

TAKE CHARGE BOOKKEEPING, LLC

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March 11, 2022

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,281,631.22.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
February 2022

	Feb 22
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	38,830.64
4391000 - Fines	2,000.00
Total Income	40,830.64
Expense	
5101010 - Salaries & Benefits	
51010100 - Salaries	9.73
Total 5101010 - Salaries & Benefits	9.73
5204 - Contractual Services	
52040280 - Dues/Membership Fees	300.00
52040980 - Consultant Fee, Mgmt	9,708.33
52041800 - Computer Svcs-State	69.89
52042000 - Central Services	1,477.07
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	2,066.67
Total 5204 - Contractual Services	13,821.96
5205 Supplies	
52053280 - Printing Commercial	225.62
Total 5205 Supplies	225.62
Total Expense	14,057.31
Net Ordinary Income	26,773.33
Net Income	26,773.33

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
 July 2021 through February 2022

	Jul '21 - Feb 22
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	754,523.80
4391000 - Fines	20,500.00
4491000 - Interest	17,752.83
	792,776.63
Total Income	792,776.63
Expense	
5101010 - Salaries & Benefits	
51010100 - Salaries	9.73
5101010 - Salaries & Benefits - Other	333.74
	343.47
Total 5101010 - Salaries & Benefits	343.47
5203 - Travel	
52031380 - Non-employment Trave	2,667.03
	2,667.03
Total 5203 - Travel	2,667.03
5204 - Contractual Services	
52040180 - Subscriptions	275.00
52040280 - Dues/Membership Fees	6,611.28
52040880 - Consultant Fee Legal	12,215.70
52040980 - Consultant Fee, Mgmt	125,134.99
52041800 - Computer Svcs-State	476.40
52042000 - Central Services	2,922.96
52044180 - Advertising Misc	650.00
52045180 - Rents Other	843.65
52047400 - Bank/Lockbox Fees	1,600.00
52049680 - Other Contractual	366,100.88
	516,830.86
Total 5204 - Contractual Services	516,830.86
5205 Supplies	
52050280 - Office Supplies	1,068.99
52050480 - Ed & Instr Supplies	2,259.23
52053280 - Printing Commercial	225.62
52053580 - Postage	609.00
52053780 - Clothing	300.56
52053980 - Foodstuffs	245.97
	4,709.37
Total 5205 Supplies	4,709.37
5206 - Sponsorships & Grants	
52060600 - Scholarships	2,400.00
	2,400.00
Total 5206 - Sponsorships & Grants	2,400.00
Total Expense	526,950.73
Net Ordinary Income	265,825.90
Net Income	265,825.90

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
February 2022

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5101010 - Salaries & Benefits							
51010100 - Salaries							
Check	02/22/2022	CGEX220211	cindy Kernitz		9.73		9.73
Total 51010100 - Salaries							9.73
Total 5101010 - Salaries & Benefits							
5204 - Contractual Services							
52040280 - Dues/Membership Fees							
Check	02/04/2022	26220000061	SD Telecommunications Assoc...	2022 Annual Associate Member Dues	300.00		300.00
Total 52040280 - Dues/Membership Fees							300.00
52040980 - Consultant Fee, Mgmt							
Check	02/22/2022	DB	Codi Gregg		9,708.33		9,708.33
Total 52040980 - Consultant Fee, Mgmt							9,708.33
52041800 - Computer Svcs-State							
Check	02/22/2022	DP201123	SD BIT	Lan & Tech Access Fees January 2022	69.89		69.89
Total 52041800 - Computer Svcs-State							69.89
52042000 - Central Services							
Check	02/22/2022	FM212126	SD Central Services	Q2 Central Services billing	1,477.07		1,477.07
Total 52042000 - Central Services							1,477.07
52047400 - Bank/Lockbox Fees							
Check	02/22/2022	DB	LockBox Fee		200.00		200.00
Total 52047400 - Bank/Lockbox Fees							200.00
52049680 - Other Contractual							
Check	02/04/2022	26220000062	Take Charge Bookkeeping		950.00		950.00
Check	02/15/2022	26220000065	Jonathan Yetter	Website Updates	300.00		1,250.00
Check	02/15/2022	26220000066	Texas Excavation	SD22-0002	816.67		2,066.67
Total 52049680 - Other Contractual							2,066.67
Total 5204 - Contractual Services					13,821.96	0.00	13,821.96
5205 Supplies							
52053280 - Printing Commercial							
Check	02/09/2022	26220000063	Goebel Printing Inc	Inv 52999 Nameplates	121.62		121.62
Check	02/15/2022	26220000064	All Around Graphix	8 Nametages	104.00		225.62
Total 52053280 - Printing Commercial							225.62
Total 5205 Supplies					225.62	0.00	225.62

