

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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March 19, 2024

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,273,244.76.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,


Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
February 2024

| | Feb 24 |
|-----------------------------------|-----------|
| Ordinary Income/Expense | |
| Income | |
| 4299006 - Locate Fees | 44,503.88 |
| 4391000 - Fines | 1,500.00 |
| | 46,003.88 |
| Total Income | 46,003.88 |
| Expense | |
| 5101010 - Salaries & Benefits | 16,306.20 |
| 5203 - Travel | |
| 52030200 - State Vehicle Travel | 496.47 |
| 52031380 - Non-employment Trave | 1,044.84 |
| | 1,541.31 |
| Total 5203 - Travel | 1,541.31 |
| 5204 - Contractual Services | |
| 52042000 - Central Services | 116.38 |
| 52045180 - Rents Other | 295.00 |
| 52047400 - Bank/Lockbox Fees | 200.00 |
| 52049680 - Other Contractual | 13,999.93 |
| | 14,611.31 |
| Total 5204 - Contractual Services | 14,611.31 |
| 5205 Supplies | |
| 52053280 - Printing Commercial | 3,225.26 |
| 52053980 - Foodstuffs | 72.28 |
| | 3,297.54 |
| Total 5205 Supplies | 3,297.54 |
| 5207 - Cap Outlay,Comp Hdwr | 2,710.00 |
| | 38,466.36 |
| Total Expense | 38,466.36 |
| Net Ordinary Income | 7,537.52 |
| Net Income | 7,537.52 |

SOUTH DAKOTA ONE CALL
Profit & Loss Prev Year Comparison
July 2023 through February 2024

| | Jul '23 - Feb 24 | Jul '22 - Feb 23 | \$ Change | % Change |
|--|-------------------|-------------------|-------------------|------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4299006 - Locate Fees | 687,567.58 | 675,972.94 | 11,594.64 | 1.7% |
| 4391000 - Fines | 1,600.00 | 750.00 | 850.00 | 113.3% |
| 4491000 - Interest | 28,455.64 | 9,747.03 | 18,708.61 | 191.9% |
| Total Income | 717,623.22 | 686,469.97 | 31,153.25 | 4.5% |
| Expense | | | | |
| 5101010 - Salaries & Benefits | | | | |
| 51010100 - Salaries | 25,133.20 | 0.00 | 25,133.20 | 100.0% |
| 5101010 - Salaries & Benefits - Other | 90,736.51 | 1,024.62 | 89,711.89 | 8,755.6% |
| Total 5101010 - Salaries & Benefits | 115,869.71 | 1,024.62 | 114,845.09 | 11,208.6% |
| 5203 - Travel | | | | |
| 52030200 - State Vehicle Travel | 2,480.16 | 0.00 | 2,480.16 | 100.0% |
| 52031380 - Non-employment Trave | 6,910.61 | 5,720.12 | 1,190.49 | 20.8% |
| Total 5203 - Travel | 9,390.77 | 5,720.12 | 3,670.65 | 64.2% |
| 5204 - Contractual Services | | | | |
| 52040280 - Dues/Membership Fees | 6,651.43 | 6,470.40 | 181.03 | 2.8% |
| 52040880 - Consultant Fee Legal | 17,316.60 | 23,851.88 | -6,535.28 | -27.4% |
| 52040980 - Consultant Fee, Mgmt | 0.00 | 87,164.99 | -87,164.99 | -100.0% |
| 52041680 - Workshop Registratio | 3,099.00 | 299.00 | 2,800.00 | 936.5% |
| 52041800 - Computer Svcs-State | 1,797.66 | 497.04 | 1,300.62 | 261.7% |
| 52041980 - Comp Svcs-Private | 275.00 | 0.00 | 275.00 | 100.0% |
| 52042000 - Central Services | 4,543.51 | 3,030.91 | 1,512.60 | 49.9% |
| 52044180 - Advertising Misc | 200.00 | 550.00 | -350.00 | -63.6% |
| 52045180 - Rents Other | 828.13 | 2,336.00 | -1,507.87 | -64.6% |
| 52045900 - Insurance (00) | 0.00 | 3,696.30 | -3,696.30 | -100.0% |
| 52047400 - Bank/Lockbox Fees | 1,600.00 | 1,600.00 | 0.00 | 0.0% |
| 52049680 - Other Contractual | 461,888.90 | 415,282.84 | 46,606.06 | 11.2% |
| Total 5204 - Contractual Services | 498,200.23 | 544,779.36 | -46,579.13 | -8.6% |
| 5205 Supplies | | | | |
| 52050280 - Office Supplies | 0.00 | 0.35 | -0.35 | -100.0% |
| 52050480 - Ed & Instr Supplies | 2,500.00 | 2,500.00 | 0.00 | 0.0% |
| 52053280 - Printing Commercial | 3,290.15 | 279.61 | 3,010.54 | 1,076.7% |
| 52053580 - Postage | 250.50 | 289.90 | -39.40 | -13.6% |
| 52053780 - Clothing | 0.00 | 748.25 | -748.25 | -100.0% |
| 52053980 - Foodstuffs | 169.56 | 902.36 | -732.80 | -81.2% |
| Total 5205 Supplies | 6,210.21 | 4,720.47 | 1,489.74 | 31.6% |
| 5206 - Sponsorships & Grants | | | | |
| 52060600 - Scholarships | 0.00 | 16,405.00 | -16,405.00 | -100.0% |
| Total 5206 - Sponsorships & Grants | 0.00 | 16,405.00 | -16,405.00 | -100.0% |
| 5207 - Cap Outlay, Comp Hdwr | 7,494.88 | 0.00 | 7,494.88 | 100.0% |
| Total Expense | 637,165.80 | 572,649.57 | 64,516.23 | 11.3% |
| Net Ordinary Income | 80,457.42 | 113,820.40 | -33,362.98 | -29.3% |
| Net Income | 80,457.42 | 113,820.40 | -33,362.98 | -29.3% |

