

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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April 15, 2024

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,214,428.42.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,


Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
March 2024

	Mar 24
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	37,418.53
4391000 - Fines	1,750.00
Total Income	39,168.53
Expense	
5101010 - Salaries & Benefits	15,883.12
5203 - Travel	
52031000 - Lodging	77.00
52031380 - Non-employment Trave	471.23
Total 5203 - Travel	548.23
5204 - Contractual Services	
52040280 - Dues/Membership Fees	1,000.00
52040880 - Consultant Fee Legal	50.00
52041800 - Computer Svcs-State	1,139.00
52042000 - Central Services	1,953.42
52045180 - Rents Other	3,357.60
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	70,408.89
Total 5204 - Contractual Services	78,108.91
5205 Supplies	
52053980 - Foodstuffs	3,444.61
Total 5205 Supplies	3,444.61
Total Expense	97,984.87
Net Ordinary Income	-58,816.34
Net Income	-58,816.34

SOUTH DAKOTA ONE CALL
Profit & Loss Prev Year Comparison
July 2023 through March 2024

	Jul '23 - Mar 24	Jul '22 - Mar 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	724,986.11	693,069.71	31,916.40	4.6%
4391000 - Fines	3,350.00	750.00	2,600.00	346.7%
4491000 - Interest	28,455.64	9,747.03	18,708.61	191.9%
Total Income	756,791.75	703,566.74	53,225.01	7.6%
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20	0.00	25,133.20	100.0%
5101010 - Salaries & Benefits - Other	106,619.63	1,220.06	105,399.57	8,638.9%
Total 5101010 - Salaries & Benefits	131,752.83	1,220.06	130,532.77	10,698.9%
5203 - Travel				
52030200 - State Vehicle Travel	2,480.16	0.00	2,480.16	100.0%
52031000 - Lodging	77.00	0.00	77.00	100.0%
52031380 - Non-employment Trave	7,381.84	6,166.60	1,215.24	19.7%
Total 5203 - Travel	9,939.00	6,166.60	3,772.40	61.2%
5204 - Contractual Services				
52040280 - Dues/Membership Fees	7,651.43	6,470.40	1,181.03	18.3%
52040880 - Consultant Fee Legal	17,366.60	34,243.88	-16,877.28	-49.3%
52040980 - Consultant Fee, Mgmt	0.00	109,761.66	-109,761.66	-100.0%
52041680 - Workshop Registratio	3,099.00	299.00	2,800.00	936.5%
52041800 - Computer Svcs-State	2,936.66	576.18	2,360.48	409.7%
52041980 - Comp Svcs-Private	275.00	0.00	275.00	100.0%
52042000 - Central Services	6,496.93	4,248.74	2,248.19	52.9%
52044180 - Advertising Misc	200.00	550.00	-350.00	-63.6%
52045180 - Rents Other	4,185.73	2,336.00	1,849.73	79.2%
52045900 - Insurance (00)	0.00	3,696.30	-3,696.30	-100.0%
52047400 - Bank/Lockbox Fees	1,800.00	1,800.00	0.00	0.0%
52049680 - Other Contractual	532,297.79	416,582.84	115,714.95	27.8%
Total 5204 - Contractual Services	576,309.14	580,565.00	-4,255.86	-0.7%
5205 Supplies				
52050280 - Office Supplies	0.00	0.35	-0.35	-100.0%
52050480 - Ed & Instr Supplies	2,500.00	2,500.00	0.00	0.0%
52053280 - Printing Commercial	3,290.15	279.61	3,010.54	1,076.7%
52053580 - Postage	250.50	289.90	-39.40	-13.6%
52053780 - Clothing	0.00	748.25	-748.25	-100.0%
52053980 - Foodstuffs	3,614.17	902.36	2,711.81	300.5%
Total 5205 Supplies	9,654.82	4,720.47	4,934.35	104.5%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	16,405.00	-16,405.00	-100.0%
Total 5206 - Sponsorships & Grants	0.00	16,405.00	-16,405.00	-100.0%
5207 - Cap Outlay, Comp Hdwr	7,494.88	0.00	7,494.88	100.0%
Total Expense	735,150.67	609,077.13	126,073.54	20.7%
Net Ordinary Income	21,641.08	94,489.61	-72,848.53	-77.1%
Net Income	21,641.08	94,489.61	-72,848.53	-77.1%

