

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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December 6, 2021

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,193,846.57

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,


Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
November 2021

	Nov 21
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	83,273.57
4391000 - Fines	5,000.00
Total Income	88,273.57
Expense	
5101010 - Salaries & Benefits	9.79
5203 - Travel	
52031380 - Non-employment Trave	375.48
Total 5203 - Travel	375.48
5204 - Contractual Services	
52040280 - Dues/Membership Fees	1,000.00
52040980 - Consultant Fee, Mgmt	17,202.00
52041800 - Computer Svcs-State	67.21
52042000 - Central Services	1,433.13
52045180 - Rents Other	390.68
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	59,984.16
Total 5204 - Contractual Services	80,277.18
Total Expense	80,662.45
Net Ordinary Income	7,611.12
Net Income	7,611.12

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
 July through November 2021

	Jul - Nov 21
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	536,267.09
4391000 - Fines	10,500.00
4491000 - Interest	17,752.83
Total Income	564,519.92
Expense	
5101010 - Salaries & Benefits	239.55
5203 - Travel	
52031380 - Non-employment Trave	2,228.61
Total 5203 - Travel	2,228.61
5204 - Contractual Services	
52040280 - Dues/Membership Fees	6,311.28
52040880 - Consultant Fee Legal	6,310.20
52040980 - Consultant Fee, Mgmt	85,710.00
52041800 - Computer Svcs-State	267.06
52042000 - Central Services	1,445.89
52045180 - Rents Other	843.65
52047400 - Bank/Lockbox Fees	1,000.00
52049680 - Other Contractual	289,705.56
Total 5204 - Contractual Services	391,593.64
5205 Supplies	
52050480 - Ed & Instr Supplies	2,250.00
Total 5205 Supplies	2,250.00
5206 - Sponsorships & Grants	
52060600 - Scholarships	2,400.00
Total 5206 - Sponsorships & Grants	2,400.00
Total Expense	398,711.80
Net Ordinary Income	165,808.12
Net Income	165,808.12

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 November 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5101010 - Salaries & Benefits							
Check	11/30/2021		cindy Kemnitz		9.79		9.79
Total 5101010 - Salaries & Benefits					9.79	0.00	9.79
5203 - Travel							
52031380 - Non-employment Trave							
Check	11/29/2021	26220000041	Fay Jandreau	Board meeting travel reimbursement	43.68		43.68
Check	11/29/2021	26220000042	Danni Kaiser	Board meeting travel reimbursement	193.20		236.88
Check	11/29/2021	26220000044	Doug Larson	Board meeting travel reimbursement	138.60		375.48
Total 52031380 - Non-employment Trave					375.48	0.00	375.48
Total 5203 - Travel					375.48	0.00	375.48
5204 - Contractual Services							
52040280 - Dues/Membership Fees							
Check	11/04/2021	26220000036	Pipeline Association for P...	Membership Invoice 221269	1,000.00		1,000.00
Total 52040280 - Dues/Membership Fees					1,000.00	0.00	1,000.00
52040980 - Consultant Fee, Mgmt							
Check	11/04/2021	26220000038	Larry Janes	11.01.21	10,300.00		10,300.00
Check	11/29/2021	26220000045	Codi Gregg	11.01.21	6,902.00		17,202.00
Total 52040980 - Consultant Fee, Mgmt					17,202.00	0.00	17,202.00
52041800 - Computer Svcs-State							
Check	11/22/2021	DP210127	SD BIT	LAN & Tech Access fee - Octboer	67.21		67.21
Total 52041800 - Computer Svcs-State					67.21	0.00	67.21
52042000 - Central Services							
Check	11/20/2021	MS210076	SD Central Services		0.58		0.58
Check	11/20/2021	FM209134	SD Central Services		6.56		7.14
Check	11/22/2021	FM209135	SD Central Services	Q1 FY2022 Billing	1,425.99		1,433.13
Total 52042000 - Central Services					1,433.13	0.00	1,433.13
52045180 - Rents Other							
Check	11/29/2021	26220000043	AmericInn	Room Rent for Board Meeting	390.68		390.68
Total 52045180 - Rents Other					390.68	0.00	390.68
52047400 - Bank/Lockbox Fees							
Check	11/20/2021	D2622D0005	LOCKBOX	November	200.00		200.00
Total 52047400 - Bank/Lockbox Fees					200.00	0.00	200.00
52049680 - Other Contractual							
Check	11/04/2021	26220000037	Take Charge Bookkeeping		1,050.00		1,050.00
Check	11/15/2021	26220000039	Texas Excavation	SD21-0023	58,142.49		59,192.49