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account

February 2024

| Type | Date | Num | Adj | Name | Memo | Debit | Credit | Balance |
|--|------------|----------|-----|------------------------|---------------------------|------------------|-------------|------------------|
| 5101010 - Salaries & Benefits | | | | | | | | |
| Check | 02/13/2024 | CGEX... | | Mandy Benson | | 8,037.53 | | 8,037.53 |
| Check | 02/29/2024 | CGEX... | | | | 8,268.67 | | 16,306.20 |
| Total 5101010 - Salaries & Benefits | | | | | | 16,306.20 | 0.00 | 16,306.20 |
| 5203 - Travel | | | | | | | | |
| 52030200 - State Vehicle Travel | | | | | | | | |
| Check | 02/29/2024 | MP40... | | SD FLeet & Travel | | 496.47 | | 496.47 |
| Total 52030200 - State Vehicle Travel | | | | | | 496.47 | 0.00 | 496.47 |
| 52031380 - Non-employment Trave | | | | | | | | |
| Check | 02/29/2024 | 14240... | | Lloyd Rave | | 246.84 | | 246.84 |
| Check | 02/29/2024 | 14240... | | Ramkota | | 798.00 | | 1,044.84 |
| Total 52031380 - Non-employment Trave | | | | | | 1,044.84 | 0.00 | 1,044.84 |
| Total 5203 - Travel | | | | | | 1,541.31 | 0.00 | 1,541.31 |
| 5204 - Contractual Services | | | | | | | | |
| 52042000 - Central Services | | | | | | | | |
| Check | 02/29/2024 | PL401... | | SD BHR | JAN 2024 | 116.38 | | 116.38 |
| Total 52042000 - Central Services | | | | | | 116.38 | 0.00 | 116.38 |
| 52045180 - Rents Other | | | | | | | | |
| Check | 02/29/2024 | 14240... | | Red Rossa | | 295.00 | | 295.00 |
| Total 52045180 - Rents Other | | | | | | 295.00 | 0.00 | 295.00 |
| 52047400 - Bank/Lockbox Fees | | | | | | | | |
| Check | 02/29/2024 | D1461... | | LockBox Fee | | 200.00 | | 200.00 |
| Total 52047400 - Bank/Lockbox Fees | | | | | | 200.00 | 0.00 | 200.00 |
| 52049680 - Other Contractual | | | | | | | | |
| Check | 02/29/2024 | 14240... | | Take Charge Bookk... | | 1,275.00 | | 1,275.00 |
| Check | 02/29/2024 | 14240... | | Texas Excavation | SD24-0001 | 11,908.26 | | 13,183.26 |
| Check | 02/29/2024 | 14240... | | Texas Excavation | SD24-0002 January | 816.67 | | 13,999.93 |
| Total 52049680 - Other Contractual | | | | | | 13,999.93 | 0.00 | 13,999.93 |
| Total 5204 - Contractual Services | | | | | | 14,611.31 | 0.00 | 14,611.31 |
| 5205 Supplies | | | | | | | | |
| 52053280 - Printing Commercial | | | | | | | | |
| Check | 02/29/2024 | 14240... | | Phelps Promotional ... | Excavator Stress Reliever | 3,225.26 | | 3,225.26 |
| Total 52053280 - Printing Commercial | | | | | | 3,225.26 | 0.00 | 3,225.26 |
| 52053980 - Foodstuffs | | | | | | | | |
| Check | 02/29/2024 | 14240... | | Red Rossa | | 72.28 | | 72.28 |
| Total 52053980 - Foodstuffs | | | | | | 72.28 | 0.00 | 72.28 |
| Total 5205 Supplies | | | | | | 3,297.54 | 0.00 | 3,297.54 |
| 5207 - Cap Outlay,Comp Hdwr | | | | | | | | |
| Check | 02/02/2024 | 03985... | | Riverside Technolo... | | 2,710.00 | | 2,710.00 |
| Total 5207 - Cap Outlay,Comp Hdwr | | | | | | 2,710.00 | 0.00 | 2,710.00 |
| TOTAL | | | | | | 38,466.36 | 0.00 | 38,466.36 |