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 March 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5101010 - Salaries & Benefits							
Check	03/01/2024	CGEX240228			7,719.70		7,719.70
Check	03/15/2024	CGEX240313			8,163.42		15,883.12
Total 5101010 - Salaries & Benefits					15,883.12	0.00	15,883.12
5203 - Travel							
52031000 - Lodging							
Check	03/15/2024	14240000063	Holiday Inn	Vermillion 03.12.24	77.00		77.00
Total 52031000 - Lodging					77.00	0.00	77.00
52031380 - Non-employment Trave							
Check	03/15/2024	1424000060	Mark Meier		202.98		202.98
Check	03/15/2024	14240000061	Loren Beld		191.25		394.23
Check	03/15/2024	14240000062	Kelly Inn & Suites	03.11.24	77.00		471.23
Total 52031380 - Non-employment Trave					471.23	0.00	471.23
Total 5203 - Travel					548.23	0.00	548.23
5204 - Contractual Services							
52040280 - Dues/Membership Fees							
Check	03/15/2024	14240000064	Common Ground Al...		1,000.00		1,000.00
Total 52040280 - Dues/Membership Fees					1,000.00	0.00	1,000.00
52040880 - Consultant Fee Legal							
Check	03/28/2024	DB	Bachand Hruska	NOT SURE WHY THIS WAS ON OUR DEBIT LIST	50.00		50.00
Total 52040880 - Consultant Fee Legal					50.00	0.00	50.00
52041800 - Computer Svcs-State							
Check	03/28/2024	DP401120	SD BIT		569.50		569.50
Check	03/28/2024	DP402121	SD BIT		569.50		1,139.00
Total 52041800 - Computer Svcs-State					1,139.00	0.00	1,139.00
52042000 - Central Services							
Check	03/01/2024	FM412099	SD Central Services	Q2 2024	1,837.04		1,837.04
Check	03/15/2024	PL402081	SD BHR	Feb 2024	116.38		1,953.42
Total 52042000 - Central Services					1,953.42	0.00	1,953.42
52045180 - Rents Other							
Check	03/15/2024	14240000057	Dakota Event Center		465.00		465.00
Check	03/15/2024	14240000059	SMG - Denny Sanfo...		1,620.00		2,085.00
Check	03/28/2024	14240000067	Highland Conferenc...		550.60		2,635.60
Check	03/28/2024	14240000068	Spearfish Holiday Inn		419.00		3,054.60
Check	03/28/2024	14240000069	Dacotah Bank Center		303.00		3,357.60



**SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
March 2024**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total 52045180 - Rents Other							
52047400 - Bank/Lockbox Fees							
Check	03/21/2024	D1461D0009	LockBox Fee		200.00		200.00
Total 52047400 - Bank/Lockbox Fees							
52049680 - Other Contractual							
Check	03/15/2024	14240000056	Take Charge Bookk...		1,105.00		1,105.00
Check	03/15/2024	14240000058	First District	First District	52,085.00		53,190.00
Check	03/21/2024	14240000065	Texas Excavation		1,016.67		54,206.67
Check	03/21/2024	14240000066	Texas Excavation	SD24-0003 February	16,202.22		70,408.89
Total 52049680 - Other Contractual							
Total 5204 - Contractual Services							
					70,408.89	0.00	70,408.89
5205 Supplies							
52053980 - Foodstuffs							
Check	03/15/2024	14240000057	Dakota Event Center		52.80		52.80
Check	03/15/2024	14240000059	SMG - Denny Sanfo...		248.88		301.68
Check	03/28/2024	14240000069	Dacotah Bank Center		200.08		501.76
Check	03/28/2024	14240000070	Pure Bliss		2,942.85		3,444.61
Total 52053980 - Foodstuffs							
Total 5205 Supplies							
					3,444.61	0.00	3,444.61
TOTAL							
					97,984.87	0.00	97,984.87

