

# TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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May 10, 2021

South Dakota One Call  
Board of Directors


RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,133,925.90.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmt of Revenues & Expenditures**  
**April 2021**

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	Apr 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	50,701.76
4391000 - Fines	2,500.00
	53,201.76
<b>Total Income</b>	<b>53,201.76</b>
<b>Expense</b>	
<b>5204 - Contractual Services</b>	
52040280 - Dues/Membership Fees	479.64
52040880 - Consultant Fee Legal	17,772.20
52040980 - Consultant Fee, Mgmt	16,902.00
52041800 - Computer Svcs-State	82.97
52049680 - Other Contractual	61,978.67
	97,215.48
<b>Total 5204 - Contractual Services</b>	<b>97,215.48</b>
<b>5205 Supplies</b>	
52053580 - Postage	243.95
	243.95
<b>Total 5205 Supplies</b>	<b>243.95</b>
<b>Total Expense</b>	<b>97,459.43</b>
<b>Net Ordinary Income</b>	<b>-44,257.67</b>
<b>Net Income</b>	<b>-44,257.67</b>

**SOUTH DAKOTA ONE CALL**  
**Stmt of Revenues & Expenditures**  
July 2020 through April 2021

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	Jul '20 - Apr 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	801,303.91
4391000 - Fines	40,950.00
4491000 - Interest	27,793.82
	870,047.73
<b>Total Income</b>	<b>870,047.73</b>
<b>Expense</b>	
5101010 - Salaries & Benefits	834.00
<b>5204 - Contractual Services</b>	
52040180 - Subscriptions	275.00
52040280 - Dues/Membership Fees	7,849.83
52040880 - Consultant Fee Legal	26,805.20
52040980 - Consultant Fee, Mgmt	167,678.64
52041800 - Computer Svcs-State	713.41
52042000 - Central Services	4,016.06
52045180 - Rents Other	733.00
52045300 - Telecomm thru purcha	62.00
52045900 - Insurance (00)	724.02
52047400 - Bank/Lockbox Fees	1,800.00
52049680 - Other Contractual	556,224.73
	766,881.89
<b>Total 5204 - Contractual Services</b>	<b>766,881.89</b>
<b>5205 Supplies</b>	
52050280 - Office Supplies	309.27
52050480 - Ed & Instr Supplies	20,459.46
52053100 - Printing-State	5.32
52053280 - Printing Commercial	670.63
52053580 - Postage	1,348.48
	22,793.16
<b>Total 5205 Supplies</b>	<b>22,793.16</b>
<b>5206 - Sponsorships &amp; Grants</b>	
52060600 - Scholarships	7,500.00
	7,500.00
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>7,500.00</b>
<b>Total Expense</b>	<b>798,009.05</b>
<b>Net Ordinary Income</b>	<b>72,038.68</b>
<b>Net Income</b>	<b>72,038.68</b>