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	9.73			
5101010 - Salaries & Benefits - Other	333.74	3,042.00	-2,708.26	11.0%
Total 5101010 - Salaries & Benefits	343.47	3,042.00	-2,698.53	11.3%
5203 - Travel				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	2,667.03	48,500.00	-45,832.97	5.5%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
Total 5203 - Travel	2,667.03	48,500.00	-45,832.97	5.5%
5204 - Contractual Services				
52040180 - Subscriptions	275.00	0.00	275.00	100.0%
52040280 - Dues/Membership Fees	6,611.28	2,500.00	4,111.28	264.5%
52040380 - Leagl Doc Fees	0.00	500.00	-500.00	0.0%
52040880 - Consultant Fee Legal	12,215.70	36,000.00	-23,784.30	33.9%
52040980 - Consultant Fee, Mgmt	125,134.99	215,832.00	-90,697.01	58.0%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	476.40	450.00	26.40	105.9%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	2,922.96	6,200.00	-3,277.04	47.1%
52043100 - Audit Svcs-State	0.00	3,000.00	-3,000.00	0.0%
52043680 - Advertising Newspape	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	650.00	5,000.00	-4,350.00	13.0%
52045180 - Rents Other	843.65	7,000.00	-6,156.35	12.1%
52045300 - Telecomm thru purcha	0.00	0.00	0.00	0.0%
52045380 - Telecommunications	0.00	600.00	-600.00	0.0%
52045900 - Insurance (00)	0.00	2,800.00	-2,800.00	0.0%
52047400 - Bank/Lockbox Fees	1,600.00	2,400.00	-800.00	66.7%
52049680 - Other Contractual	366,100.88	750,000.00	-383,899.12	48.8%
Total 5204 - Contractual Services	516,830.86	1,043,282.00	-526,451.14	49.5%
5205 Supplies				
52050280 - Office Supplies	1,068.99	3,200.00	-2,131.01	33.4%
52050480 - Ed & Instr Supplies	2,259.23	22,000.00	-19,740.77	10.3%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	225.62	12,000.00	-11,774.38	1.9%
52053580 - Postage	609.00	2,000.00	-1,391.00	30.5%
52053780 - Clothing	300.56	1,500.00	-1,199.44	20.0%
52053980 - Foodstuffs	245.97	3,000.00	-2,754.03	8.2%
Total 5205 Supplies	4,709.37	43,800.00	-39,090.63	10.8%
5206 - Sponsorships & Grants				
52060600 - Scholarships	2,400.00	20,000.00	-17,600.00	12.0%
Total 5206 - Sponsorships & Grants	2,400.00	20,000.00	-17,600.00	12.0%
5207 - Cap Outlay, Comp Hdwr	0.00	1,000.00	-1,000.00	0.0%
Total Expense	526,950.73	1,159,624.00	-632,673.27	45.4%
Net Ordinary Income	-526,950.73	-1,159,624.00	632,673.27	45.4%
Net Income	-526,950.73	-1,159,624.00	632,673.27	45.4%

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03/11/22

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 02/28/2022

	<u>Feb 28, 22</u>
Beginning Balance	1,243,926.52
Cleared Transactions	
Checks and Payments - 11 items	-14,752.59
Deposits and Credits - 32 items	52,457.29
Total Cleared Transactions	<u>37,704.70</u>
Cleared Balance	<u>1,281,631.22</u>
Uncleared Transactions	
Checks and Payments - 2 items	-269.89
Deposits and Credits - 3 items	5,462.42
Total Uncleared Transactions	<u>5,192.53</u>
Register Balance as of 02/28/2022	<u>1,286,823.75</u>
New Transactions	
Deposits and Credits - 1 item	8.40
Total New Transactions	<u>8.40</u>
Ending Balance	<u>1,286,832.15</u>

