

# TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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October 12, 2021

South Dakota One Call  
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,239,387.29

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,

  
Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmnt of Revenues & Expenditures**  
**September 2021**

	Sep 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	101,885.04
4391000 - Fines	4,250.00
4491000 - Interest	17,752.83
	123,887.87
<b>Total Income</b>	<b>123,887.87</b>
<b>Expense</b>	
5101010 - Salaries & Benefits	121.69
<b>5203 - Travel</b>	
52031380 - Non-employment Trave	619.50
	619.50
<b>Total 5203 - Travel</b>	<b>619.50</b>
<b>5204 - Contractual Services</b>	
52040280 - Dues/Membership Fees	375.00
52040980 - Consultant Fee, Mgmt	17,202.00
52042000 - Central Services	12.76
52045180 - Rents Other	452.97
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	71,822.95
	90,065.68
<b>Total 5204 - Contractual Services</b>	<b>90,065.68</b>
<b>5206 - Sponsorships &amp; Grants</b>	
52060600 - Scholarships	2,400.00
	2,400.00
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>2,400.00</b>
<b>Total Expense</b>	<b>93,206.87</b>
<b>Net Ordinary Income</b>	<b>30,681.00</b>
<b>Net Income</b>	<b>30,681.00</b>

**SOUTH DAKOTA ONE CALL**  
**Stmnt of Revenues & Expenditures**  
**July through September 2021**

	Jul - Sep 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4299006 - Locate Fees	322,975.56
4391000 - Fines	5,500.00
4491000 - Interest	17,752.83
	346,228.39
<b>Total Income</b>	<b>346,228.39</b>
<b>Expense</b>	
5101010 - Salaries & Benefits	229.76
5203 - Travel	
52031380 - Non-employment Trave	918.30
	918.30
<b>Total 5203 - Travel</b>	<b>918.30</b>
5204 - Contractual Services	
52040280 - Dues/Membership Fees	5,311.28
52040880 - Consultant Fee Legal	6,310.20
52040980 - Consultant Fee, Mgmt	51,306.00
52042000 - Central Services	12.76
52045180 - Rents Other	452.97
52047400 - Bank/Lockbox Fees	600.00
52049680 - Other Contractual	140,303.96
	204,297.17
<b>Total 5204 - Contractual Services</b>	<b>204,297.17</b>
5206 - Sponsorships & Grants	
52060600 - Scholarships	2,400.00
	2,400.00
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>2,400.00</b>
<b>Total Expense</b>	<b>207,845.23</b>
<b>Net Ordinary Income</b>	<b>138,383.16</b>
<b>Net Income</b>	<b>138,383.16</b>

**SOUTH DAKOTA ONE CALL**  
**Expenditure Detail By Account**  
 September 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5101010 - Salaries &amp; Benefits</b>							
Check	09/29/2021	DB	cindy Kernnitz		121.69		121.69
Total 5101010 - Salaries & Benefits							
<b>5203 - Travel</b>							
<b>52031380 - Non-employment Trave</b>							
Check	09/07/2021	26220000018	Loren Beld	August Board Meeting	157.50		157.50
Check	09/07/2021	26220000019	AmericInn	Loging for August Board Meeting	462.00		619.50
Total 52031380 - Non-employment Trave							
Total 5203 - Travel							
<b>5204 - Contractual Services</b>							
<b>52040280 - Dues/Membership Fees</b>							
Check	09/07/2021	26220000015	SD AGC	Membership through 10.31.2022	375.00		375.00
Total 52040280 - Dues/Membership Fees							
<b>52040980 - Consultant Fee, Mgmt</b>							
Check	09/29/2021	26220000022	Larry Janes		10,300.00		10,300.00
Check	09/29/2021	DB	Codi Gregg		6,902.00		17,202.00
Total 52040980 - Consultant Fee, Mgmt							
<b>52042000 - Central Services</b>							
Check	09/16/2021	PL207104	State of SD	July 2021 Services	6.38		6.38
Check	09/16/2021	PL208096	State of SD	August 2021 Services	6.38		12.76
Total 52042000 - Central Services							
<b>52045180 - Rents Other</b>							
Check	09/07/2021	26220000019	AmericInn	Room Rental for August Board Meeting	452.97		452.97
Total 52045180 - Rents Other							
<b>52047400 - Bank/Lockbox Fees</b>							
Check	09/20/2021	D2622D0003	LockBox Fee		200.00		200.00
Total 52047400 - Bank/Lockbox Fees							
<b>52049680 - Other Contractual</b>							
Check	09/07/2021	26220000016	Take Charge Bookk...		1,325.00		1,325.00
Check	09/07/2021	26220000020	Texas Excavation	SD21-0018	791.67		2,116.67
Check	09/23/2021	26220000021	Texas Excavation	SD21-0019	69,706.28		71,822.95
Total 52049680 - Other Contractual							
Total 5204 - Contractual Services							
<b>5206 - Sponsorships &amp; Grants</b>							
Total 5206 - Sponsorships & Grants							