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2023 through June 2024

| Expense | Jul '23 - Jun 24 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|---------------------|--------------------|---------------|
| 5101010 - Salaries & Benefits | | | | |
| 51010100 - Salaries | 25,133.20 | | | |
| 5101010 - Salaries & Benefits - Other | 90,736.51 | 250,000.00 | -159,263.49 | 36.3% |
| Total 5101010 - Salaries & Benefits | 115,869.71 | 250,000.00 | -134,130.29 | 46.35% |
| 5203 - Travel | | | | |
| 52030200 - State Vehicle Travel | 2,480.16 | | | |
| 52031000 - Lodging | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 52031380 - Non-employment Trave | 6,910.61 | 20,000.00 | -13,089.39 | 34.55% |
| 52032680 - OOS Air Comm Carrier | 0.00 | 6,500.00 | -6,500.00 | 0.0% |
| 52033380 - OOS Non-Emp Travel | 0.00 | 18,000.00 | -18,000.00 | 0.0% |
| Total 5203 - Travel | 9,390.77 | 48,500.00 | -39,109.23 | 19.36% |
| 5204 - Contractual Services | | | | |
| 52040280 - Dues/Membership Fees | 6,651.43 | 10,500.00 | -3,848.57 | 63.35% |
| 52040380 - Leagl Doc Fees | 0.00 | 150.00 | -150.00 | 0.0% |
| 52040880 - Consultant Fee Legal | 17,316.60 | 36,000.00 | -18,683.40 | 48.1% |
| 52041680 - Workshop Registratio | 3,099.00 | 1,000.00 | 2,099.00 | 309.9% |
| 52041800 - Computer Svcs-State | 1,797.66 | 1,000.00 | 797.66 | 179.77% |
| 52041980 - Comp Svcs-Private | 275.00 | | | |
| 52042000 - Central Services | 4,543.51 | 6,200.00 | -1,656.49 | 73.28% |
| 52043100 - Audit Svcs-State | 0.00 | 7,500.00 | -7,500.00 | 0.0% |
| 52044180 - Advertising Misc | 200.00 | 15,000.00 | -14,800.00 | 1.33% |
| 52045180 - Rents Other | 828.13 | 7,000.00 | -6,171.87 | 11.83% |
| 52045900 - Insurance (00) | 0.00 | 2,800.00 | -2,800.00 | 0.0% |
| 52047400 - Bank/Lockbox Fees | 1,600.00 | 2,400.00 | -800.00 | 66.67% |
| 52049680 - Other Contractual | 461,888.90 | 900,000.00 | -438,111.10 | 51.32% |
| Total 5204 - Contractual Services | 498,200.23 | 989,550.00 | -491,349.77 | 50.35% |
| 5205 Supplies | | | | |
| 52050280 - Office Supplies | 0.00 | 200.00 | -200.00 | 0.0% |
| 52050480 - Ed & Instr Supplies | 2,500.00 | 25,000.00 | -22,500.00 | 10.0% |
| 52053100 - Printing-State | 0.00 | 100.00 | -100.00 | 0.0% |
| 52053280 - Printing Commercial | 3,290.15 | 13,000.00 | -9,709.85 | 25.31% |
| 52053580 - Postage | 250.50 | 2,500.00 | -2,249.50 | 10.02% |
| 52053780 - Clothing | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 52053980 - Foodstuffs | 169.56 | 3,000.00 | -2,830.44 | 5.65% |
| Total 5205 Supplies | 6,210.21 | 45,300.00 | -39,089.79 | 13.71% |
| 5206 - Sponsorships & Grants | | | | |
| 52060600 - Scholarships | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| Total 5206 - Sponsorships & Grants | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 5207 - Cap Outlay,Comp Hdwr | 7,494.88 | 3,500.00 | 3,994.88 | 214.14% |
| Total Expense | 637,165.80 | 1,356,850.00 | -719,684.20 | 46.96% |

