

# South Dakota One Call Notification Board Meeting

## Minutes

(Final / Approved, Circulated March 4, 2022)

Held Thursday, February 24, 2022 10 AM CT (9AM MT) over ZOOM.

### Board members in attendance:

Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;

Vice Chairman, Mark Meier, Representing Municipalities;

Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;

Jim Scull, Representing Excavation Contractors;

Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;

Ryan Barr, Representing Community Antenna Television Systems;

Bleau LaFave, Representing Investor-Owned Natural Gas Utilities;

Scott Wiese, Representing Investor-Owned Electric Utilities;

Lloyd Rave, Representing Rural Water Systems;

Loren Beld, Representing Excavation Contractors;

Trevor Jones, Representing Rural Electric Cooperatives;

### **Also in Attendance:**

Cody Honeywell, Legal Counsel;

Callie Iverson, Accounting;

Codi Gregg, Executive Director;

### Guests:

Scott Sasajima, Texas811

Ben Wallace, USIC

Boice Hillmer, PUC Pipeline Safety

Jason Ede, MidAmerican Energy



1. Fay Jandreau called the meeting to order at 10:00AM CT with all board members attending.

2. South Dakota One Call welcomed four new board members: Kay Braaten, Scott Wiese, Ryan Barr and Trevor Jones were introduced along with Scott Sasajima, Callie Iverson and Cody Honeywell. The Board of Directors reviewed commitments, committees and best practices with the new members.

Fay Jandreau reviewed the relationship between SD811, Operators and Excavators as well as who we are, how our authority was established and future objectives.

Welcome to our new Board Members!

3. Lloyd Rave made the motion to approve the December 14, 2021 Board Meeting Minutes as printed. Bleau LaFave seconded the motion. **Motion carried unanimously.**

4. Callie Iverson reviewed the January Financial Report. Bleau LaFave asked for clarification on the balance and the Budgetary Approval Meeting. The Joint Appropriations presentation was discussed regarding the proposed budget. There have been no further requests for information or documentation from Appropriations.

Fay Jandreau reviewed ticket counts revenue vs. expenditures as our revenue is higher than anticipated at this time. Scott Sasajima will provide the requested information to Fay and Codi for a report back to the Board.

Dan Kaiser made the motion to approve the Financial Report. Mark Meier seconded the motion. **Motion carried unanimously.**

5. Scott Sasajima reviewed the South Dakota 811 and Texas 811 Performance Results:

a. Ticket Volume History was discussed. The total incoming ticket count for 2020 was 183,947. This is roughly 800 tickets less than 2020. Outgoing ticket counts saw a dramatic increase, ending 2020 with 951,101 contacts to utilities.

b. Ratio (Outgoing to Incoming) was reviewed. This report shows the average number of utilities listed on locate ticket. the average for 2020 was 5 utilities on one ticket. This is an increase from 2019 also.

c. Electronic Ticketing shows the number of tickets received by calling the center and locate requests submitted through Portal. Remote tickets are excavators that have been trained to enter locate request without assistance from the Center. Web Entry tickets are submitted through Portal, possible mapped and do need a touch from the Center. This ensures standards stay in place for all tickets dispatched. Homeowner ticket entry allows DIY'ers to enter locate requests online. There was a three percent increase in tickets submitted through Portal by the excavator, ending 2021 at 64%.



d. Secondary Links shows the number of tickets that were shared with more than one receiver within a company. There is a limit of three users per CDC Code, and has seen a constant increase.

e. Dispatched Tickets by Type was discussed. This report details all ticket types South Dakota One Call has and how many of tickets were dispatched. Appointment tickets saw the largest increase in the usage of this ticket, at 18%. Cancellation tickets have increased also. This ticket type is used if when information needs to be changed. Modify ticket usage is down 28% overall, suggesting more usage of the cancellation ticket type. Emergency ticket and information tickets are following previous trends. There was an 18% increase of Update ticket usages. This ticket type extends the 21 Day rule of Normal ticket types. No information can be added or changed on an Update ticket. There was an increase in Verification Ticket counts, roughly 8%. Texas811 does review Positive Response comments with an excavator prior to issuing a Verification Ticket.

f. Speed of Answer was reviewed. There are no concerns with the speed of answer and is well within contract.

g. Damages without Previous Tickets further breaks out the information shared above.

h. Damages with Tickets vs. without previous Tickets

i. Gas Damages – Monthly and Year to Year Comparison. Year to Year comparison showed a slight decrease in reported gas damages, roughly 3%.

No action was needed on this report. Fay Jandreau did discuss Texas811 formatting these reports to follow fiscal year for the state. The Board did not take issue with the change in format and the Center will work to update those reports.