**SOUTH DAKOTA ONE CALL**  
**Expenditure Detail By Account**  
 September 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52060600 - Scholarships							
Check	09/07/2021	26220000017	Mitchell Technical C...	Build Dakota Scholarship-Tristan Cardona	2,400.00		2,400.00
Total 52060600 - Scholarships					2,400.00	0.00	2,400.00
Total 5206 - Sponsorships & Grants					2,400.00	0.00	2,400.00
<b>TOTAL</b>					<b>93,206.87</b>	<b>0.00</b>	<b>93,206.87</b>

SD One Call				
Recap of fines collected and scholarships granted				
FY2022-to-date				
	July	August	Sept	TOTAL
Fines collected	\$ -	\$ 1,250.00	\$ 4,250.00	\$ 5,500.00
Scholarships granted	\$ -	\$ -	\$ 2,400.00	\$ 2,400.00

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Budget vs. Actual**  
**July 2021 through June 2022**

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4299006 - Locate Fees	322,975.56	0.00	322,975.56	100.0%
4391000 - Fines	5,500.00	0.00	5,500.00	100.0%
4491000 - Interest	17,752.83	0.00	17,752.83	100.0%
<b>Total Income</b>	<b>346,228.39</b>	<b>0.00</b>	<b>346,228.39</b>	<b>100.0%</b>
<b>Expense</b>				
5101010 - Salaries & Benefits	229.76	3,042.00	-2,812.24	7.6%
<b>5203 - Travel</b>				
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	918.30	48,500.00	-47,581.70	1.9%
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	0.00	0.00	0.0%
<b>Total 5203 - Travel</b>	<b>918.30</b>	<b>48,500.00</b>	<b>-47,581.70</b>	<b>1.9%</b>
<b>5204 - Contractual Services</b>				
52040180 - Subscriptions	0.00	0.00	0.00	0.0%
52040280 - Dues/Membership Fees	5,311.28	2,500.00	2,811.28	212.5%
52040380 - Leagl Doc Fees	0.00	500.00	-500.00	0.0%
52040880 - Consultant Fee Legal	6,310.20	36,000.00	-29,689.80	17.5%
52040980 - Consultant Fee, Mgmt	51,306.00	215,832.00	-164,526.00	23.8%
52041680 - Workshop Registratio	0.00	10,000.00	-10,000.00	0.0%
52041800 - Computer Svcs-State	0.00	450.00	-450.00	0.0%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	12.76	6,200.00	-6,187.24	0.2%
52043100 - Audit Svcs-State	0.00	3,000.00	-3,000.00	0.0%
52043680 - Advertising Newspaper	0.00	1,000.00	-1,000.00	0.0%
52044180 - Advertising Misc	0.00	5,000.00	-5,000.00	0.0%
52045180 - Rents Other	452.97	7,000.00	-6,547.03	6.5%
52045300 - Telecomm thru purcha	0.00	0.00	0.00	0.0%
52045380 - Telecommunications	0.00	600.00	-600.00	0.0%
52045900 - Insurance (00)	0.00	2,800.00	-2,800.00	0.0%
52047400 - Bank/Lockbox Fees	600.00	2,400.00	-1,800.00	25.0%
52049680 - Other Contractual	140,303.96	750,000.00	-609,696.04	18.7%
<b>Total 5204 - Contractual Services</b>	<b>204,297.17</b>	<b>1,043,282.00</b>	<b>-838,984.83</b>	<b>19.6%</b>
<b>5205 Supplies</b>				
52050280 - Office Supplies	0.00	3,200.00	-3,200.00	0.0%
52050480 - Ed & Instr Supplies	0.00	22,000.00	-22,000.00	0.0%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	0.00	12,000.00	-12,000.00	0.0%
52053580 - Postage	0.00	2,000.00	-2,000.00	0.0%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	0.00	3,000.00	-3,000.00	0.0%
<b>Total 5205 Supplies</b>	<b>0.00</b>	<b>43,800.00</b>	<b>-43,800.00</b>	<b>0.0%</b>
<b>5206 - Sponsorships &amp; Grants</b>				
52060600 - Scholarships	2,400.00	20,000.00	-17,600.00	12.0%
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>2,400.00</b>	<b>20,000.00</b>	<b>-17,600.00</b>	<b>12.0%</b>
<b>5207 - Cap Outlay,Comp Hdwr</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>207,845.23</b>	<b>1,159,624.00</b>	<b>-951,778.77</b>	<b>17.9%</b>
<b>Net Ordinary Income</b>	<b>138,383.16</b>	<b>-1,159,624.00</b>	<b>1,298,007.16</b>	<b>-11.9%</b>
<b>Net Income</b>	<b>138,383.16</b>	<b>-1,159,624.00</b>	<b>1,298,007.16</b>	<b>-11.9%</b>