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03/19/24

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 02/29/2024

| | <u>Feb 29, 24</u> |
|--|----------------------------|
| Beginning Balance | 1,257,301.49 |
| Cleared Transactions | |
| Checks and Payments - 9 items | -23,917.03 |
| Deposits and Credits - 19 items | 33,760.23 |
| Total Cleared Transactions | <u>9,843.20</u> |
| Cleared Balance | <u><u>1,267,144.69</u></u> |
| Uncleared Transactions | |
| Checks and Payments - 6 items | -17,444.66 |
| Deposits and Credits - 7 items | 23,544.73 |
| Total Uncleared Transactions | <u>6,100.07</u> |
| Register Balance as of 02/29/2024 | <u><u>1,273,244.76</u></u> |
| Ending Balance | 1,273,244.76 |

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 02/29/2024

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|----------|------------------------|-----|------------------|---------------------|
| Beginning Balance | | | | | | 1,257,301.49 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 9 items | | | | | | |
| Check | 02/01/2024 | DB | | X | -2,730.57 | -2,730.57 |
| Check | 02/01/2024 | | | X | -164.76 | -2,895.33 |
| Check | 02/02/2024 | 03985... | Riverside Technolog... | X | -2,710.00 | -5,605.33 |
| Check | 02/13/2024 | CGEX... | Mandy Benson | X | -8,037.53 | -13,642.86 |
| Check | 02/29/2024 | CGEX... | | X | -8,268.67 | -21,911.53 |
| Check | 02/29/2024 | 14240... | Take Charge Bookk... | X | -1,275.00 | -23,186.53 |
| Check | 02/29/2024 | 14240... | Red Rossa | X | -367.28 | -23,553.81 |
| Check | 02/29/2024 | 14240... | Lloyd Rave | X | -246.84 | -23,800.65 |
| Check | 02/29/2024 | PL401... | SD BHR | X | -116.38 | -23,917.03 |
| Total Checks and Payments | | | | | -23,917.03 | -23,917.03 |
| Deposits and Credits - 19 items | | | | | | |
| Deposit | 01/30/2024 | | | X | 308.63 | 308.63 |
| Deposit | 01/31/2024 | | | X | 10,992.45 | 11,301.08 |
| Deposit | 02/01/2024 | | | X | 136.50 | 11,437.58 |
| Deposit | 02/01/2024 | | | X | 166.95 | 11,604.53 |
| Deposit | 02/02/2024 | | | X | 47.25 | 11,651.78 |
| Deposit | 02/05/2024 | | | X | 9,737.77 | 21,389.55 |
| Deposit | 02/07/2024 | | | X | 1,352.68 | 22,742.23 |
| Deposit | 02/08/2024 | | | X | 5.25 | 22,747.48 |
| Deposit | 02/08/2024 | | | X | 681.24 | 23,428.72 |
| Deposit | 02/09/2024 | | | X | 726.18 | 24,154.90 |
| Deposit | 02/12/2024 | | | X | 1,500.00 | 25,654.90 |
| Deposit | 02/12/2024 | | | X | 3,139.63 | 28,794.53 |
| Deposit | 02/13/2024 | | | X | 382.20 | 29,176.73 |
