

TAKE CHARGE BOOKKEEPING, LLC

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September 12, 2022

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date. NOT PROVIDED SINCE THIS IS MONTH ONE OF THE FY.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,215,616.77.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
August 2022

| | Aug 22 |
|-------------------------------------|------------|
| Ordinary Income/Expense | |
| Income | |
| 4299006 - Locate Fees | 106,963.93 |
| 4491000 - Interest | 9,747.03 |
| | |
| Total Income | 116,710.96 |
| Expense | |
| 5101010 - Salaries & Benefits | |
| 51010100 - Salaries | 203.64 |
| | |
| Total 5101010 - Salaries & Benefits | 203.64 |
| 5203 - Travel | |
| 52031380 - Non-employment Trave | 911.82 |
| | |
| Total 5203 - Travel | 911.82 |
| 5204 - Contractual Services | |
| 52040980 - Consultant Fee, Mgmt | 9,708.33 |
| 52041800 - Computer Svcs-State | 72.44 |
| 52047400 - Bank/Lockbox Fees | 200.00 |
| 52049680 - Other Contractual | 67,698.09 |
| | |
| Total 5204 - Contractual Services | 77,678.86 |
| Total Expense | 78,794.32 |
| Net Ordinary Income | 37,916.64 |
| Net Income | 37,916.64 |

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
 July through August 2022

| | Jul - Aug 22 |
|-------------------------------------|--------------|
| Ordinary Income/Expense | |
| Income | |
| 4299006 - Locate Fees | 217,280.01 |
| 4491000 - Interest | 9,747.03 |
| | 227,027.04 |
| Total Income | 227,027.04 |
| Expense | |
| 5101010 - Salaries & Benefits | |
| 51010100 - Salaries | 203.64 |
| | 203.64 |
| Total 5101010 - Salaries & Benefits | 203.64 |
| 5203 - Travel | |
| 52031000 - Lodging | 1,438.73 |
| 52031380 - Non-employment Trave | 1,074.78 |
| | 2,513.51 |
| Total 5203 - Travel | 2,513.51 |
| 5204 - Contractual Services | |
| 52040280 - Dues/Membership Fees | 4,820.40 |
| 52040880 - Consultant Fee Legal | 11,938.98 |
| 52040980 - Consultant Fee, Mgmt | 27,749.99 |
| 52041800 - Computer Svcs-State | 142.33 |
| 52042000 - Central Services | 1,495.91 |
| 52045180 - Rents Other | 1,486.00 |
| 52045900 - Insurance (00) | 3,696.30 |
| 52047400 - Bank/Lockbox Fees | 400.00 |
| 52049680 - Other Contractual | 152,885.11 |
| | 204,615.02 |
| Total 5204 - Contractual Services | 204,615.02 |
| 5205 Supplies | |
| 52053580 - Postage | 289.90 |
| 52053780 - Clothing | 748.25 |
| 52053980 - Foodstuffs | 755.38 |
| | 1,793.53 |
| Total 5205 Supplies | 1,793.53 |
| 5206 - Sponsorships & Grants | |
| 52060600 - Scholarships | 2,205.00 |
| | 2,205.00 |
| Total 5206 - Sponsorships & Grants | 2,205.00 |
| Total Expense | 211,330.70 |
| Net Ordinary Income | 15,696.34 |
| Net Income | 15,696.34 |