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20			
5101010 - Salaries & Benefits - Other	106,619.63	250,000.00	-143,380.37	42.6%
Total 5101010 - Salaries & Benefits	131,752.83	250,000.00	-118,247.17	52.7%
5203 - Travel				
52030200 - State Vehicle Travel	2,480.16			
52031000 - Lodging	77.00	4,000.00	-3,923.00	1.9%
52031380 - Non-employment Trave	7,381.84	20,000.00	-12,618.16	36.9%
52032680 - OOS Air Comm Carrier	0.00	6,500.00	-6,500.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	18,000.00	-18,000.00	0.0%
Total 5203 - Travel	9,939.00	48,500.00	-38,561.00	20.5%
5204 - Contractual Services				
52040280 - Dues/Membership Fees	7,651.43	10,500.00	-2,848.57	72.9%
52040380 - Leagl Doc Fees	0.00	150.00	-150.00	0.0%
52040880 - Consultant Fee Legal	17,366.60	36,000.00	-18,633.40	48.2%
52041680 - Workshop Registratio	3,099.00	1,000.00	2,099.00	309.9%
52041800 - Computer Svcs-State	2,936.66	1,000.00	1,936.66	293.7%
52041980 - Comp Svcs-Private	275.00			
52042000 - Central Services	6,496.93	6,200.00	296.93	104.8%
52043100 - Audit Svcs-State	0.00	7,500.00	-7,500.00	0.0%
52044180 - Advertising Misc	200.00	15,000.00	-14,800.00	1.3%
52045180 - Rents Other	4,185.73	7,000.00	-2,814.27	59.8%
52045900 - Insurance (00)	0.00	2,800.00	-2,800.00	0.0%
52047400 - Bank/Lockbox Fees	1,800.00	2,400.00	-600.00	75.0%
52049680 - Other Contractual	532,297.79	900,000.00	-367,702.21	59.1%
Total 5204 - Contractual Services	576,309.14	989,550.00	-413,240.86	58.2%
5205 Supplies				
52050280 - Office Supplies	0.00	200.00	-200.00	0.0%
52050480 - Ed & Instr Supplies	2,500.00	25,000.00	-22,500.00	10.0%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	3,290.15	13,000.00	-9,709.85	25.3%
52053580 - Postage	250.50	2,500.00	-2,249.50	10.0%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	3,614.17	3,000.00	614.17	120.5%
Total 5205 Supplies	9,654.82	45,300.00	-35,645.18	21.3%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 5206 - Sponsorships & Grants	0.00	20,000.00	-20,000.00	0.0%
5207 - Cap Outlay, Comp Hdwr	7,494.88	3,500.00	3,994.88	214.1%
Total Expense	735,150.67	1,356,850.00	-621,699.33	54.2%
Net Ordinary Income	-735,150.67	-1,356,850.00	621,699.33	54.2%
Net Income	-735,150.67	-1,356,850.00	621,699.33	54.2%

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04/15/24

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 03/31/2024

	<u>Mar 31, 24</u>
Beginning Balance	1,267,144.69
Cleared Transactions	
Checks and Payments - 22 items	-109,191.20
Deposits and Credits - 28 items	61,649.57
Total Cleared Transactions	<u>-47,541.63</u>
Cleared Balance	<u>1,219,603.06</u>
Uncleared Transactions	
Checks and Payments - 7 items	-6,238.33
Deposits and Credits - 3 items	1,063.69
Total Uncleared Transactions	<u>-5,174.64</u>
Register Balance as of 03/31/2024	<u>1,214,428.42</u>
Ending Balance	1,214,428.42