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 November 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	11/15/2021	26220000040	Texas Excavation	SD21-0022	791.67		59,984.16
Total 52049680 - Other Contractual					59,984.16	0.00	59,984.16
Total 5204 - Contractual Services					80,277.18	0.00	80,277.18
TOTAL					80,662.45	0.00	80,662.45

SD One Call						
Recap of fines collected and scholarships granted						
FY2022-to-date						
	July	August	Sept	Oct	Nov	TOTAL
Fines collected	\$ -	\$ 1,250.00	\$ 4,250.00		\$ 5,000.00	\$ 10,500.00
Scholarships granted	\$ -	\$ -	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	536,267.09	0.00	536,267.09	100.0%
4391000 - Fines	10,500.00	0.00	10,500.00	100.0%
4491000 - Interest	17,752.83	0.00	17,752.83	100.0%
Total Income	564,519.92	0.00	564,519.92	100.0%
Expense				
5101010 - Salaries & Benefits	239.55	3,042.00	-2,802.45	7.9%
5203 - Travel				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	2,228.61	48,500.00	-46,271.39	4.6%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
Total 5203 - Travel	2,228.61	48,500.00	-46,271.39	4.6%
5204 - Contractual Services				
52040180 - Subscriptions	0.00	0.00	0.00	0.0%
52040280 - Dues/Membership Fees	6,311.28	2,500.00	3,811.28	252.5%
52040380 - Leagl Doc Fees	0.00	500.00	-500.00	0.0%
52040880 - Consultant Fee Legal	6,310.20	36,000.00	-29,689.80	17.5%
52040980 - Consultant Fee, Mgmt	85,710.00	215,832.00	-130,122.00	39.7%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	267.06	450.00	-182.94	59.3%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	1,445.89	6,200.00	-4,754.11	23.3%
52043100 - Audit Svcs-State	0.00	3,000.00	-3,000.00	0.0%
52043680 - Advertising Newspaper	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	0.00	5,000.00	-5,000.00	0.0%
52045180 - Rents Other	843.65	7,000.00	-6,156.35	12.1%
52045300 - Telecomm thru purcha	0.00	0.00	0.00	0.0%
52045380 - Telecommunications	0.00	600.00	-600.00	0.0%
52045900 - Insurance (00)	0.00	2,800.00	-2,800.00	0.0%
52047400 - Bank/Lockbox Fees	1,000.00	2,400.00	-1,400.00	41.7%
52049680 - Other Contractual	289,705.56	750,000.00	-460,294.44	38.6%
Total 5204 - Contractual Services	391,593.64	1,043,282.00	-651,688.36	37.5%
5205 Supplies				
52050280 - Office Supplies	0.00	3,200.00	-3,200.00	0.0%
52050480 - Ed & Instr Supplies	2,250.00	22,000.00	-19,750.00	10.2%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	0.00	12,000.00	-12,000.00	0.0%
52053580 - Postage	0.00	2,000.00	-2,000.00	0.0%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	0.00	3,000.00	-3,000.00	0.0%
Total 5205 Supplies	2,250.00	43,800.00	-41,550.00	5.1%
5206 - Sponsorships & Grants				
52060600 - Scholarships	2,400.00	20,000.00	-17,600.00	12.0%
Total 5206 - Sponsorships & Grants	2,400.00	20,000.00	-17,600.00	12.0%
5207 - Cap Outlay,Comp Hdwr	0.00	1,000.00	-1,000.00	0.0%
Total Expense	398,711.80	1,159,624.00	-760,912.20	34.4%
Net Ordinary Income	165,808.12	-1,159,624.00	1,325,432.12	-14.3%
Net Income	165,808.12	-1,159,624.00	1,325,432.12	-14.3%

