

February 15, 2017 (Draft/Unapproved Circulated 2/24/2017)

DRAFT / UNAPPROVED MINUTES

February, 15, 2017 – 1:00 PM Central Time Ft. Pierre Holiday Inn Express 110 East Stanley Road Ft. Pierre, SD

1. Chairman Dan Kaiser opened the meeting with a Call to Order and Roll Call at 1:00PM CST.

Board Members in attendance: Chairman, Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Ed Anderson, Representing Rural Electric Cooperatives; Kurt Pfeifle, Representing Rural Water Systems; Todd Chambers, Representing Municipalities; Legal Counsel: Amanda Reiss; Executive Director: Larry Janes, Executive Assistant: Codi Gregg

Board Members unable to attend: Vice Chairman, John Ward, Representing Excavation Contractors; Erin Hayes, Representing Community Antenna Television Systems; Kevin Kouba, Representing Investor-Owned Electric Utilities.

Also in attendance: Scott Sasajima, Texas811; Mary Zanter; State of South Dakota; Rich Ferguson, USIC; Jeremiah Corbin, South Dakota Association of Rural Water Systems.

2. Approval of November 8, 2016 Board Meeting Minutes. A motion was made by Kurt Pfeifle and seconded by Bleau LaFave to approve the South Dakota One Call Board Minutes of the November 8, 2016 Board Meeting. **Motion carried unanimously.**
3. Review and Approval of Financial Report. A motion was made by Doug Larson and seconded by Ed Anderson to approve the financial reports including the expenditure details for October 2016 through January 2017. **Motion carried unanimously.**
4. Operations
 - a. Texas811 Performance Results were reviewed and found to be within contract guidelines.
 - b. Ticket volume history was reviewed. January 2017 was down 8% from January,2016. December 2016 was down as well from the previous year, but overall 2016 had 148,342 locate requests, which was a record year for volume.
 - c. Dispatched Tickets by Type. 54% of all tickets were requested electronically. In April 2016, the Homeowner Portal was introduced. By end of the year 2016, there were 1,449 locate requests completed on the Homeowner's Portal. 938 Damaged locate tickets were reported in 2016, up from 864 reported in 2015.
5. Jeremiah Corbin, South Dakota Association of Rural Water Systems, gave an update presentation regarding Virtual Reference Station Network, which improves GPS positional accuracy from 25.59 feet to just centimeters. The DOT oversees this in Iowa and Minnesota and is a free service to users. This is used for construction surveying, agricultural mapping, etc.

In South Dakota, this service is not provided by the SDDOT, they utilize individual, portable, base stations for real time correction. Private companies offer a real time correction, which charge for the use of the service.

6. Scott Sasajima, Texas 811 Center discussed the possibility of hiring remote agents in South Dakota (Q2-Q3 2017), locations of CSRs, potential costs, and what originated the conversation. He discussed Advanced Services (Ticket Screening) and the availability for this service in South Dakota. The possibility of holding a Mock Gas Line Strike demonstration in South Dakota was discussed, along with sponsorships needed and the people that would be involved in setting this up. The CGA 811 Hot Air Balloon may be available after 811 Day in August. Possible dates to have the balloon in South Dakota is being researched.

7. Executive Director Report Items

- a. Eugene Solseth, Representing Excavation Contractors resigned from the South Dakota One Call Board, effective January 31, 2017, after serving since August 20, 1998. The Board acknowledged Gene's contributions over the years and wished him the best in his retirement.
- b. Status of OC16-0 OC16-006 – In the Matter of the Complaint Filed by Montana Dakota Utilities Co., Rapid City, South Dakota, Against Jeremy Nehl, Rapid City, South Dakota, for an Incident Occurring on March 31, 2016, at 6740 Prestwick Rd. Rapid City, S.D. Codi Gregg will submit all contact attempt information to the PUC. This will be added to the PUC agenda to begin collection activity.
- c. The three year contract between the South Dakota One Call Notification Board and the Executive Director will expire on July 31, 2017. The Board did not go into Executive Session. After some discussion it was decided to have a committee of three to work on this process. Ed Anderson, Kurt Pfeifle, and John Ward, along with Amanda Reiss, Legal Counsel, will prepare an RFP and begin the process in order to have this completed before the May Board Meeting.
- d. State Board of Internal Control – Bureau of Human Resources Handbook, regarding Code of Conduct and Conflict of Interest. Larry and Codi will be reviewing and building a Code of Conduct and Conflict of Interest to be reviewed and approved by the Board.

8. General Discussion:

- a. Larry Janes mentioned that preliminary discussion with the South Dakota Pipeline Association to establish Damage Prevention Councils in South Dakota has occurred.
- b. Texas Summit will be held in San Marcos, Texas - February 27 – March 1, 2017.
- c. CGA Conference will be held in Orlando, Florida – March 14th – 16th, 2017.
- d. There was no other discussion.
- e. One Call Board Meeting Schedule
Thursday, February 16, 2017, 7 am – 10:00 AM, Legislative Breakfast

Tuesday, May 16, 2017, 8 AM – Board Meeting
Tuesday, August 15, 2017, 8 AM – Board Meeting

7. Motion to adjourn by Dan Kaiser, seconded by Doug Larson at 2:30PM CST. **Motion carried unanimously.**

ANNOUNCEMENTS:

Dinner will be held at the Cattlemen's Club, 29608 SD Hwy 34 at 5:30 PM on February 15, 2017 for members of the South Dakota One Call Board.

The South Dakota One Call Board will host a Legislative Breakfast, February 16, 2017 from 7 am to 10 am in the Presidents and Speakers Lobbies of the State Capitol building at 500 East Capitol Avenue, Pierre, SD.

Materials presented at this meeting are available by contacting the Executive Director in writing at exedir@sdonecall.com or by calling (605) 339-0529.