SOUTH DAKOTA ONE CALL
Transaction Detail By Account
August 2022

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|--|------------|--------------|----------------------|----------------------|------------------|-------------|------------------|
| 5101010 - Salaries & Benefits | | | | | | | |
| 51010100 - Salaries | 08/05/2022 | CGEX220727 | cindy Kennitz | | 203.64 | | 203.64 |
| Total 51010100 - Salaries | | | | | 203.64 | 0.00 | 203.64 |
| Total 5101010 - Salaries & Benefits | | | | | 203.64 | 0.00 | 203.64 |
| 5203 - Travel | | | | | | | |
| 52031380 - Non-employment Trave | | | | | | | |
| Check | 08/20/2022 | 262300000018 | Kay Braaten | May Board Meeting | 138.60 | | 138.60 |
| Check | 08/20/2022 | 262300000018 | Kay Braaten | August Board Meeting | 138.60 | | 277.20 |
| Check | 08/20/2022 | 262300000019 | Danni Kaiser | | 207.20 | | 484.40 |
| Check | 08/20/2022 | 262300000020 | Fay Jandreau | August Board Meeting | 44.10 | | 528.50 |
| Check | 08/20/2022 | 262300000021 | Lloyd Rave | August Board Meeting | 205.10 | | 733.60 |
| Check | 08/20/2022 | 262300000022 | Mark Meier | August Board Meeting | 178.22 | | 911.82 |
| Total 52031380 - Non-employment Trave | | | | | 911.82 | 0.00 | 911.82 |
| Total 5203 - Travel | | | | | 911.82 | 0.00 | 911.82 |
| 5204 - Contractual Services | | | | | | | |
| 52040980 - Consultant Fee, Mgmt | | | | | | | |
| Check | 08/20/2022 | DB | Codi Gregg | | 9,708.33 | | 9,708.33 |
| Total 52040980 - Consultant Fee, Mgmt | | | | | 9,708.33 | 0.00 | 9,708.33 |
| 52041800 - Computer Svcs-State | | | | | | | |
| Check | 08/20/2022 | DP307119 | SD BIT | | 72.44 | | 72.44 |
| Total 52041800 - Computer Svcs-State | | | | | 72.44 | 0.00 | 72.44 |
| 52047400 - Bank/Lockbox Fees | | | | | | | |
| Check | 08/20/2022 | DB | LockBox Fee | | 200.00 | | 200.00 |
| Total 52047400 - Bank/Lockbox Fees | | | | | 200.00 | 0.00 | 200.00 |
| 52049680 - Other Contractual | | | | | | | |
| Check | 08/10/2022 | DB | Take Charge Bookk... | | 1,025.00 | | 1,025.00 |
| Check | 08/20/2022 | 262300000016 | Texas Excavation | | 65,881.42 | | 66,906.42 |
| Check | 08/20/2022 | 262300000017 | Texas Excavation | | 791.67 | | 67,698.09 |
| Total 52049680 - Other Contractual | | | | | 67,698.09 | 0.00 | 67,698.09 |
| Total 5204 - Contractual Services | | | | | 77,678.86 | 0.00 | 77,678.86 |
| TOTAL | | | | | 78,794.32 | 0.00 | 78,794.32 |

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual

July 2022 through June 2023

| | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|----------------------|----------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4299006 - Locate Fees | 217,280.01 | 0.00 | 217,280.01 | 100.0% |
| 4391000 - Fines | 0.00 | 0.00 | 0.00 | 0.0% |
| 4491000 - Interest | 9,747.03 | | | |
| Total Income | 227,027.04 | 0.00 | 227,027.04 | 100.0% |
