

TAKE CHARGE BOOKKEEPING, LLC

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January 6, 2021

South Dakota One Call
Board of Directors

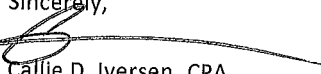
RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of the revenues and expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,169,793.73

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,


Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
December 2020

	Dec 20
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	92,064.24
4391000 - Fines	10,000.00
Total Income	102,064.24
Expense	
5204 - Contractual Services	
52040180 - Subscriptions	275.00
52040280 - Dues/Membership Fees	1,000.00
52040880 - Consultant Fee Legal	3,662.73
52040980 - Consultant Fee, Mgmt	16,902.00
52041800 - Computer Svcs-State	83.01
52042000 - Central Services	79.12
52045180 - Rents Other	84.00
52045300 - Telecomm thru purcha	62.00
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	44,939.44
Total 5204 - Contractual Services	67,287.30
5205 Supplies	
52053580 - Postage	620.00
Total 5205 Supplies	620.00
Total Expense	67,907.30
Net Ordinary Income	34,156.94
Net Income	34,156.94

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
 July through December 2020

	Jul - Dec 20
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	624,078.68
4391000 - Fines	29,200.00
4491000 - Interest	27,793.82
Total Income	681,072.50
Expense	
5101010 - Salaries & Benefits	811.03
5204 - Contractual Services	
52040180 - Subscriptions	275.00
52040280 - Dues/Membership Fees	6,500.00
52040880 - Consultant Fee Legal	9,033.00
52040980 - Consultant Fee, Mgmt	100,070.64
52041800 - Computer Svcs-State	377.63
52042000 - Central Services	1,426.66
52045180 - Rents Other	733.00
52045300 - Telecomm thru purcha	62.00
52047400 - Bank/Lockbox Fees	1,200.00
52049680 - Other Contractual	424,059.33
Total 5204 - Contractual Services	543,737.26
5205 Supplies	
52050280 - Office Supplies	309.27
52050480 - Ed & Instr Supplies	17,907.09
52053100 - Printing-State	5.32
52053580 - Postage	793.99
Total 5205 Supplies	19,015.67
5206 - Sponsorships & Grants	
52060600 - Scholarships	7,500.00
Total 5206 - Sponsorships & Grants	7,500.00
Total Expense	571,063.96
Net Ordinary Income	110,008.54
Net Income	110,008.54

**SOUTH DAKOTA ONE CALL
Expenditure Detail By Account**

December 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5204 - Contractual Services							
52040180 - Subscriptions							
Check	12/11/2020	26210000036	Codi Gregg	Arcustech Annual subscription	275.00		275.00
Total 52040180 - Subscriptions					275.00	0.00	275.00
52040280 - Dues/Membership Fees							
Check	12/11/2020	26210000034	Common Ground Alli...	Inv 21138-J7G0B4	1,000.00		1,000.00
Total 52040280 - Dues/Membership Fees					1,000.00	0.00	1,000.00
52040880 - Consultant Fee Legal							
Check	12/30/2020	26210000037	May Adam Gerdes & ...	7525.00, 7525.08, 7525.01, 7525.03	3,662.73		3,662.73
Total 52040880 - Consultant Fee Legal					3,662.73	0.00	3,662.73
52040980 - Consultant Fee, Mgmt							
Check	12/25/2020	DB	Larry Janes		10,000.00		10,000.00
Check	12/25/2020	DB	Codi Gregg		6,902.00		16,902.00
Total 52040980 - Consultant Fee, Mgmt					16,902.00	0.00	16,902.00
52041800 - Computer Svcs-State							
Check	12/11/2020	DP111120	SD BIT	LAN & Tech Access Fees	83.01		83.01
Total 52041800 - Computer Svcs-State					83.01	0.00	83.01
52042000 - Central Services							
Check	12/30/2020	FM109120	State of SD	Central Services Q billing	79.12		79.12
Total 52042000 - Central Services					79.12	0.00	79.12
52045180 - Rents Other							
Check	12/11/2020	26210000036	Codi Gregg	PO Box Rent 6 months	84.00		84.00
Total 52045180 - Rents Other					84.00	0.00	84.00
52045300 - Telecomm thru purcha							
Check	12/11/2020	TL111070	SD BIT	Conference Calls	62.00		62.00
Total 52045300 - Telecomm thru purcha					62.00	0.00	62.00
52047400 - Bank/Lockbox Fees							
Check	12/11/2020	D2621D0006	LockBox Fee	December	200.00		200.00
Total 52047400 - Bank/Lockbox Fees					200.00	0.00	200.00
52049680 - Other Contractual							
Check	12/04/2020	26210000032	Take Charge Bookke...		875.00		875.00
Check	12/11/2020	26210000033	Texas Excavation		43,197.77		44,072.77
Check	12/11/2020	26210000035	Texas Excavation	20-024	866.67		44,939.44
Total 52049680 - Other Contractual					44,939.44	0.00	44,939.44
Total 5204 - Contractual Services					67,287.30	0.00	67,287.30
5205 Supplies							
52053580 - Postage							
Check	12/11/2020	26210000036	Codi Gregg	Reimburse Nov & Dec Postage	620.00		620.00
Total 52053580 - Postage					620.00	0.00	620.00
Total 5205 Supplies					620.00	0.00	620.00
TOTAL					67,907.30	0.00	67,907.30