3:46 PM

10/12/21

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
**3128 Fund Balance, Period Ending 09/30/2021**

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	<u>Sep 30, 21</u>
<b>Beginning Balance</b>	1,132,688.11
<b>Cleared Transactions</b>	
Checks and Payments - 13 items	-19,710.79
Deposits and Credits - 28 items	126,409.97
<b>Total Cleared Transactions</b>	<u>106,699.18</u>
<b>Cleared Balance</b>	<u><u>1,239,387.29</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 2 items	-80,006.28
<b>Total Uncleared Transactions</b>	<u>-80,006.28</u>
<b>Register Balance as of 09/30/2021</b>	<u><u>1,159,381.01</u></u>
<b>Ending Balance</b>	1,159,381.01



**SOUTH DAKOTA ONE CALL**

**Reconciliation Detail**

**3128 Fund Balance, Period Ending 09/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,132,688.11
<b>Cleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Check	08/20/2021	D2622...	LockBox Fee	X	-200.00	-200.00
Check	08/31/2021	26220...	May Adam Gerdes ...	X	-6,310.20	-6,510.20
Check	09/07/2021	26220...	Mitchell Technical C...	X	-2,400.00	-8,910.20
Check	09/07/2021	26220...	Take Charge Bookk...	X	-1,325.00	-10,235.20
Check	09/07/2021	26220...	Americlnn	X	-914.97	-11,150.17
Check	09/07/2021	26220...	Texas Excavation	X	-791.67	-11,941.84
Check	09/07/2021	26220...	SD AGC	X	-375.00	-12,316.84
Check	09/07/2021	26220...	Loren Beld	X	-157.50	-12,474.34
Check	09/16/2021	PL207...	State of SD	X	-6.38	-12,480.72
Check	09/16/2021	PL208...	State of SD	X	-6.38	-12,487.10
Check	09/20/2021	D2622...	LockBox Fee	X	-200.00	-12,687.10
Check	09/29/2021	DB	Codi Gregg	X	-6,902.00	-19,589.10
Check	09/29/2021	DB	cindy Kemnitz	X	-121.69	-19,710.79
<b>Total Checks and Payments</b>					-19,710.79	-19,710.79
<b>Deposits and Credits - 28 items</b>						
Deposit	08/26/2021			X	1,466.85	1,466.85
Deposit	08/31/2021			X	421.05	1,887.90
Deposit	08/31/2021			X	634.20	2,522.10
Deposit	09/01/2021			X	45.15	2,567.25
Deposit	09/02/2021			X	6,384.07	8,951.32
Deposit	09/03/2021			X	582.75	9,534.07
Deposit	09/07/2021			X	2,203.95	11,738.02
Deposit	09/08/2021			X	1.05	11,739.07
Deposit	09/09/2021			X	74.55	11,813.62
Deposit	09/10/2021			X	15,253.01	27,066.63
Deposit	09/13/2021			X	10,308.49	37,375.12
Deposit	09/14/2021			X	915.60	38,290.72
Deposit	09/15/2021			X	1,654.38	39,945.10
Deposit	09/16/2021			X	1,578.57	41,523.67
Deposit	09/16/2021			X	3,000.00	44,523.67
Deposit	09/17/2021			X	2,097.99	46,621.66
Deposit	09/19/2021			X	59.85	46,681.51
Deposit	09/20/2021			X	15,177.26	61,858.77
Deposit	09/22/2021			X	290.92	62,149.69
Deposit	09/22/2021			X	5,131.77	67,281.46
Deposit	09/23/2021			X	1,704.43	68,985.89
Deposit	09/24/2021			X	7,041.93	76,027.82
Deposit	09/27/2021			X	24,986.99	101,014.81
Deposit	09/28/2021			X	350.07	101,364.88
Deposit	09/29/2021			X	5.32	101,370.20
Deposit	09/30/2021			X	1,250.00	102,620.20
Deposit	09/30/2021			X	6,036.94	108,657.14
Deposit	09/30/2021			X	17,752.83	126,409.97
<b>Total Deposits and Credits</b>					126,409.97	126,409.97
<b>Total Cleared Transactions</b>					106,699.18	106,699.18
<b>Cleared Balance</b>					106,699.18	1,239,387.29
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	09/23/2021	26220...	Texas Excavation		-69,706.28	-69,706.28
Check	09/29/2021	26220...	Larry Janes		-10,300.00	-80,006.28
<b>Total Checks and Payments</b>					-80,006.28	-80,006.28
<b>Total Uncleared Transactions</b>					-80,006.28	-80,006.28
<b>Register Balance as of 09/30/2021</b>					26,692.90	1,159,381.01
<b>Ending Balance</b>					<b>26,692.90</b>	<b>1,159,381.01</b>