| Expense | | | | |
| 5101010 - Salaries & Benefits | | | | |
| 51010100 - Salaries | 203.64 | | | |
| 5101010 - Salaries & Benefits - Other | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| Total 5101010 - Salaries & Benefits | 203.64 | 3,000.00 | -2,796.36 | 6.8% |
| 5203 - Travel | | | | |
| 52031000 - Lodging | 1,438.73 | | | |
| 52031380 - Non-employment Trave | 1,074.78 | 48,500.00 | -47,425.22 | 2.2% |
| Total 5203 - Travel | 2,513.51 | 48,500.00 | -45,986.49 | 5.2% |
| 5204 - Contractual Services | | | | |
| 52040180 - Subscriptions | 0.00 | 300.00 | -300.00 | 0.0% |
| 52040280 - Dues/Membership Fees | 4,820.40 | 9,000.00 | -4,179.60 | 53.6% |
| 52040380 - Leagl Doc Fees | 0.00 | 500.00 | -500.00 | 0.0% |
| 52040880 - Consultant Fee Legal | 11,938.98 | 36,000.00 | -24,061.02 | 33.2% |
| 52040980 - Consultant Fee, Mgmt | 27,749.99 | 240,000.00 | -212,250.01 | 11.6% |
| 52041680 - Workshop Registratio | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 52041800 - Computer Svcs-State | 142.33 | 900.00 | -757.67 | 15.8% |
| 52042000 - Central Services | 1,495.91 | 6,200.00 | -4,704.09 | 24.1% |
| 52043100 - Audit Svcs-State | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 52043680 - Advertising Newspaper | 0.00 | 0.00 | 0.00 | 0.0% |
| 52044180 - Advertising Misc | 0.00 | 9,000.00 | -9,000.00 | 0.0% |
| 52045180 - Rents Other | 1,486.00 | 7,000.00 | -5,514.00 | 21.2% |
| 52045380 - Telecommunications | 0.00 | 100.00 | -100.00 | 0.0% |
| 52045900 - Insurance (00) | 3,696.30 | 2,800.00 | 896.30 | 132.0% |
| 52047400 - Bank/Lockbox Fees | 400.00 | 2,400.00 | -2,000.00 | 16.7% |
| 52049680 - Other Contractual | 152,885.11 | 850,000.00 | -697,114.89 | 18.0% |
| Total 5204 - Contractual Services | 204,615.02 | 1,177,200.00 | -972,584.98 | 17.4% |
| 5205 Supplies | | | | |
| 52050280 - Office Supplies | 0.00 | 400.00 | -400.00 | 0.0% |
| 52050480 - Ed & Instr Supplies | 0.00 | 25,000.00 | -25,000.00 | 0.0% |
| 52053100 - Printing-State | 0.00 | 0.00 | 0.00 | 0.0% |
| 52053280 - Printing Commercial | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 52053580 - Postage | 289.90 | 5,000.00 | -4,710.10 | 5.8% |
| 52053780 - Clothing | 748.25 | 1,500.00 | -751.75 | 49.9% |
| 52053980 - Foodstuffs | 755.38 | 3,000.00 | -2,244.62 | 25.2% |
| Total 5205 Supplies | 1,793.53 | 47,900.00 | -46,106.47 | 3.7% |
| 5206 - Sponsorships & Grants | | | | |
| 52060600 - Scholarships | 2,205.00 | 20,000.00 | -17,795.00 | 11.0% |
| Total 5206 - Sponsorships & Grants | 2,205.00 | 20,000.00 | -17,795.00 | 11.0% |
| 5207 - Cap Outlay,Comp Hdwr | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Total Expense | 211,330.70 | 1,299,100.00 | -1,087,769.30 | 16.3% |
| Net Ordinary Income | 15,696.34 | -1,299,100.00 | 1,314,796.34 | -1.2% |
| Net Income | 15,696.34 | -1,299,100.00 | 1,314,796.34 | -1.2% |