SD One Call											
Recap of fines collected and scholarships granted											
Year-to-date											
	July	August	Sept	Oct	Nov	Dec	Jan	TOTAL			
Fines collected	\$ 1,750.00	\$ 2,250.00	\$ 8,500.00	\$ 500.00	\$ 6,200.00	\$ 10,000.00	\$ 5,500.00	\$ 34,700.00			
Scholarships granted	\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00			

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	629,344.29	0.00	629,344.29	100.0%
4391000 - Fines	34,700.00	0.00	34,700.00	100.0%
4491000 - Interest	27,793.82	0.00	27,793.82	100.0%
Total Income	691,838.11	0.00	691,838.11	100.0%
Expense				
5101010 - Salaries & Benefits	811.03	5,803.00	-4,991.97	14.0%
5203 - Travel				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	0.00	48,500.00	-48,500.00	0.0%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
Total 5203 - Travel	0.00	48,500.00	-48,500.00	0.0%
5204 - Contractual Services				
52040180 - Subscriptions	275.00	0.00	275.00	100.0%
52040280 - Dues/Membership Fees	6,500.00	2,500.00	4,000.00	260.0%
52040380 - Leagl Doc Fees	0.00	350.00	-350.00	0.0%
52040880 - Consultant Fee Legal	9,033.00	60,000.00	-50,967.00	15.1%
52040980 - Consultant Fee, Mgmt	100,070.64	200,000.00	-99,929.36	50.0%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	377.63	300.00	77.63	125.9%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	1,426.66	6,169.00	-4,742.34	23.1%
52043100 - Audit Svcs-State	0.00	0.00	0.00	0.0%
52043680 - Advertising Newspape	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	0.00	5,000.00	-5,000.00	0.0%
52045180 - Rents Other	733.00	7,000.00	-6,267.00	10.5%
52045300 - Telecomm thru purcha	62.00	1,275.00	-1,213.00	4.9%
52045380 - Telecommunications	0.00	0.00	0.00	0.0%
52045900 - Insurance (00)	0.00	2,500.00	-2,500.00	0.0%
52047400 - Bank/Lockbox Fees	1,200.00	2,400.00	-1,200.00	50.0%
52049680 - Other Contractual	424,059.33	615,077.00	-191,017.67	68.9%
Total 5204 - Contractual Services	543,737.26	913,571.00	-369,833.74	59.5%
5205 Supplies				
52050280 - Office Supplies	309.27	0.00	309.27	100.0%
52050480 - Ed & Instr Supplies	17,907.09	22,000.00	-4,092.91	81.4%
52053100 - Printing-State	5.32			
52053280 - Printing Commercial	0.00	12,000.00	-12,000.00	0.0%
52053580 - Postage	793.99	5,000.00	-4,206.01	15.9%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	0.00	2,600.00	-2,600.00	0.0%
Total 5205 Supplies	19,015.67	43,100.00	-24,084.33	44.1%
5206 - Sponsorships & Grants				
52060600 - Scholarships	7,500.00	20,000.00	-12,500.00	37.5%
Total 5206 - Sponsorships & Grants	7,500.00	20,000.00	-12,500.00	37.5%
Total Expense	571,063.96	1,030,974.00	-459,910.04	55.4%
Net Ordinary Income	120,774.15	-1,030,974.00	1,151,748.15	-11.7%
Net Income	120,774.15	-1,030,974.00	1,151,748.15	-11.7%

