.80</b>	<b>1,043,282.00</b>	<b>-173,775.20</b>	<b>83.3%</b>
5205 Supplies				
52050280 - Office Supplies	1,704.72	3,200.00	-1,495.28	53.3%
52050480 - Ed & Instr Supplies	2,259.23	22,000.00	-19,740.77	10.3%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	4,221.70	12,000.00	-7,778.30	35.2%
52053580 - Postage	1,146.62	2,000.00	-853.38	57.3%
52053780 - Clothing	300.56	1,500.00	-1,199.44	20.0%
52053980 - Foodstuffs	845.13	3,000.00	-2,154.87	28.2%
<b>Total 5205 Supplies</b>	<b>10,477.96</b>	<b>43,800.00</b>	<b>-33,322.04</b>	<b>23.9%</b>
5206 - Sponsorships & Grants				
52060600 - Scholarships	4,800.00	20,000.00	-15,200.00	24.0%
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>4,800.00</b>	<b>20,000.00</b>	<b>-15,200.00</b>	<b>24.0%</b>
5207 - Cap Outlay,Comp Hdwr	999.00	1,000.00	-1.00	99.9%
<b>Total Expense</b>	<b>897,995.86</b>	<b>1,159,624.00</b>	<b>-261,628.14</b>	<b>77.4%</b>
<b>Net Ordinary Income</b>	<b>-897,995.86</b>	<b>-1,159,624.00</b>	<b>261,628.14</b>	<b>77.4%</b>
<b>Net Income</b>	<b>-897,995.86</b>	<b>-1,159,624.00</b>	<b>261,628.14</b>	<b>77.4%</b>

SD One Call													
Recap of fines collected and scholarships granted													
FY2022-to-date													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
Fines collected	\$ -	\$ 1,250	\$ 4,250		\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000			\$ -		\$ 20,500
Scholarships granted	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 4,800

9:34 AM

07/19/22

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
**3128 Fund Balance, Period Ending 06/30/2022**

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	<u>Jun 30, 22</u>
<b>Beginning Balance</b>	1,277,039.16
<b>Cleared Transactions</b>	
Checks and Payments - 17 items	-196,159.77
Deposits and Credits - 26 items	119,041.04
<b>Total Cleared Transactions</b>	<u>-77,118.73</u>
<b>Cleared Balance</b>	<u>1,199,920.43</u>
<b>Register Balance as of 06/30/2022</b>	1,199,920.43
<b>New Transactions</b>	
Checks and Payments - 11 items	-112,745.55
<b>Total New Transactions</b>	<u>-112,745.55</u>
<b>Ending Balance</b>	<u><u>1,087,174.88</u></u>

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Detail**  
**3128 Fund Balance, Period Ending 06/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,277,039.16
<b>Cleared Transactions</b>						
<b>Checks and Payments - 17 items</b>						
Check	05/21/2022	26220...	Texas Excavation	X	-61,062.36	-61,062.36
Check	05/21/2022	26220...	Larry Janes	X	-8,333.33	-69,395.69
Check	05/21/2022	26220...	Texas Excavation	X	-816.67	-70,212.36
Check	05/26/2022	26220...	AmericInn	X	-1,034.56	-71,246.92
Check	05/26/2022	26220...	Loren Beld	X	-157.50	-71,404.42
Check	06/07/2022	26220...	Larry Janes	X	-8,333.35	-79,737.77
Check	06/07/2022	26220...	Codi Gregg	X	-6,184.71	-85,922.48
Check	06/07/2022	26220...	Common Ground All...	X	-1,000.00	-86,922.48
Check	06/07/2022	26220...	Take Charge Bookk...	X	-850.00	-87,772.48
Check	06/07/2022	26220...	Texas Excavation	X	-841.67	-88,614.15
Check	06/21/2022	26220...	Texas Excavation	X	-80,657.28	-169,271.43
Check	06/21/2022	26220...	Texas Excavation	X	-14,464.23	-183,735.66
Check	06/21/2022	26220...	Mitchell Technical C...	X	-2,400.00	-186,135.66
Check	06/21/2022	D2622...	LockBox Fee	X	-200.00	-186,335.66
Check	06/21/2022	DP20...	SD BIT	X	-69.10	-186,404.76
Check	06/30/2022	db	Codi Gregg	X	-9,708.33	-196,113.09
Check	06/30/2022	CGEX...	cindy Kemnitz	X	-46.68	-196,159.77
<b>Total Checks and Payments</b>					<b>-196,159.77</b>	<b>-196,159.77</b>
<b>Deposits and Credits - 26 items</b>						
Deposit	05/31/2022			X	5,297.88	5,297.88
Deposit	06/01/2022			X	175.35	5,473.23
Deposit	06/02/2022			X	4,739.75	10,212.98
Deposit	06/03/2022			X	29.40	10,242.38
Deposit	06/06/2022			X	1,008.00	11,250.38
Deposit	06/07/2022			X	7,928.69	19,179.07
Deposit	06/08/2022			X	1,293.60	20,472.67
Deposit	06/09/2022			X	2,373.49	22,846.16
Deposit	06/10/2022			X	6,252.75	29,098.91
Deposit	06/13/2022			X	23.10	29,122.01
Deposit	06/13/2022			X	14,626.99	43,749.00
Deposit	06/14/2022			X	14,966.70	58,715.70
Deposit	06/15/2022			X	1,625.61	60,341.31
Deposit	06/16/2022			X	7,450.94	67,792.25
Deposit	06/17/2022			X	285.60	68,077.85
Deposit	06/17/2022			X	1,174.32	69,252.17
Deposit	06/20/2022			X	1,763.72	71,015.89
Deposit	06/21/2022			X	3,428.88	74,444.77
Deposit	06/22/2022			X	586.95	75,031.72
Deposit	06/23/2022			X	2,914.71	77,946.43
Deposit	06/24/2022			X	3,742.81	81,689.24
Deposit	06/27/2022			X	10,559.72	92,248.96
Deposit	06/28/2022			X	18,089.40	110,338.36
Deposit	06/29/2022			X	7,003.36	117,341.72
Deposit	06/30/2022			X	426.30	117,768.02
Deposit	06/30/2022			X	1,273.02	119,041.04
<b>Total Deposits and Credits</b>					<b>119,041.04</b>	<b>119,041.04</b>
<b>Total Cleared Transactions</b>					<b>-77,118.73</b>	<b>-77,118.73</b>
<b>Cleared Balance</b>					<b>-77,118.73</b>	<b>1,199,920.43</b>
<b>Register Balance as of 06/30/2022</b>					<b>-77,118.73</b>	<b>1,199,920.43</b>
<b>New Transactions</b>						
<b>Checks and Payments - 11 items</b>						
Check	07/01/2022	26230...	May Adam Gerdes ...		-11,938.98	-11,938.98
Check	07/01/2022	26230...	First District		-8,525.00	-20,463.98
Check	07/01/2022	23230...	Larry Janes		-8,333.33	-28,797.31
Check	07/01/2022	26230...	Larry Janes		-3,565.21	-32,362.52
Check	07/01/2022	26230...	Western Dakota Tec...		-2,205.00	-34,567.52
Check	07/01/2022	26230...	Larry Janes		-1,153.05	-35,720.57
Check	07/01/2022	26230...	Take Charge Bookk...		-1,125.00	-36,845.57
Check	07/01/2022	26230...	Texas Excavation		-791.67	-37,637.24