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09/12/22

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 08/31/2022

| | <u>Aug 31, 22</u> |
|-----------------------------------|----------------------------|
| Beginning Balance | 1,225,066.35 |
| Cleared Transactions | |
| Checks and Payments - 7 items | -21,117.74 |
| Deposits and Credits - 35 items | 152,283.23 |
| Total Cleared Transactions | <u>131,165.49</u> |
| Cleared Balance | <u><u>1,356,231.84</u></u> |
| Uncleared Transactions | |
| Checks and Payments - 9 items | -146,026.56 |
| Deposits and Credits - 1 item | 5,411.49 |
| Total Uncleared Transactions | <u>-140,615.07</u> |
| Register Balance as of 08/31/2022 | <u><u>1,215,616.77</u></u> |
| Ending Balance | 1,215,616.77 |

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 08/31/2022

| Type | Date | Num | Name | Cir | Amount | Balance |
|--|------------|----------|----------------------|-----|-------------|--------------|
| Beginning Balance | | | | | | 1,225,066.35 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 7 items | | | | | | |
| Check | 07/20/2022 | 26230... | Codi Gregg | X | -9,708.33 | -9,708.33 |
| Check | 07/20/2022 | D2623... | LockBox Fee | X | -200.00 | -9,908.33 |
| Check | 08/05/2022 | CGEX... | cindy Kemnitz | X | -203.64 | -10,111.97 |
| Check | 08/10/2022 | DB | Take Charge Bookk... | X | -1,025.00 | -11,136.97 |
| Check | 08/20/2022 | DB | Codi Gregg | X | -9,708.33 | -20,845.30 |
| Check | 08/20/2022 | DB | LockBox Fee | X | -200.00 | -21,045.30 |
| Check | 08/20/2022 | DP30... | SD BIT | X | -72.44 | -21,117.74 |
| Total Checks and Payments | | | | | -21,117.74 | -21,117.74 |
| Deposits and Credits - 35 items | | | | | | |
| Deposit | 07/15/2022 | | | X | 5,850.62 | 5,850.62 |
| Deposit | 07/22/2022 | | | X | 373.80 | 6,224.42 |
| Deposit | 07/25/2022 | | | X | 11,014.71 | 17,239.13 |
| Deposit | 07/26/2022 | | | X | 13,559.35 | 30,798.48 |
| Deposit | 07/27/2022 | | | X | 2,115.75 | 32,914.23 |
| Deposit | 07/28/2022 | | | X | 2,589.58 | 35,503.81 |
| Deposit | 07/29/2022 | | | X | 5,479.95 | 40,983.76 |
| Deposit | 08/01/2022 | | | X | 56.70 | 41,040.46 |
| Deposit | 08/01/2022 | | | X | 98.70 | 41,139.16 |
| Deposit | 08/01/2022 | | | X | 267.85 | 41,407.01 |
| Deposit | 08/01/2022 | | | X | 291.90 | 41,698.91 |
| Deposit | 08/01/2022 | | | X | 6,554.73 | 48,253.64 |
| Deposit | 08/01/2022 | | | X | 14,182.91 | 62,436.55 |
| Deposit | 08/03/2022 | | | X | 5,349.26 | 67,785.81 |
| Deposit | 08/04/2022 | | | X | 1,750.56 | 69,536.37 |
| Deposit | 08/05/2022 | | | X | 1,611.49 | 71,147.86 |
| Deposit | 08/08/2022 | | | X | 7,132.77 | 78,280.63 |
| Deposit | 08/09/2022 | | | X | 94.78 | 78,375.41 |
| Deposit | 08/10/2022 | | | X | 1,148.91 | 79,524.32 |
| Deposit | 08/11/2022 | | | X | 2,735.49 | 82,259.81 |
| Deposit | 08/12/2022 | | | X | 6,992.37 | 89,252.18 |
| Deposit | 08/15/2022 | | | X | 4,571.07 | 93,823.25 |
| Deposit | 08/17/2022 | | | X | 530.25 | 94,353.50 |
| Deposit | 08/18/2022 | | | X | 14,368.71 | 108,722.21 |
| Deposit | 08/19/2022 | | | X | 3,252.97 | 111,975.18 |
| Deposit | 08/22/2022 | | | X | 7.35 | 111,982.53 |
| Deposit | 08/22/2022 | | | X | 7,288.75 | 119,271.28 |
| Deposit | 08/23/2022 | | | X | 1,006.04 | 120,277.32 |
| Deposit | 08/23/2022 | | | X | 3,099.60 | 123,376.92 |
| Deposit | 08/24/2022 | | | X | 1,179.15 | 124,556.07 |
| Deposit | 08/25/2022 | | | X | 12,869.15 | 137,425.22 |
| Deposit | 08/26/2022 | | | X | 4,976.58 | 142,401.80 |
| Deposit | 08/30/2022 | | | X | 110.25 | 142,512.05 |
| Deposit | 08/31/2022 | | | X | 24.15 | 142,536.20 |
| Deposit | 08/31/2022 | | | X | 9,747.03 | 152,283.23 |
| Total Deposits and Credits | | | | | 152,283.23 | 152,283.23 |
| Total Cleared Transactions | | | | | 131,165.49 | 131,165.49 |
| Cleared Balance | | | | | 131,165.49 | 1,356,231.84 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 9 items | | | | | | |
| Check | 07/19/2022 | 26230... | Texas Excavation | | -74,745.35 | -74,745.35 |
| Check | 07/20/2022 | 26230... | Larry Janes | | -3,696.30 | -78,441.65 |
| Check | 08/20/2022 | 26230... | Texas Excavation | | -65,881.42 | -144,323.07 |
| Check | 08/20/2022 | 26230... | Texas Excavation | | -791.67 | -145,114.74 |
| Check | 08/20/2022 | 26230... | Kay Braaten | | -277.20 | -145,391.94 |
| Check | 08/20/2022 | 26230... | Danni Kaiser | | -207.20 | -145,599.14 |
| Check | 08/20/2022 | 26230... | Lloyd Rave | | -205.10 | -145,804.24 |
| Check | 08/20/2022 | 26230... | Mark Meier | | -178.22 | -145,982.46 |
| Check | 08/20/2022 | 26230... | Fay Jandreau | | -44.10 | -146,026.56 |
| Total Checks and Payments | | | | | -146,026.56 | -146,026.56 |