6. South Dakota One Call's Enforcement Panel has met on the following Complaints and Recommendations have been issued. Today, does the One Call Board accept the Recommendations of the Enforcement Panel? The Board shall pursue collections activity if the conditions as stated are not met.

a. OC21-007 In the matter of the complaint filed by CenturyLink, Sioux Falls against Winter Contracting, Volga, for an incident occurring on June 8, 2021 at 33<sup>rd</sup> Street and Minnesota Avenue in Sioux Falls.

Mark Meier made the motion to accept the recommendation of the Enforcement Panel on OC21-007. Loren Beld seconded the motion. Dan Kaiser abstained from the vote. **Motion carried unanimously.**

b. OC21-010 In the matter of the complaint filed by NorthWestern Energy, Huron, against Alliance Construction, Sioux Falls, for an incident occurring on June 9, 2021 at 27220 472<sup>nd</sup> Avenue in Harrisburg.

c. OC21-011 In the matter of the complaint filed by NorthWestern Energy, Huron against MP NexLevel, LLC., Maple Lake, MN, for an incident occurring on July 28, 2021 at 309 North 2<sup>nd</sup> Street in Groton.



d. OC21-012 In the matter of the complaint filed by NorthWestern Energy, Huron, against MP NexLevel, LLC, Maple Lake, MN for an incident occurring on August 24, 2021 at 602 North 3<sup>rd</sup> Street in Groton.

Loren Beld made the motion to accept the recommendation of the Enforcement Panel on OC21-010, OC21-011 and OC21-012. Dan Kaiser seconded the motion. **Motion carried unanimously.**

7. RFP 2670 was issued February 2, 2022 for accounting services. A committee will need to meet to review received submittals, and make its recommendation to the Board. Dan Kaise asked for clarification on whether South Dakota One Call is required to take the lowest bidder. We are not, the Board can approve the recommendation of the best interest of the Board. Two additional Board Meetings will be held over ZOOM March 2<sup>nd</sup> and March 4<sup>th</sup>. March 2<sup>nd</sup>, the Executive Committee will make their recommendation to the Board. March 4<sup>th</sup>, the Board will accept the recommendation.

8. Codi Gregg presented the Forecast for 2022 Excavation Season. The report contains forecasted projections for incoming and outgoing ticket counts for the 2022 calendar year. Projections were made following DOT Regions and Areas. Board Members were asked to provide any large project information to Codi to help assist in the Forecast. The Forecasting report has been shared with Board Members. That information should be to Codi by March 10<sup>th</sup>. After any additional information is supplied and the forecast adjusted, the forecast will be shared with utilities.

a. Open Discussion / Public Comment

b. Discussion was held with Ben Wallace with USIC regarding the forecast. While this is a projection, South Dakota One Call would like to see this used as an opportunity to prepare in advance for heavy volume times. The Board is aware of delays in operators responding to locate requests and not meeting the 48-hour timeline, per SDCL 49-7A-8. Ben Wallace and the Board had an extended conversation regarding delays, issues and holdups in locating. Ben discussed USIC implementations and other state processes and ideas that have seen an improvement.

9. Infrastructure Protection Coalition issued a report evaluating all states 811 systems. The South Dakota 811 report did contain errors. Does the Board wish to offer a response? Bleau LaFave made the motion to submit a generic response acknowledging the report, not the specifics of its findings or errors and to provide the Board of Directors with a detailed breakout with points and our concerns on the structure of the report. Lloyd Rave seconded the motion. **Motion carried unanimously.**

10. Discussion Items:

a. South Dakota 811 App is no longer available.



b. Damage Prevention Meeting Schedule was discussed. There will four in person meetings and three meetings held over ZOOM. This schedule has been shared.

c. The two items listed below have been shared with the Board and need to be signed and returned to Codi Gregg.

- i. Conflict of Interest / Code of Conduct
- ii. W9

11. There was no public comment offered at this meeting.

12. Having no further business, Loren Beld made the motion to adjourn. Lloyd Rave seconded the motion. **Motion carried unanimously.**

**Notice of future One Call Board Meetings:**

May 3, 2022

August 18, 2022

November 1, 2022

December TBD, (RFP Review and Approval)

**Notice of future One Call Enforcement Panel Meetings:**

2PM Central Time (1PM Mountain Time) Last Thursday of each month and last Friday during Legislative Session (January, February and March.)

**Announcements:**

Materials presented at this meeting are available on the South Dakota 811 website, [www.sd811.com](http://www.sd811.com) as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at [exedir@sdonecall.com](mailto:exedir@sdonecall.com) or by calling (605) 863 – 0951.