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 02/28/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,243,926.52
Cleared Transactions						
Checks and Payments - 11 items						
Check	01/07/2022	26200...	Codi Gregg	X	-765.17	-765.17
Check	01/07/2022	D2622...	LockBox Fee	X	-200.00	-965.17
Check	02/04/2022	26220...	Take Charge Bookk...	X	-950.00	-1,915.17
Check	02/04/2022	26220...	SD Telecommunicat...	X	-300.00	-2,215.17
Check	02/09/2022	26220...	Goebel Printing Inc	X	-121.62	-2,336.79
Check	02/15/2022	26220...	Texas Excavation	X	-816.67	-3,153.46
Check	02/15/2022	26220...	Jonathan Yetter	X	-300.00	-3,453.46
Check	02/15/2022	26220...	All Around Graphix	X	-104.00	-3,557.46
Check	02/22/2022	DB	Codi Gregg	X	-9,708.33	-13,265.79
Check	02/22/2022	FM21...	SD Central Services	X	-1,477.07	-14,742.86
Check	02/22/2022	CGEX...	cindy Kemnitz	X	-9.73	-14,752.59
Total Checks and Payments					-14,752.59	-14,752.59
Deposits and Credits - 32 items						
Deposit	01/24/2022			X	9,818.64	9,818.64
Deposit	01/25/2022			X	14.42	9,833.06
Deposit	01/26/2022			X	469.35	10,302.41
Deposit	01/27/2022			X	103.95	10,406.36
Deposit	01/27/2022			X	179.55	10,585.91
Deposit	01/28/2022			X	3,002.79	13,588.70
Deposit	01/31/2022			X	2,398.41	15,987.11
Deposit	02/01/2022			X	157.50	16,144.61
Deposit	02/01/2022			X	161.70	16,306.31
Deposit	02/01/2022			X	236.25	16,542.56
Deposit	02/01/2022			X	243.06	16,785.62
Deposit	02/01/2022			X	250.95	17,036.57
Deposit	02/01/2022			X	371.70	17,408.27
Deposit	02/01/2022			X	2,645.22	20,053.49
Deposit	02/02/2022			X	406.14	20,459.63
Deposit	02/03/2022			X	477.05	20,936.68
Deposit	02/04/2022			X	19.95	20,956.63
Deposit	02/04/2022			X	42.00	20,998.63
Deposit	02/04/2022			X	376.60	21,375.23
Deposit	02/07/2022			X	1,394.40	22,769.63
Deposit	02/08/2022			X	194.32	22,963.95
Deposit	02/09/2022			X	497.49	23,461.44
Deposit	02/11/2022			X	15,082.90	38,544.34
Deposit	02/14/2022			X	2,974.79	41,519.13
Deposit	02/15/2022			X	82.70	41,601.83
Deposit	02/16/2022			X	2,300.11	43,901.94
Deposit	02/17/2022			X	936.04	44,837.98
Deposit	02/18/2022			X	3,268.99	48,106.97
Deposit	02/21/2022			X	656.39	48,763.36
Deposit	02/22/2022			X	1,631.35	50,394.71
Deposit	02/23/2022			X	62.58	50,457.29
Deposit	02/23/2022			X	2,000.00	52,457.29
Total Deposits and Credits					52,457.29	52,457.29
Total Cleared Transactions					37,704.70	37,704.70
Cleared Balance					37,704.70	1,281,631.22
Uncleared Transactions						
Checks and Payments - 2 items						
Check	02/22/2022	DB	LockBox Fee		-200.00	-200.00
Check	02/22/2022	DP20...	SD BIT		-69.89	-269.89
Total Checks and Payments					-269.89	-269.89
Deposits and Credits - 3 items						
Deposit	02/24/2022				3,857.25	3,857.25
Deposit	02/25/2022				676.06	4,533.31
Deposit	02/28/2022				929.11	5,462.42

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 02/28/2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Total Deposits and Credits					5,462.42	5,462.42
Total Uncleared Transactions					5,192.53	5,192.53
Register Balance as of 02/28/2022					42,897.23	1,286,823.75
New Transactions						
Deposits and Credits - 1 item						
Deposit	03/01/2022				8.40	8.40
Total Deposits and Credits					8.40	8.40
Total New Transactions					8.40	8.40
Ending Balance					42,905.63	1,286,832.15

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 02/28/2022

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,281,574.51	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL			1,281,574.51	DR *	
COMP/BUDG UNIT TOTAL			1,281,574.51	DR **	
BUDGET UNIT TOTAL			1,281,574.51	DR ***	
AGENCY TOTAL			3,761,937.22	DR ****	

1,281,574.51

1,281,574.51

1,281,574.51

3,761,937.22

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 02/28/2022

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2610 PUBLIC UTILITIES COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
2016	2610000869	1140000	113,002.02	CR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 2016 869			113,002.02	CR *	
COMP/BUDG UNIT TOTAL 2016 2610			113,002.02	CR **	
3014	2610000876	1140000	43,007.33	DR	TELEPHONE SOLICITATION FUND
COMPANY/SOURCE TOTAL 3014 876			43,007.33	DR *	
COMP/BUDG UNIT TOTAL 3014 2610			43,007.33	DR **	
3128	2610000757	1140000	286,402.84	DR	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 757			286,402.84	DR *	
3128	2610000823	1140000	2,200,529.56	DR	GROSS RECEIPTS TAX FUND
COMPANY/SOURCE TOTAL 3128 823			2,200,529.56	DR *	
3128	2610000869	1140000	75,555.01	DR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 869			75,555.01	DR *	
3128	2610000882	1140000	56.71	DR	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			56.71	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			2,562,544.12	DR **	
8316	2610000860	1140000	4,152.74	DR	RATE CASE/UTIL INVEST FUND
8316	26100008600F	1140000	403.98	CR	19 CIV20-21 CROWNED RIDGE II APPEAL
8316	26100008600G	1140000	29.85	CR	EL20-018 WILD SPRING SOLAR
8316	26100008601B	1140000	176.20	CR	EL21-007 MDU IRR
8316	26100008601D	1140000	792.19	CR	EL08-031 BUFFALO RIDGE II
8316	26100008601E	1140000	6.31	CR	SC 29615 CHRISTENSON ROBISH VS CRIT
8316	26100008601F	1140000	173.89	CR	EL21-017 OTP PHASE-IN RIDER RATE
8316	26100008601G	1140000	9,822.64	CR	EL21-018 NORTH BEND WIND
8316	26100008601H	1140000	322.24	CR	SC 29610 CRIT APPEAL
8316	26100008601I	1140000	243.91	CR	EL21-025 XCEL TCR
8316	26100008601J	1140000	3,973.92	CR	EL21-028 XCEL ENERGY IRR