| Deposit | 02/14/2024 | | | X | 242.76 | 29,419.49 |
| Deposit | 02/15/2024 | | | X | 628.25 | 30,047.74 |
| Deposit | 02/16/2024 | | | X | 846.09 | 30,893.83 |
| Deposit | 02/19/2024 | | | X | 1,176.95 | 32,070.78 |
| Deposit | 02/20/2024 | | | X | 204.75 | 32,275.53 |
| Deposit | 02/20/2024 | | | X | 1,484.70 | 33,760.23 |
| Total Deposits and Credits | | | | | 33,760.23 | 33,760.23 |
| Total Cleared Transactions | | | | | 9,843.20 | 9,843.20 |
| Cleared Balance | | | | | 9,843.20 | 1,267,144.69 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 6 items | | | | | | |
| Check | 02/29/2024 | 14240... | Texas Excavation | | -11,908.26 | -11,908.26 |
| Check | 02/29/2024 | 14240... | Phelps Promotional ... | | -3,225.26 | -15,133.52 |
| Check | 02/29/2024 | 14240... | Texas Excavation | | -816.67 | -15,950.19 |
| Check | 02/29/2024 | 14240... | Ramkota | | -798.00 | -16,748.19 |
| Check | 02/29/2024 | MP40... | SD FLeet & Travel | | -496.47 | -17,244.66 |
| Check | 02/29/2024 | D1461... | LockBox Fee | | -200.00 | -17,444.66 |
| Total Checks and Payments | | | | | -17,444.66 | -17,444.66 |
| Deposits and Credits - 7 items | | | | | | |
| Deposit | 02/01/2024 | | | | 249.90 | 249.90 |
| Deposit | 02/22/2024 | | | | 2,727.90 | 2,977.80 |
| Deposit | 02/23/2024 | | | | 1,085.07 | 4,062.87 |
| Deposit | 02/26/2024 | | | | 15,509.71 | 19,572.58 |
| Deposit | 02/27/2024 | | | | 44.38 | 19,616.96 |
| Deposit | 02/28/2024 | | | | 372.82 | 19,989.78 |
| Deposit | 02/29/2024 | | | | 3,554.95 | 23,544.73 |
| Total Deposits and Credits | | | | | 23,544.73 | 23,544.73 |
| Total Uncleared Transactions | | | | | 6,100.07 | 6,100.07 |
| Register Balance as of 02/29/2024 | | | | | 15,943.27 | 1,273,244.76 |
| Ending Balance | | | | | 15,943.27 | 1,273,244.76 |

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 02/29/2024

PAGE

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AGENCY: 14 PUBLIC SAFETY
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

| COMPANY | CENTER | ACCOUNT | BALANCE | DR/CR | CENTER DESCRIPTION |
|--------------------------------|------------|---------|--------------|---------|--------------------|
| 3184 | 1461000882 | 1140000 | 1,267,144.69 | DR | 811 ONE-CALL BOARD |
| COMPANY/SOURCE TOTAL 3184 882 | | | 1,267,144.69 | DR * | |
| COMP/BUDG UNIT TOTAL 3184 1461 | | | 1,267,144.69 | DR ** | |
| BUDGET UNIT TOTAL 1461 | | | 1,267,144.69 | DR *** | |
| AGENCY TOTAL 14 | | | 3,836,541.82 | CR **** | |