**SOUTH DAKOTA ONE CALL  
Expenditure Detail By Account  
April 2021**

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
<b>5204 - Contractual Services</b>									
<b>52040280 - Dues/Membership Fees</b>									
Check	04/06/2021	26210...		Codi Gregg	Firezilla	3128 Fund Bal...	19.99		19.99
Check	04/06/2021	26210...		Codi Gregg	Zoom annual fee	3128 Fund Bal...	159.65		179.64
Check	04/06/2021	26210...		SD Telecommunicat...	Member registration	3128 Fund Bal...	300.00		479.64
Total 52040280 - Dues/Membership Fees							479.64	0.00	479.64
<b>52040880 - Consultant Fee Legal</b>									
Check	04/30/2021	26210...		May Adam Gerdes ...	7525.10	3128 Fund Bal...	889.88		889.88
Check	04/30/2021	26210...		May Adam Gerdes ...	7525.06	3128 Fund Bal...	540.72		1,430.60
Check	04/30/2021	26210...		May Adam Gerdes ...	7525.01	3128 Fund Bal...	72.00		1,502.60
Check	04/30/2021	26210...		May Adam Gerdes ...	7525.00	3128 Fund Bal...	16,269.60		17,772.20
Total 52040880 - Consultant Fee Legal							17,772.20	0.00	17,772.20
<b>52040980 - Consultant Fee, Mgmt</b>									
Check	04/25/2021	DB		Larry Janes		3128 Fund Bal...	10,000.00		10,000.00
Check	04/25/2021	DB		Codi Gregg		3128 Fund Bal...	6,902.00		16,902.00
Total 52040980 - Consultant Fee, Mgmt							16,902.00	0.00	16,902.00
<b>52041800 - Computer Svcs-State</b>									
Check	04/06/2021	DP10...		SD BIT	LAN & Tech Access Fee	3128 Fund Bal...	82.97		82.97
Total 52041800 - Computer Svcs-State							82.97	0.00	82.97
<b>52049680 - Other Contractual</b>									
Check	04/06/2021	26210...		Take Charge Bookk...		3128 Fund Bal...	800.00		800.00
Check	04/06/2021	26210...		Texas Excavation		3128 Fund Bal...	791.67		1,591.67
Check	04/06/2021	26210...		Texas Excavation	SD21-0005	3128 Fund Bal...	39,707.00		41,298.67
Check	04/19/2021	26210...		First District	Q1 2021 - 376 Hours	3128 Fund Bal...	20,680.00		61,978.67
Total 52049680 - Other Contractual							61,978.67	0.00	61,978.67
Total 5204 - Contractual Services							97,215.48	0.00	97,215.48
<b>5205 Supplies</b>									
<b>52053580 - Postage</b>									
Check	04/06/2021	26210...		Codi Gregg		3128 Fund Bal...	243.95		243.95
Total 52053580 - Postage							243.95	0.00	243.95
Total 5205 Supplies							243.95	0.00	243.95
<b>TOTAL</b>							<b>97,459.43</b>	<b>0.00</b>	<b>97,459.43</b>

SD One Call												
Receipt of fines collected and scholarships granted												
Year-to-date	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	TOTAL	
Fines collected	\$ 1,750.00	\$ 2,250.00	\$ 8,500.00	\$ 500.00	\$ 6,200.00	\$ 10,000.00	\$ 7,000.00	\$ 1,750.00	\$ 500.00	\$ 2,500.00	\$ 40,950.00	
Scholarships granted	\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Budget vs. Actual**  
**July 2020 through June 2021**

Ordinary Income/Expense	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
5101010 - Salaries & Benefits	834.00	5,803.00	-4,969.00	14.4%
<b>5203 - Travel</b>				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	0.00	48,500.00	-48,500.00	0.0%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
<b>Total 5203 - Travel</b>	<b>0.00</b>	<b>48,500.00</b>	<b>-48,500.00</b>	<b>0.0%</b>
<b>5204 - Contractual Services</b>				
52040180 - Subscriptions	275.00	0.00	275.00	100.0%
52040280 - Dues/Membership Fees	7,849.83	2,500.00	5,349.83	314.0%
52040380 - Leagl Doc Fees	0.00	350.00	-350.00	0.0%
52040880 - Consultant Fee Legal	26,805.20	60,000.00	-33,194.80	44.7%
52040980 - Consultant Fee, Mgmt	167,678.64	200,000.00	-32,321.36	83.8%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	713.41	300.00	413.41	237.8%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	4,016.06	6,169.00	-2,152.94	65.1%
52043100 - Audit Svcs-State	0.00	0.00	0.00	0.0%
52043680 - Advertising Newspape	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	0.00	5,000.00	-5,000.00	0.0%
52045180 - Rents Other	733.00	7,000.00	-6,267.00	10.5%
52045300 - Telecomm thru purcha	62.00	1,275.00	-1,213.00	4.9%
52045380 - Telecommunications	0.00	0.00	0.00	0.0%
52045900 - Insurance (00)	724.02	2,500.00	-1,775.98	29.0%
52047400 - Bank/Lockbox Fees	1,800.00	2,400.00	-600.00	75.0%
52049680 - Other Contractual	556,224.73	615,077.00	-58,852.27	90.4%
<b>Total 5204 - Contractual Services</b>	<b>766,881.89</b>	<b>913,571.00</b>	<b>-146,689.11</b>	<b>83.9%</b>
<b>5205 Supplies</b>				
52050280 - Office Supplies	309.27	0.00	309.27	100.0%
52050480 - Ed & Instr Supplies	20,459.46	22,000.00	-1,540.54	93.0%
52053100 - Printing-State	5.32			
52053280 - Printing Commercial	670.63	12,000.00	-11,329.37	5.6%
52053580 - Postage	1,348.48	5,000.00	-3,651.52	27.0%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	0.00	2,600.00	-2,600.00	0.0%
<b>Total 5205 Supplies</b>	<b>22,793.16</b>	<b>43,100.00</b>	<b>-20,306.84</b>	<b>52.9%</b>
<b>5206 - Sponsorships &amp; Grants</b>				
52060600 - Scholarships	7,500.00	20,000.00	-12,500.00	37.5%
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>7,500.00</b>	<b>20,000.00</b>	<b>-12,500.00</b>	<b>37.5%</b>
<b>Total Expense</b>	<b>798,009.05</b>	<b>1,030,974.00</b>	<b>-232,964.95</b>	<b>77.4%</b>
<b>Net Ordinary Income</b>	<b>-798,009.05</b>	<b>-1,030,974.00</b>	<b>232,964.95</b>	<b>77.4%</b>
<b>Net Income</b>	<b>-798,009.05</b>	<b>-1,030,974.00</b>	<b>232,964.95</b>	<b>77.4%</b>