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12/06/21

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 11/30/2021

	<u>Nov 30, 21</u>
Beginning Balance	1,179,217.94
Cleared Transactions	
Checks and Payments - 21 Items	-76,122.59
Deposits and Credits - 30 Items	90,751.22
Total Cleared Transactions	<u>14,628.63</u>
Cleared Balance	<u><u>1,193,846.57</u></u>
Uncleared Transactions	
Checks and Payments - 2 Items	-7,040.60
Total Uncleared Transactions	<u>-7,040.60</u>
Register Balance as of 11/30/2021	<u><u>1,186,805.97</u></u>
Ending Balance	1,186,805.97

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 11/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,179,217.94
Cleared Transactions						
Checks and Payments - 21 Items						
Check	10/28/2021	26220...	Jonathan Yetter	X	-1,950.00	-1,950.00
Check	10/28/2021	26220...	Fay Jandreau	X	-169.21	-2,119.21
Check	10/28/2021	26220...	Mark Meier	X	-116.88	-2,236.09
Check	10/28/2021	DP20...	SD BIT	X	-67.16	-2,303.25
Check	10/28/2021	DP20...	SD BIT	X	-66.36	-2,369.61
Check	10/28/2021	DP20...	SD BIT	X	-66.33	-2,435.94
Check	10/28/2021	26220...	Danni Kaiser	X	-64.80	-2,500.74
Check	11/04/2021	26220...	Larry Janes	X	-10,300.00	-12,800.74
Check	11/04/2021	26220...	Take Charge Bookk...	X	-1,050.00	-13,850.74
Check	11/04/2021	26220...	Pipeline Association...	X	-1,000.00	-14,850.74
Check	11/15/2021	26220...	Texas Excavation	X	-58,142.49	-72,993.23
Check	11/15/2021	26220...	Texas Excavation	X	-791.67	-73,784.90
Check	11/20/2021	D2622...	LOCKBOX	X	-200.00	-73,984.90
Check	11/20/2021	FM20...	SD Central Services	X	-6.56	-73,991.46
Check	11/20/2021	MS21...	SD Central Services	X	-0.58	-73,992.04
Check	11/22/2021	FM20...	SD Central Services	X	-1,425.99	-75,418.03
Check	11/22/2021	DP21...	SD BIT	X	-67.21	-75,485.24
Check	11/29/2021	26220...	AmericInn	X	-390.68	-75,875.92
Check	11/29/2021	26220...	Danni Kaiser	X	-193.20	-76,069.12
Check	11/29/2021	26220...	Fay Jandreau	X	-43.68	-76,112.80
Check	11/30/2021		cindy Kemnitz	X	-9.79	-76,122.59
Total Checks and Payments					-76,122.59	-76,122.59
Deposits and Credits - 30 Items						
Deposit	10/01/2021			X	36.75	36.75
Deposit	10/29/2021			X	2,440.90	2,477.65
Deposit	11/01/2021			X	30.45	2,508.10
Deposit	11/01/2021			X	3,860.54	6,368.64
Deposit	11/02/2021			X	35.70	6,404.34
Deposit	11/03/2021			X	68.25	6,472.59
Deposit	11/04/2021			X	25.20	6,497.79
Deposit	11/04/2021			X	750.00	7,247.79
Deposit	11/04/2021			X	8,334.70	15,582.49
Deposit	11/05/2021			X	6,152.04	21,734.53
Deposit	11/08/2021			X	10,071.81	31,806.34
Deposit	11/09/2021			X	269.85	32,076.19
Deposit	11/10/2021			X	1,351.35	33,427.54
Deposit	11/11/2021			X	23.10	33,450.64
Deposit	11/12/2021			X	7,977.03	41,427.67
Deposit	11/15/2021			X	4,278.54	45,706.21
Deposit	11/16/2021			X	2,000.00	47,706.21
Deposit	11/17/2021			X	1,598.38	49,304.59
Deposit	11/18/2021			X	1,511.93	50,816.52
Deposit	11/19/2021			X	5.25	50,821.77
Deposit	11/19/2021			X	252.00	51,073.77
Deposit	11/19/2021			X	380.10	51,453.87
Deposit	11/19/2021			X	919.94	52,373.81
Deposit	11/19/2021			X	2,250.00	54,623.81
Deposit	11/22/2021			X	14,271.55	68,895.36
Deposit	11/23/2021			X	294.00	69,189.36
Deposit	11/24/2021			X	12,115.60	81,304.96
Deposit	11/26/2021			X	7,679.49	88,984.45
Deposit	11/29/2021			X	741.97	89,726.42
Deposit	11/30/2021			X	1,024.80	90,751.22
Total Deposits and Credits					90,751.22	90,751.22
Total Cleared Transactions					14,628.63	14,628.63
Cleared Balance					14,628.63	1,193,846.57

