

February 15, 2017 (Final / Approved Circulated 5/16/2017)

February, 15, 2017 – 1:00 PM Central Time Ft. Pierre Holiday Inn Express 110 East Stanley Road Ft. Pierre, SD

1. Chairman Dan Kaiser opened the meeting with a Call to Order and Roll Call at 1:00PM CST.

Board Members in attendance: Chairman, Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Ed Anderson, Representing Rural Electric Cooperatives; Kurt Pfeifle, Representing Rural Water Systems; Todd Chambers, Representing Municipalities; Legal Counsel: Amanda Reiss; Executive Director: Larry Janes, Executive Assistant: Codi Gregg

Board Members unable to attend: Vice Chairman, John Ward, Representing Excavation Contractors; Erin Hayes, Representing Community Antenna Television Systems; Kevin Kouba, Representing Investor-Owned Electric Utilities.

Also in attendance: Scott Sasajima, Texas811; Mary Zanter; State of South Dakota; Rich Ferguson, ; Jeremiah Corbin,

2. Approval of November 8, 2016 Board Meeting Minutes. A motion was made by Kurt Pfeifle and seconded by Bleau LaFave to approve the South Dakota One Call Board Minutes of the November 8, 2016 Board Meeting. **Motion carried unanimously upon a roll call vote.**

3. Review and Approval of Financial Report. A motion was made by Doug Larson and seconded by Ed Anderson to approve the financial reports including the expenditure details for October 2016 through January 2017.

4. Operations

- a. Texas811 Performance Results were reviewed and found to be within contract guidelines.

- b. Ticket volume history was reviewed. January 2017 was down 8% from January 2016. December 2016 was down as well from the previous year, but 2016 had 148,342 locate requests.

- c. Dispatched Tickets by Type. 54% of all tickets were requested electronically.

- a. In April 2016, the Homeowner Portal was introduced. By end of the year 2016, there was 1,449 locate requests completed on the Homeowner's Portal.

- b. 938 Damaged locate tickets were reported in 2016, up from 864 reported in 2015.

5. Scott Sasajima, Texas 811 Center discussion regarding

a. Hiring remote agents in South Dakota (Q2-Q3 2017). Discussion was held regarding locations of CSRs, potential costs, what originated the conversation and pros and cons.

b. Advanced Services (Ticket Screening) Discussed the potential for this service in South Dakota.

c. Mock Line Strike Demonstration. Discussed the fundraising needed and the possible people involved in setting this up.

d. CGA 811 Hot Air Balloon will be available after 811 Day in August – looking at possible dates to have the balloon inn South Dakota.

7. Executive Director Report Items

a. Eugene Solseth, Representing Excavation Contractors resignation from the South Dakota One Call Board, effective January 31, 2017, after serving since August 20, 1998.

b. Status of OC16-0 OC16-006 – In the Matter of the Complaint Filed by Montana Dakota Utilities Co., Rapid City, South Dakota, Against Jeremy Nehl, Rapid City, South Dakota, for an Incident Occurring on March 31, 2016, at 6740 Prestwick Rd. Rapid City, S.D. Codi Gregg will be submitting all contact attempt information to the PUC Tuesday, 2/21/2017. This will need to be added to the PUC agenda to discuss collection activity.

c. The contract between the South Dakota One Call Notification Board and the Executive Director will expire on July 31, 2017. How would the Board like to proceed? The Board will consider the options available under applicable state law. The Board may go into Executive Session, if and only according to SDCL 1-25-2 (3). (Time in and Out). The Board will be reviewing, revising and submitting an RFP for the Executive Director position.

d. State Board of Internal Control – Bureau of Human Resources Handbook, regarding Code of Conduct and Conflict of Interest. Larry and Codi will be reviewing and building a Code of Conduct and Conflict of Interest to be reviewed and approved by the Board.

8. General Discussion:

a. Damage Prevention Councils, South Dakota Pipeline Association

b. Texas Summit will be held in San Marcos, Texas - February 27 – March 1, 2017. Larry and Dan will be attending the Texas Summit.

c. CGA Conference will be held in Orlando, Florida – March 14th – 16th, 2017. Larry Janes, Erin Hayes, Doug Larson, Ed Anderson and Codi Gregg will be attending.

d. Other discussion.

e. One Call Board Meeting Schedule

Thursday, February 16, 2017, 7 am – 10:00 AM, Legislative Breakfast

Tuesday, May 16, 2017, 8 AM – Board Meeting

Tuesday, August 15, 2017, 8 AM – Board Meeting

7. Motion to adjourn by Dan Kaiser, seconded by Doug Larson at 2:30PM CST.

ANNOUNCEMENTS:

Dinner will be held at the Cattlemen's Club, 29608 SD Hwy 34 at 5:30 PM on February 15, 2017 for members of the South Dakota One Call Board.

The South Dakota One Call Board will host a Legislative Breakfast, February 16, 2017 from 7 am to 10 am in the Presidents and Speakers Lobbies of the State Capitol building at 500 East Capitol Avenue, Pierre, SD.

Materials presented at this meeting are available by contacting the Executive Director in writing at exedir@sdonecall.com or by calling (605) 339-0529.