10:12 AM

05/10/21

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
**3128 Fund Balance, Period Ending 04/30/2021**

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	<u>Apr 30, 21</u>
<b>Beginning Balance</b>	1,178,925.66
<b>Cleared Transactions</b>	
Checks and Payments - 12 items	-80,611.25
Deposits and Credits - 22 items	36,730.27
<b>Total Cleared Transactions</b>	<u>-43,880.98</u>
<b>Cleared Balance</b>	<u><u>1,135,044.68</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 1 item	-17,772.20
Deposits and Credits - 7 items	16,653.42
<b>Total Uncleared Transactions</b>	<u>-1,118.78</u>
<b>Register Balance as of 04/30/2021</b>	<u><u>1,133,925.90</u></u>
<b>Ending Balance</b>	1,133,925.90

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Detail**  
**3128 Fund Balance, Period Ending 04/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,178,925.66
<b>Cleared Transactions</b>						
<b>Checks and Payments - 12 items</b>						
Check	03/24/2021	P2621...	LockBox Fee	X	-200.00	-200.00
Check	03/25/2021	PE103...	State of SD	X	-539.00	-739.00
Check	03/25/2021	CS10...	State of SD	X	-185.02	-924.02
Check	04/06/2021	26210...	Texas Excavation	X	-39,707.00	-40,631.02
Check	04/06/2021	26210...	Take Charge Bookk...	X	-800.00	-41,431.02
Check	04/06/2021	26210...	Texas Excavation	X	-791.67	-42,222.69
Check	04/06/2021	26210...	Codi Gregg	X	-423.59	-42,646.28
Check	04/06/2021	26210...	SD Telecommunicat...	X	-300.00	-42,946.28
Check	04/06/2021	DP10...	SD BIT	X	-82.97	-43,029.25
Check	04/19/2021	26210...	First District	X	-20,680.00	-63,709.25
Check	04/25/2021	DB	Larry Janes	X	-10,000.00	-73,709.25
Check	04/25/2021	DB	Codi Gregg	X	-6,902.00	-80,611.25
Total Checks and Payments					-80,611.25	-80,611.25
<b>Deposits and Credits - 22 items</b>						
Deposit	03/31/2021			X	6.51	6.51
Deposit	04/02/2021			X	84.55	91.06
Deposit	04/05/2021			X	65.59	156.65
Deposit	04/06/2021			X	140.70	297.35
Deposit	04/06/2021			X	1,500.00	1,797.35
Deposit	04/07/2021			X	6.30	1,803.65
Deposit	04/08/2021			X	180.81	1,984.46
Deposit	04/09/2021			X	1,948.24	3,932.70
Deposit	04/12/2021			X	1,800.89	5,733.59
Deposit	04/13/2021			X	9,987.60	15,721.19
Deposit	04/14/2021			X	3,114.30	18,835.49
Deposit	04/15/2021			X	993.93	19,829.42
Deposit	04/16/2021			X	34.65	19,864.07
Deposit	04/16/2021			X	1,937.32	21,801.39
Deposit	04/19/2021			X	9.45	21,810.84
Deposit	04/19/2021			X	9.52	21,820.36
Deposit	04/19/2021			X	1,000.00	22,820.36
Deposit	04/19/2021			X	3,746.96	26,567.32
Deposit	04/20/2021			X	334.95	26,902.27
Deposit	04/21/2021			X	34.86	26,937.13
Deposit	04/22/2021			X	6,870.71	33,807.84
Deposit	04/26/2021			X	2,922.43	36,730.27
Total Deposits and Credits					36,730.27	36,730.27
Total Cleared Transactions					-43,880.98	-43,880.98
Cleared Balance					-43,880.98	1,135,044.68
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	04/30/2021	26210...	May Adam Gerdes ...		-17,772.20	-17,772.20
Total Checks and Payments					-17,772.20	-17,772.20
<b>Deposits and Credits - 7 items</b>						
Deposit	04/07/2021				15.75	15.75
Deposit	04/26/2021				165.90	181.65
Deposit	04/26/2021				11,292.75	11,474.40
Deposit	04/27/2021				37.17	11,511.57
Deposit	04/28/2021				821.31	12,332.88
Deposit	04/29/2021				2,427.88	14,760.76
Deposit	04/30/2021				1,892.66	16,653.42
Total Deposits and Credits					16,653.42	16,653.42
Total Uncleared Transactions					-1,118.78	-1,118.78
Register Balance as of 04/30/2021					-44,999.76	1,133,925.90
<b>Ending Balance</b>					<b>-44,999.76</b>	<b>1,133,925.90</b>



