

Meeting of the South Dakota One Call Notification Board

AGENDA

August 14, 2018 – 8:00 AM Central Time

**Ft. Pierre Holiday Inn Express
110 East Stanley Road
Ft. Pierre, SD**

Board Members: Chairman, John Ward, Representing Excavation Contractors; Vice Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Erin Hayes, Representing Community Antenna Television Systems; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Ed Anderson, Representing Rural Electric Cooperatives; Kevin Kouba, Representing Investor-Owned Electric Utilities; Vacant, Representing Rural Water Systems; Todd Chambers, Representing Municipalities; Loren Beld, Representing Excavation Contractors; Amanda Reiss, Legal Counsel; Executive Director, Larry Janes; Deputy Director, Codi Gregg.

AGENDA

1. Call to Order and Roll Call
2. Approval of May 15, 2018 Board Meeting Minutes.
3. Review and Approval of Financial Report
 - a. Financial Summary including expenditure details for May 2018 through June 2018.
4. Operations - Texas811 Performance Results
 - a. Ticket volume history
 - b. Ratio Outgoing to Incoming Tickets
 - c. Electronic Ticketing
 - d. Dispatched Tickets by Type
 - e. Speed of Service
5. Executive Director Report Items:
 - a. OC18-002 – In the Matter of the Complaint Filed by Watertown Municipal Utilities, Watertown, SD, Against Underground Communications, Waupaca, Wisconsin, for an incident Occurring on April 29, 2018 at 706 6th Avenue SE, Watertown, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel to dismiss this complaint, and shall the One Call Board close the Docket?

- b. OC18-003 – In the Matter of the Complaint filed by CenturyLink (CenturyLink), Sioux Falls, South Dakota against Site Works (Site Works), Sioux Falls, South Dakota, for an incident occurring on May 29, 2018 at South Gordon Dr. and East Linden Lane, Sioux Falls, South Dakota. Today shall the One Call Board accept the recommendation of the Enforcement Panel and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?
 - c. Review of FY20 Budget. Today shall the Board make changes to the FY20 Budget, and shall the Board approve the Budget for FY20?
 - d. On July 2, 2018 The State Board of Internal Controls released the Code of Conduct and Conflict of Interest Policy for Use By State Authority, Board, Commission, and Committee Members. Today, shall the South Dakota One Call Board accept and sign the SBIC Policy?
 - e. The contract between the South Dakota One Call Notification Board and Texas811 will expire on December 31, 2018. On July 24, 2018 the RFP Committee met to discuss the Request For Proposal for Professional Services for the Center Contract. Today, shall the Board approve the recommendation of the Committee and shall the Request For Proposal and proposed schedule be issued to the Office of Procurement and the South Dakota 811 website for posting? The Board may go into Executive Session, if and only according to SDCL 1-25-2. (Time in and Out will be noted).
 - f. The Strategic Planning Committee discussed that there is no policy regarding future employment by the Board for Board Members. Does the Board wish to address this and make an addition to the Policy Manual?
6. Discussion items:
- a. South Dakota 811 Day
 - b. Discussion of future Legal work and Financial Management of the South Dakota One Call Board.
 - c. South Dakota Regional CGA.
 - d. OSHA Safe and Sound Week.- August 13 – 19, 2018.
 - e. One Call Board Enforcement Panel Schedule, 2 PM Central Time (1 PM Mountain Time) last Thursday of each month, when necessary.
 - f. Other.
 - g. Public Comment.
 - h. Motion to adjourn.

ONE CALL BOARD MEETING SCHEDULE:

November 14, 2018 (Wednesday), 8 am Central Time – Nov 12th is Veteran's Day Observed.

ANNOUNCEMENTS:

Dinner will be held at the Cattlemen's Club, 29608 SD Hwy 34 at 5:30 PM on August 13, 2018 for members of the South Dakota One Call Board.

Materials presented at this meeting are available on the South Dakota 811 website www.SD811.com as well as the South Dakota Boards and Commissions website at <http://boardsandcommissions.sd.gov/>. They are also available by contacting the Deputy Director in writing at deputydirector@sd811.com, or by calling (605) 863-0951.