8:27 AM

09/12/22

SOUTH DAKOTA ONE CALL

Reconciliation Detail

3128 Fund Balance, Period Ending 08/31/2022

| Type | Date | Num | Name | Clr | Amount | Balance |
|--------------------------------------|------------|-----|------|-----|------------------|---------------------|
| Deposits and Credits - 1 item | | | | | | |
| Deposit | 08/29/2022 | | | | 5,411.49 | 5,411.49 |
| Total Deposits and Credits | | | | | 5,411.49 | 5,411.49 |
| Total Uncleared Transactions | | | | | -140,615.07 | -140,615.07 |
| Register Balance as of 08/31/2022 | | | | | -9,449.58 | 1,215,616.77 |
| Ending Balance | | | | | -9,449.58 | 1,215,616.77 |

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2610 PUBLIC UTILITIES COMMISSION

| COMPANY | CENTER | ACCOUNT | BALANCE | DR/CR | CENTER DESCRIPTION |
|--------------------------------|--------------|---------|--------------|-------|-------------------------------------|
| 2016 | 2610000869 | 1140000 | 103,901.52 | CR | PIPELINE SAFETY ACCOUNT |
| COMPANY/SOURCE TOTAL 2016 869 | | | 103,901.52 | CR * | |
| COMP/BUDG UNIT TOTAL 2016 2610 | | | 103,901.52 | CR ** | |
| 3014 | 2610000876 | 1140000 | 51,799.23 | DR | TELEPHONE SOLICITATION FUND |
| COMPANY/SOURCE TOTAL 3014 876 | | | 51,799.23 | DR * | |
| COMP/BUDG UNIT TOTAL 3014 2610 | | | 51,799.23 | DR ** | |
| 3128 | 2610000757 | 1140000 | 306,634.86 | DR | GRAIN & WAREHOUSE FUND |
| COMPANY/SOURCE TOTAL 3128 757 | | | 306,634.86 | DR * | |
| 3128 | 2610000823 | 1140000 | 3,064,654.04 | DR | GROSS RECEIPTS TAX FUND |
| COMPANY/SOURCE TOTAL 3128 823 | | | 3,064,654.04 | DR * | |
| 3128 | 2610000869 | 1140000 | 128,485.18 | DR | PIPELINE SAFETY ACCOUNT |
| COMPANY/SOURCE TOTAL 3128 869 | | | 128,485.18 | DR * | |
| 3128 | 2610000882 | 1140000 | 56.71 | DR | ONE-CALL NOTIFICATION FUND |
| COMPANY/SOURCE TOTAL 3128 882 | | | 56.71 | DR * | |
| COMP/BUDG UNIT TOTAL 3128 2610 | | | 3,499,830.79 | DR ** | |
| 8316 | 2610000860 | 1140000 | 2,742.19 | DR | RATE CASE/UTIL INVEST FUND |
| 8316 | 26100008600G | 1140000 | 5.04 | CR | EL20-018 WILD SPRING SOLAR |
| 8316 | 26100008601D | 1140000 | 114.29 | CR | EL08-031 BUFFALO RIDGE II |
| 8316 | 26100008601E | 1140000 | 2.52 | CR | SC 29615 CHRISTENSON ROBISH VS CRIT |
| 8316 | 26100008601G | 1140000 | 1,384.61 | CR | EL21-018 NORTH BEND WIND |
| 8316 | 26100008601H | 1140000 | 19.15 | CR | SC 29610 CRIT APPEAL |
| 8316 | 26100008601L | 1140000 | 741.32 | CR | TC21-124 |
| 8316 | 26100008602A | 1140000 | 16,805.44 | CR | HP22-001 SUMMIT CARBON |
| 8316 | 26100008602B | 1140000 | 756.34 | CR | EL22-006 MDU TCR |
| 8316 | 26100008602C | 1140000 | 125.47 | CR | EL22-007 MDU IRR |
| 8316 | 26100008602D | 1140000 | 17.81 | CR | EL22-003 MIDAM TCR |

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 08/31/2022

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

| COMPANY | CENTER | ACCOUNT | BALANCE | DR/CR | CENTER DESCRIPTION |
|--------------------------------|------------|---------|--------------|---------|-------------------------------|
| 3128 | 2620000882 | 1140000 | 1,356,175.13 | DR | SD ONE CALL NOTIFICATION FUND |
| COMPANY/SOURCE TOTAL 3128 882 | | | 1,356,175.13 | DR * | |
| COMP/BUDG UNIT TOTAL 3128 2620 | | | 1,356,175.13 | DR ** | |
| BUDGET UNIT TOTAL 2620 | | | 1,356,175.13 | DR *** | |
| AGENCY TOTAL 26 | | | 4,743,428.74 | DR **** | |