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 12/31/2020

	<u>Dec 31, 20</u>
Beginning Balance	1,152,003.84
Cleared Transactions	
Checks and Payments - 15 items	-82,429.57
Deposits and Credits - 26 items	<u>100,219.46</u>
Total Cleared Transactions	<u>17,789.89</u>
Cleared Balance	<u><u>1,169,793.73</u></u>
Uncleared Transactions	
Deposits and Credits - 1 item	<u>1,844.78</u>
Total Uncleared Transactions	<u>1,844.78</u>
Register Balance as of 12/31/2020	<u><u>1,171,638.51</u></u>
Ending Balance	1,171,638.51

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 12/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,152,003.84
Cleared Transactions						
Checks and Payments - 15 items						
Check	11/20/2020	26210...	Digging Dangers/Ce...	X	-2,250.00	-2,250.00
Check	11/23/2020	26210...	May Adam Gerdes ...	X	-5,370.27	-7,620.27
Check	11/25/2020	DB	Codi Gregg	X	-6,902.00	-14,522.27
Check	12/04/2020	26210...	Take Charge Bookk...	X	-875.00	-15,397.27
Check	12/11/2020	26210...	Texas Excavation	X	-43,197.77	-58,595.04
Check	12/11/2020	26210...	Common Ground All...	X	-1,000.00	-59,595.04
Check	12/11/2020	26210...	Codi Gregg	X	-979.00	-60,574.04
Check	12/11/2020	26210...	Texas Excavation	X	-866.67	-61,440.71
Check	12/11/2020	D2621...	LockBox Fee	X	-200.00	-61,640.71
Check	12/11/2020	DP11...	SD BIT	X	-83.01	-61,723.72
Check	12/11/2020	TL111...	SD BIT	X	-62.00	-61,785.72
Check	12/25/2020	DB	Larry Janes	X	-10,000.00	-71,785.72
Check	12/25/2020	DB	Codi Gregg	X	-6,902.00	-78,687.72
Check	12/30/2020	26210...	May Adam Gerdes ...	X	-3,662.73	-82,350.45
Check	12/30/2020	FM10...	State of SD	X	-79.12	-82,429.57
Total Checks and Payments					-82,429.57	-82,429.57
Deposits and Credits - 26 items						
Deposit	12/01/2020			X	1,174.95	1,174.95
Deposit	12/02/2020			X	553.00	1,727.95
Deposit	12/03/2020			X	1,917.23	3,645.18
Deposit	12/04/2020			X	75.60	3,720.78
Deposit	12/04/2020			X	487.83	4,208.61
Deposit	12/07/2020			X	3,679.34	7,887.95
Deposit	12/08/2020			X	331.87	8,219.82
Deposit	12/09/2020			X	3,487.05	11,706.87
Deposit	12/10/2020			X	2,126.67	13,833.54
Deposit	12/11/2020			X	1,657.26	15,490.80
Deposit	12/14/2020			X	6,881.70	22,372.50
Deposit	12/15/2020			X	449.96	22,822.46
Deposit	12/16/2020			X	55.13	22,877.59
Deposit	12/17/2020			X	2,026.83	24,904.42
Deposit	12/18/2020			X	13,021.75	37,926.17
Deposit	12/21/2020			X	37.80	37,963.97
Deposit	12/21/2020			X	7,250.00	45,213.97
Deposit	12/21/2020			X	16,985.78	62,199.75
Deposit	12/22/2020			X	134.54	62,334.29
Deposit	12/23/2020			X	19.95	62,354.24
Deposit	12/24/2020			X	4,482.52	66,836.76
Deposit	12/28/2020			X	19,387.62	86,224.38
Deposit	12/29/2020			X	9,388.26	95,612.64
Deposit	12/30/2020			X	1,000.00	96,612.64
Deposit	12/30/2020			X	1,750.00	98,362.64
Deposit	12/30/2020			X	1,856.82	100,219.46
Total Deposits and Credits					100,219.46	100,219.46
Total Cleared Transactions					17,789.89	17,789.89
Cleared Balance					17,789.89	1,169,793.73
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2020				1,844.78	1,844.78
Total Deposits and Credits					1,844.78	1,844.78
Total Uncleared Transactions					1,844.78	1,844.78
Register Balance as of 12/31/2020					19,634.67	1,171,638.51
Ending Balance					19,634.67	1,171,638.51

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 12/31/2020

AGENCY: 26 NOT ON TM700 FILE
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,169,793.73	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL			3128 882		
COMP/BUDG UNIT TOTAL			3128 2620	DR **	
BUDGET UNIT TOTAL			2620	DR ***	
AGENCY TOTAL			26	DR ****	
			4,243,150.68	DR ****	