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12/06/21

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 11/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 2 items						
Check	11/29/2021	26220...	Codi Gregg		-6,902.00	-6,902.00
Check	11/29/2021	26220...	Doug Larson		-138.60	-7,040.60
Total Checks and Payments					-7,040.60	-7,040.60
Total Uncleared Transactions					-7,040.60	-7,040.60
Register Balance as of 11/30/2021					7,588.03	1,186,805.97
Ending Balance					7,588.03	1,186,805.97

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2610 PUBLIC UTILITIES COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
2016	2610000869	1140000	62,568.55	CR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 2016 869			62,568.55	CR *	
COMP/BUDG UNIT TOTAL 2016 2610			62,568.55	CR **	
3014	2610000876	1140000	40,586.42	DR	TELEPHONE SOLICITATION FUND
COMPANY/SOURCE TOTAL 3014 876			40,586.42	DR *	
COMP/BUDG UNIT TOTAL 3014 2610			40,586.42	DR **	
3128	2610000757	1140000	274,158.50	DR	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 757			274,158.50	DR *	
3128	2610000823	1140000	2,735,398.05	DR	GROSS RECEIPTS TAX FUND
COMPANY/SOURCE TOTAL 3128 823			2,735,398.05	DR *	
3128	2610000869	1140000	99,801.58	DR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 869			99,801.58	DR *	
3128	2610000882	1140000	56.71	DR	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			56.71	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			3,109,414.84	DR **	
8316	2610000860	1140000	4,171.62	DR	RATE CASE/UTIL INVEST FUND
8316	26100008600G	1140000	27.15	CR	EL20-018 WILD SPRING SOLAR
8316	26100008601B	1140000	2,305.52	CR	EL21-007 MDU IRR
8316	26100008601D	1140000	2,573.93	CR	EL08-031 BUFFALO RIDGE II
8316	26100008601E	1140000	892.86	CR	SC 29615 CHRISTENSON ROBISH VS CRII
8316	26100008601F	1140000	140.41	CR	EL21-017 OTP PHASE-IN RIDER RATE
8316	26100008601G	1140000	10,622.96	CR	EL21-018 NORTH BEND WIND
8316	26100008601H	1140000	235.74	CR	SC 29610 CRII APPEAL
8316	26100008601I	1140000	1,405.73	CR	EL21-025 XCEL TCR
8316	26100008601J	1140000	3,738.05	CR	EL21-028 XCEL ENERGY IRR
8316	26100008601K	1140000	58.05	CR	EL21-031 OTP TCR

AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,193,789.86	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			1,193,789.86	DR *	
COMP/BUDG UNIT TOTAL 3128 2620			1,193,789.86	DR **	
BUDGET UNIT TOTAL 2620			1,193,789.86	DR ***	
AGENCY TOTAL 26			4,259,163.53	DR ****	

56.71

1193846.57