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 09/30/2021

AGENCY: 26 PUBLIC UTILITIES COMMISSION  
BUDGET UNIT: 2610 PUBLIC UTILITIES COMMISSION

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
2016	2610000869	1140000	120,672.92	CR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 2016 869			120,672.92	CR *	
COMP/BUDG UNIT TOTAL 2016 2610			120,672.92	CR **	
3014	2610000876	1140000	46,019.56	DR	TELEPHONE SOLICITATION FUND
COMPANY/SOURCE TOTAL 3014 876			46,019.56	DR *	
COMP/BUDG UNIT TOTAL 3014 2610			46,019.56	DR **	
3128	2610000757	1140000	278,581.38	DR	GRAIN & WAREHOUSE FUND
COMPANY/SOURCE TOTAL 3128 757			278,581.38	DR *	
3128	2610000823	1140000	3,016,171.77	DR	GROSS RECEIPTS TAX FUND
COMPANY/SOURCE TOTAL 3128 823			3,016,171.77	DR *	
3128	2610000869	1140000	117,089.97	DR	PIPELINE SAFETY ACCOUNT
COMPANY/SOURCE TOTAL 3128 869			117,089.97	DR *	
3128	2610000882	1140000	56.71	DR	ONE-CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			56.71	DR *	
COMP/BUDG UNIT TOTAL 3128 2610			3,411,899.83	DR **	
8316	2610000860	1140000	4,301.27	DR	RATE CASE/UTTL INVEST FUND
COMPANY/SOURCE TOTAL 3128 882			141.25	CR	19 CIV20-21 CROWNED RIDGE II APPEAL
8316	26100008600G	1140000	18.12	CR	EL20-018 WILD SPRING SOLAR
8316	26100008601B	1140000	3,265.62	CR	EL21-007 MDU IRR
8316	26100008601D	1140000	2,236.68	CR	EL08-031 BUFFALO RIDGE II
8316	26100008601E	1140000	794.86	CR	SC 29615 CHRISTENSON ROBISH VS CRIT
8316	26100008601F	1140000	2,579.09	CR	EL21-017 OTP PHASE-IN RIDER RATE
8316	26100008601G	1140000	9,863.42	CR	EL21-018 NORTH BEND WIND
8316	26100008601H	1140000	1,563.93	CR	SC 29610 CRIT APPEAL
8316	26100008601I	1140000	176.66	CR	EL21-025 XCEL TCR
8316	261000086040	1140000	286.63	CR	HP14-002 DAKOTA ACCESS

CASH CENTER BALANCES  
AS OF: 09/30/2021

AGENCY: 26 PUBLIC UTILITIES COMMISSION  
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,239,330.58	DR	SD ONE CALL NOTIFICATION FUND
COMPANY/SOURCE TOTAL 3128 882			1,239,330.58	DR *	
COMP/BUDG UNIT TOTAL 3128 2620			1,239,330.58	DR **	
BUDGET UNIT TOTAL 2620			1,239,330.58	DR ***	
AGENCY TOTAL 26			4,552,547.96	DR ****	