

South Dakota One Call Notification Board MINUTES

(Draft / Unapproved Circulated August 30, 2021)

Meeting held August 18, 2021 – 8:00 am Central Time

LOCATION: AmericInn – Walton Conference Room, 312 Island Drive, Ft. Pierre, SD and via ZOOM.

Board Members in attendance: Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Vice Chairman, Mark Meier, Representing Municipalities; Jim Scull, Representing Excavation Contractors; Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Steve Mohr, Representing Community Antenna Television Systems; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Lloyd Rave, Representing Rural Water Systems; Loren Beld, Representing Excavation Contractors;

Also in attendance: Brett Koenecke, Legal Counsel; Cody Honeywell, Legal Counsel; Callie Iverson, Accounting; Executive Director, Larry Janes; Deputy Director, Codi Gregg.

Unable to attend: Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Kevin Kouba, Representing Investor-Owned Electric Utilities; Vacant, Representing Rural Electric Cooperatives.

Guest in attendance: Scott Sasajima, Texas811.

1. Fay Jandreau called the meeting to order and roll call was taken at 8:01 am, Central Time.
2. Dan Kaiser made a motion to approve the July 13, 2021 Board Meeting Minutes. Loren Beld seconded. **Motion carried unanimously.**
3. The Board reviewed the Financial Summary including expenditure details for June 30, 2021 and July 31, 2021 with Callie Iverson, Take Charge Bookkeeping. A final financial summary was presented to the Board. Lloyd Rave made a motion to approve the financial report. Loren Beld seconded. **Motion carried unanimously.**
4. Operations – South Dakota 811 and Texas811 Performance Results
 - a. Ticket volume history – Incoming locate requests through July 2021 are 104,155, which is 289 less than last year at this time. Outgoing tickets are 537,193, which is 18,876 more dispatches than last year at this time.
 - b. Ratio Outgoing to Incoming Tickets is 5.17, which is slightly higher than last year, but not concerning.

- c. Requests mapped by excavators is at 14,292, which is down slightly this year and last at 17%. Unmapped electronic locate requests by excavators is at 38,333 at 46%, which is 2% higher than last year and 4 % higher than in 2019. Overall, electronic locate requests by excavators is at 63%.
- d. Secondary Links (locates to multiple receiving sites) is 137,334 through July.
- e. Dispatched Tickets by Type was reviewed.
- f. Speed of Answer is at an average of 29 seconds, which is well within the contract requirement of less than 45 seconds.
- g. There have been 285 damages without Ticket #'s and 674 damages with locate tickets so far this year. There was discussion regarding causes and how to reduce damages when a locate ticket has already been requested.
- h. Damages with Ticket #'s vs. without Ticket #'s. Damages without locate tickets as a percentage is at 2.36% of all damages. Nationally, this number is closer to 30%.
- i. Gas Damages – Monthly & Year to Year Comparison. There have been 95 gas damages thus far in 2021 compared to 111 at this time last year.

Dan Kaiser suggested holding conversations with excavators yet this fall regarding damages and possibly sending a survey to excavators to gather data. Scott Sasajima mentioned the 811 Center could do additional data gathering to present to the Board in November or December.

- 5. There are times when issues come before the Board which require expedience in action. Does the Board wish to establish a committee to act on behalf of the Board? This had been discussed at the last Board Meeting to allow the Executive Committee consisting of the Board Chairman, Vice Chairman, Executive Director, Deputy Director, and Legal Counsel to act on behalf of the Board in these rare instances. Discussion with the Board would be held soon after. No changes were suggested with this process.
- 6. In the Matter of the Complaint filed by Montana Dakota Utilities Company, Rapid City, SD against Williams Service, Lead, SD for an incident occurring August 25, 2020. How does the Board wish to proceed? Dan Kaiser suggested a non-disclosure statement be added to the final disposition. It was decided to leave this and any other matters with this to the Executive Committee.
- 7. The Executive Director has announced his resignation effective the end of 2021. Request for Proposal # 2479 has been posted to the Office of Procurement and South Dakota 811 websites. The schedule of activities (subject to change) are:

RFP Publication August 16, 2021 – The RFP has been posted to the Office of Procurement website.

Letter of Intent to Respond Due August 23, 2021

Responses to Offeror Questions August 30, 2021

Proposal Submission September 13, 2021
Oral Presentations/discussions (if required) October 4, 2021

Proposal Revisions (if required) October 18, 2021
Anticipated Award Decision/Contract Negotiation November 1, 2021

During the July 13th Board Meeting, Fay Jandreau, Mark Meier, and Dan Kaiser were appointed to evaluate the RFP, select candidates, schedule interviews, and present a recommendation to the Board.

8. Discussion Items

a. Future Statute or Rules Consideration:

Ability to collect legal fees by prevailing party following a hearing.
High Profile Facilities – definition and requirements.
Charging for repeat requests when no excavation activity occurs.
White Lining.
Removing flags when work is complete.
Unauthorized flag removal.
Must have locate ticket on site.
Each of these items was discussed at length. Brett Koeneke, Legal Counsel, will provide draft legislation to the Board.

b. South Dakota 811 Scholarship update. There are 2 scholarships being awarded through Mitchell Technical Institute and 1 offered through Western Dakota Technical Institute for the 2021/2022 school year.

c. Locate tickets with mapping availability. Scott Sasajima discussed enhancements to locate tickets which will make maps easier to access.

d. South Dakota 811 Certification. It was mentioned that this has been moved to after the first of the year due to current workload.

e. Update on Board Member replacements. Letters of resignation of four Board Members have been received and recommendations for replacements have been received. These names will be presented to the Governor by Brett Koenecke.

f. Board Member Training – Training of Board Members by Roger Cox has been moved to after the first of the year.

g. PHMSA Enforcement Evaluation was discussed. Additional information to the response has been requested by PHMSA, which will be forwarded in early September.

h. Other.

--The Enforcement Panel call for 1 pm August 18th was postponed.
--It was brought up that VAST has a large overbuild project in Vermillion. The City of Vermillion has purchased additional locating equipment to keep up with the increased workload.

9. Public Comment. There was none.

10. Motion to adjourn. Dan Kaiser made a motion to adjourn. Lloyd Rave seconded. **Motion carried unanimously.**

ONE CALL BOARD MEETING SCHEDULE:

Future Board Meeting Dates:

October 5, 2021 – Zoom Meeting – 2 PM Central Time/1 PM Mountain Time.

November 17, 2021 – 8 am Central Time - Face to Face and Zoom Meeting – Ft. Pierre, SD.

February 15, 2022 – Face to Face Meeting – Ft. Pierre, SD.

February 16, 2022 – Legislative Breakfast – Capitol building – Pierre, SD.

ONE CALL BOARD ENFORCEMENT PANEL SCHEDULE

2 PM Central Time (1 PM Mountain Time) last Thursday of each month and last Friday during Legislative Session, unless otherwise rescheduled.

ANNOUNCEMENTS:

2021 Common Ground Alliance Conference - October 12-15, 2021 - Orlando, Florida

Texas811 Damage Prevention Summit – November 15 – 17, 2021 – Denton Texas

Materials presented at this meeting are available on the South Dakota 811 website www.SD811.com as well as the South Dakota Boards and Commissions website at <http://boardsandcommissions.sd.gov/>. They are also available by contacting the Deputy Director in writing at deputydirector@sd811.com, or by calling (605) 863-0951.