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,267,144.69
Cleared Transactions						
Checks and Payments - 22 items						
Check	02/29/2024	14240...	Texas Excavation	X	-11,908.26	-11,908.26
Check	02/29/2024	14240...	Phelps Promotional ...	X	-3,225.26	-15,133.52
Check	02/29/2024	14240...	Texas Excavation	X	-816.67	-15,950.19
Check	02/29/2024	14240...	Ramkota	X	-798.00	-16,748.19
Check	02/29/2024	MP40...	SD FLeet & Travel	X	-496.47	-17,244.66
Check	03/01/2024	CGEX...		X	-7,719.70	-24,964.36
Check	03/01/2024	FM41...	SD Central Services	X	-1,837.04	-26,801.40
Check	03/15/2024	14240...	First District	X	-52,085.00	-78,886.40
Check	03/15/2024	CGEX...		X	-8,163.42	-87,049.82
Check	03/15/2024	14240...	SMG - Denny Sanfo...	X	-1,868.88	-88,918.70
Check	03/15/2024	14240...	Common Ground All...	X	-1,000.00	-89,918.70
Check	03/15/2024	14240...	Mark Meier	X	-202.98	-90,121.68
Check	03/15/2024	14240...	Loren Beld	X	-191.25	-90,312.93
Check	03/15/2024	PL402...	SD BHR	X	-116.38	-90,429.31
Check	03/15/2024	14240...	Holiday Inn	X	-77.00	-90,506.31
Check	03/15/2024	14240...	Kelly Inn & Suites	X	-77.00	-90,583.31
Check	03/21/2024	14240...	Texas Excavation	X	-16,202.22	-106,785.53
Check	03/21/2024	14240...	Texas Excavation	X	-1,016.67	-107,802.20
Check	03/21/2024	D1461...	LockBox Fee	X	-200.00	-108,002.20
Check	03/28/2024	DP40...	SD BIT	X	-569.50	-108,571.70
Check	03/28/2024	DP40...	SD BIT	X	-569.50	-109,141.20
Check	03/28/2024	DB	Bachand Hruska	X	-50.00	-109,191.20
Total Checks and Payments					-109,191.20	-109,191.20
Deposits and Credits - 28 items						
Deposit	02/01/2024			X	249.90	249.90
Deposit	02/22/2024			X	2,727.90	2,977.80
Deposit	02/23/2024			X	1,085.07	4,062.87
Deposit	02/26/2024			X	15,509.71	19,572.58
Deposit	02/27/2024			X	44.38	19,616.96
Deposit	02/28/2024			X	372.82	19,989.78
Deposit	02/29/2024			X	3,554.95	23,544.73
Deposit	03/01/2024			X	429.17	23,973.90
Deposit	03/04/2024			X	1,295.70	25,269.60
Deposit	03/05/2024			X	869.82	26,139.42
Deposit	03/06/2024			X	3,881.85	30,021.27
Deposit	03/07/2024			X	1,084.10	31,105.37
Deposit	03/08/2024			X	3,022.04	34,127.41
Deposit	03/11/2024			X	3,979.99	38,107.40
Deposit	03/12/2024			X	3,052.00	41,159.40
Deposit	03/13/2024			X	759.78	41,919.18
Deposit	03/14/2024			X	1,627.64	43,546.82
Deposit	03/15/2024			X	454.54	44,001.36
Deposit	03/19/2024			X	1,945.74	45,947.10
Deposit	03/19/2024			X	7,716.38	53,663.48
Deposit	03/20/2024			X	809.55	54,473.03
Deposit	03/21/2024			X	1,288.98	55,762.01
Deposit	03/21/2024			X	1,750.00	57,512.01
Deposit	03/22/2024			X	590.73	58,102.74
Deposit	03/25/2024			X	8.40	58,111.14
Deposit	03/26/2024			X	1,229.55	59,340.69
Deposit	03/27/2024			X	1,098.23	60,438.92
Deposit	03/28/2024			X	1,210.65	61,649.57
Total Deposits and Credits					61,649.57	61,649.57
Total Cleared Transactions					-47,541.63	-47,541.63
Cleared Balance					-47,541.63	1,219,603.06

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 7 Items						
Check	02/29/2024	D1461...	LockBox Fee		-200.00	-200.00
Check	03/15/2024	14240...	Take Charge Bookk...		-1,105.00	-1,305.00
Check	03/15/2024	14240...	Dakota Event Center		-517.80	-1,822.80
Check	03/28/2024	14240...	Pure Bliss		-2,942.85	-4,765.65
Check	03/28/2024	14240...	Highland Conferenc...		-550.60	-5,316.25
Check	03/28/2024	14240...	Dacotah Bank Center		-503.08	-5,819.33
Check	03/28/2024	14240...	Spearfish Holiday Inn		-419.00	-6,238.33
Total Checks and Payments					-6,238.33	-6,238.33
Deposits and Credits - 3 Items						
Deposit	03/25/2024				853.06	853.06
Deposit	03/28/2024				98.28	951.34
Deposit	03/29/2024				112.35	1,063.69
Total Deposits and Credits					1,063.69	1,063.69
Total Uncleared Transactions					-5,174.64	-5,174.64
Register Balance as of 03/31/2024					-52,716.27	1,214,428.42
Ending Balance					-52,716.27	1,214,428.42

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 03/31/2024

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AGENCY: 14 PUBLIC SAFETY
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,219,603.06	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,219,603.06	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,219,603.06	DR **	
BUDGET UNIT TOTAL 1461			1,219,603.06	DR ***	
AGENCY TOTAL 14			1,952,448.98	CR ****	