**SOUTH DAKOTA ONE CALL**  
**Reconciliation Detail**  
**3128 Fund Balance, Period Ending 06/30/2022**

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Check	07/01/2022	26230...	Mark Meier		-162.96	-37,800.20
Check	07/19/2022	26230...	Texas Excavation		-74,745.35	-112,545.55
Check	07/20/2022	D2623...	LockBox Fee		-200.00	-112,745.55
Total Checks and Payments					-112,745.55	-112,745.55
Total New Transactions					-112,745.55	-112,745.55
<b>Ending Balance</b>					<b>-189,864.28</b>	<b>1,087,174.88</b>

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AGENCY: 26 PUBLIC UTILITIES COMMISSION  
BUDGET UNIT: 2610 PUBLIC UTILITIES COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
2016	2610000869	1140000	73,950.38	CR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 2016 869			73,950.38	CR *	
COMP/BUDG UNIT TOTAL 2016 2610			73,950.38	CR **	
3014	2610000876	1140000	42,128.13	DR	TELEPHONE SOLICITATION FUND
COMPANY/SOURCE TOTAL 3014 876			42,128.13	DR *	
COMP/BUDG UNIT TOTAL 3014 2610			42,128.13	DR **	
3128	2610000757	1140000	330,490.72	DR	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 757			330,490.72	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			330,490.72	DR **	
3128	2610000823	1140000	2,986,336.90	DR	GROSS RECEIPTS TAX FUND
COMPANY/SOURCE TOTAL 3128 823			2,986,336.90	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			2,986,336.90	DR **	
3128	2610000869	1140000	142,602.26	DR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 869			142,602.26	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			142,602.26	DR **	
3128	2610000882	1140000	56.71	DR	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			56.71	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			56.71	DR **	
8316	2610000860	1140000	3,345.18	DR	RATE CASE/UTIL INVEST FUND
COMPANY/SOURCE TOTAL 3128 882			3,345.18	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			3,345.18	DR **	
8316	26100008600G	1140000	67.12	CR	EL20-018 WIND SPRING SOLAR
8316	26100008601D	1140000	883.91	CR	EL08-031 BUFFALO RIDGE IT
8316	26100008601E	1140000	8.79	CR	SC 29615 CHRISTENSON ROBISH VS CRIT
8316	26100008601G	1140000	295.43	CR	EL21-018 NORTH BEND WIND
8316	26100008601H	1140000	336.89	CR	SC 29610 CRIT APPEAL
8316	26100008601I	1140000	1,774.95	CR	TC21-124
8316	26100008602A	1140000	23,413.63	CR	HP22-001 SUMMIT CARBON
8316	26100008602B	1140000	589.04	CR	EL22-006 MDU TGR
8316	26100008602C	1140000	955.57	CR	EL22-007 MDU IRR
8316	26100008602E	1140000	8,059.42	CR	NG22-005 MIDAM RATE CASE

①

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 06/30/2022

AGENCY: 26 PUBLIC UTILITIES COMMISSION  
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,199,863.72	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			1,199,863.72	DR *	
COMP/BUDG UNIT TOTAL 3128 2620			1,199,863.72	DR **	
BUDGET UNIT TOTAL 2620			1,199,863.72	DR ***	
AGENCY TOTAL 26			4,590,233.22	DR ****	

*DR=*  
*1,199,920.43*