

South Dakota One Call Notification Board Minutes (Final Approved Circulated March 1, 2022)

December 14, 2021 – 10:00 AM CT / 9:00 AM MT

LOCATION:
On-Line Conference Call Hosted by ZOOM

1. Chairman, Fay Jandreau called the meeting to order at 10:00AM CT.

Board Members able to attend:

Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;
Vice Chairman, Mark Meier, Representing Municipalities;
Doug Larson, Representing Interstate Carriers of Gas or Petroleum;
Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;
Kevin Kouba, Representing Investor-Owned Electric Utilities;
Bleau LaFave, Representing Investor-Owned Natural Gas Utilities;
Loren Beld, Representing Excavation Contractors;
Brett Koenecke, Legal Counsel;
Cody Honeywell, Legal Counsel;
Larry Janes, Executive Director;
Codi Gregg, Executive Director;

Board Members unable to attend:

Lloyd Rave, Representing Rural Water Systems;
Steve Mohr, Representing Community Antenna Television Systems;
Jim Scull, Representing Excavation Contractors;
Vacant, Representing Rural Electric Cooperatives;

Guests:

Mary Zanter, PUC Pipeline Safety Manager;
Joseph Majerus, NuStar Energy;
Ben Wallace, USIC;

2. Mark Meier made the motion to approve the November 17, 2021 Board Meeting Minutes. Doug Larson seconded the motion. **Motion carried unanimously.**

3. Action Items from November 17, 2021 Board Meeting:
 - a. Board Training and Evaluation will be scheduled when all Board Member positions are filled.
 - b. Board Policy Manual is under review and will be supplied to Strategic Planning for review prior to February 2022 Board Meeting.
 - c. Forecasting Excavation for 2022 is under way. Data is being collected and will be shared.
 - d. Update on Board Member replacements was discussed, there is movement but no decision yet.
4. The current Executive Director announced his resignation, effective December 30, 2021, but has offered to assist the new Executive Director, Deputy Director, and new Board Members for training purposes. The November 17 Board Meeting had a motion made by Lloyd Rave to draft an agreement between the Board of Directors and Larry Janes at an hourly rate of \$60 for six months at a cap of five hundred hours totaling \$30,000. The motion was tabled at that meeting.

Dan Kaiser made the motion to enter in to Executive Session at 10:34AM CT. Mark Meier seconded the motion. **Motion carried unanimously.**

The Board of Directors came out of Executive Session at 11:20AM CT.

Dan Kaiser made the motion to enter in to a contract with Larry Janes at \$100 an hour for a maximum of six months, not to exceed \$50,000. Larry Janes is to report hours to Codi Gregg for submittal for payment. Loren Beld seconded the motion. **Motion carried upon a roll call vote.**

Mark Meier made the motion to reimburse paid Errors and Omissions Insurance cost to Larry Janes for a period of three years as this is a Board expense. Kevin Kouba seconded the motion. **Motion carried upon a roll call vote.**

Fay Jandreau thanked Larry Janes for his dedication to the Board of Directors and offered contract.

5. As discussed in plans for the incoming Executive Director, the Board has been asked to produce an RFP for a Deputy Director. A selection committee of Mark Meier, Bleau LaFave, and Kevin Kouba was appointed at the Board Meeting to develop researching how the Board is going to proceed.
6. Discussion Items:
 - a. South Dakota 811 app will no longer be available after December 31, 2021. There is no replacement scheduled at this time.
 - b. Fay Jandreau discussed a connection with Vernon Brown with SDN Communications and possible PSAs to be developed.

- c. As this was Larry Janes' last Board Meeting, Larry addressed the Board. Larry Janes thanked each of the One Call Board Members for their commitment, to the mission of South Dakota One Call, which is to prevent damage to underground facilities and promote public safety, through public awareness, education, and a cost effective, efficient, dependable one-call service. For their dedication, professionalism, hard work, and commitment, attendance at Board meetings, Strategic Planning Committee Meetings, and working through deliberations in all of our many complaints

Thank you to Callie Iverson for your commitment and assistance with the Board and all of the seemingly never ending state financial requests. Brett Koenecke for bringing calmness, insight, and wisdom into the legal questions the Board encounters on a regular basis. You have been a breath of fresh air to work with. Cody Honeywell for all your help with the complaint process...and Jamie Werner. To everyone at Texas811 for their outstanding efforts to keep us up and running with the demise of One Call Systems in 2010, and for being our partners since that time.

And finally thanks were offered to Codi Gregg her dedication and outstanding work ethic her willingness to take on any and every job request given to her, you, and for the work so often done without being asked. It's been enjoyable and a pleasure working with you.

Even though we will continue to work together in a different way, at least for a short time, you will be missed by me.

7. Public Comment was offered.

8. Having no further business, Doug Larson made the motion to adjourn the Board Meeting. Dan Kaiser seconded the motion. **Motion carried unanimously.**

ONE CALL BOARD MEETING SCHEDULE:

Future Board Meeting Dates: (All meetings will be held face to face if possible.)

February 16, 2022 – Legislative Breakfast at the Capitol building in Pierre. Board Meeting will be held after breakfast at Red Rossa Meeting Rooms, roughly 11AM CT.

May 3, Tuesday, TBD

August 18, Thursday, TBD

November 1, Tuesday, TBD

ONE CALL BOARD ENFORCEMENT PANEL SCHEDULE

2 PM Central Time (1 PM Mountain Time) last Thursday of each month and last Friday during Legislative Session, unless otherwise rescheduled.

Friday, January 28, 2022

Friday, February 18, 2022

Friday, March 25, 2022

Materials presented at this meeting are available on the South Dakota 811 website www.SD811.com as well as the South Dakota Boards and Commissions website at <http://boardsandcommissions.sd.gov/>. They are also available by contacting the Deputy Director in writing at deputydirector@sd811.com, or by calling (605) 863-0951.