BA1409R1

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 04/30/2021

PAGE

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AGENCY: 26 NOT ON TM700 FILE  
BUDGET UNIT: 2610 PAYABLE OFFSET

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
2000	2610000R19	114000000	6,307.56	CR	UPDATE DESCRIPTION
COMPANY/SOURCE TOTAL 2000 R19					
COMP/BUDG UNIT TOTAL 2000 2610					
2016	2610000869	1140000	6,307.56	CR **	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 2016 869					
COMP/BUDG UNIT TOTAL 2016 2610					
3014	2610000876	1140000	41,345.69	CR *	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3014 876					
COMP/BUDG UNIT TOTAL 3014 2610					
3128	2610000757	1140000	41,345.69	CR *	TELEPHONE SOLICITATION FUND
COMPANY/SOURCE TOTAL 3128 757					
COMP/BUDG UNIT TOTAL 3128 823					
3128	2610000823	1140000	63,438.87	DR *	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 823					
COMP/BUDG UNIT TOTAL 3014 2610					
3128	2610000869	1140000	63,438.87	DR **	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3014 2610					
3128	2610000882	1140000	234,619.21	DR	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860	1140000	234,619.21	DR *	GROSS RECEIPTS TAX FUND
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3128 882					
8316	2610000860E	1140000	2,027,122.55	DR *	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860F	1140000	2,027,122.55	DR *	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860G	1140000	53,739.77	DR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860K	1140000	53,739.77	DR *	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860A	1140000	56.71	DR *	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	2610000860B	1140000	2,315,538.24	DR **	RATE CASE/UTIL INVEST FUND
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601B	1140000	5,483.71	DR	RATE CASE/UTIL INVEST FUND
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601C	1140000	1,079.58	CR	EL20-013 MERIDIAN WIND
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008600G	1140000	814.97	CR	19 CIV20-21 CROWNED RIDGE II APPEAL
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008600K	1140000	244.70	CR	EL20-018 WILD SPRING SOLAR
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601A	1140000	2,438.03	CR	EL20-032 OTP TCR
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601B	1140000	509.09	CR	EL21-005 MIDAM TCR
COMPANY/SOURCE TOTAL 3128 869					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601C	1140000	3,455.68	CR	EL21-007 MDU IRR
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					
8316	26100008601C	1140000	3,280.96	CR	EL21-009 MDU TCR
COMPANY/SOURCE TOTAL 3128 882					
COMP/BUDG UNIT TOTAL 3128 2610					

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 04/30/2021

AGENCY: 26 NOT ON TM700 FILE  
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,134,987.97	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL			1,134,987.97	DR *	
COMP/BUDG UNIT TOTAL			1,134,987.97	DR **	
BUDGET UNIT TOTAL			1,134,987.97	DR ***	
AGENCY TOTAL			3,435,464.65	DR ****	